

**CAT Project
Lessons Learned
12/5/2002**

Purpose	Successes	Challenges
External Training - Manage Costs - Best Value - Cost Reduction Benefits	TEPI - Data gathering from NCS	Loss of Mike Ramos
Workplan	Sponsorship Engagement	Formulas created too quickly
Model Selection	Diverse Team Strengths i.e.. Training, Financial	Unclear final product deadline
Drivers	Team Lead Organization i.e.. status, weekly mtg.	Shift focus of CAT development to CAT assessment
Development of Tool	Knowledge Sharing	Undefined role expectations across all parties - i.e. % of time dedicated to project
Communication/Presentations	Meeting Interim Deadlines	Integration of FSAU activities i.e.. Cost and Process Teams
Refine Tool	Commitment of Team Members	Unclear schedule of meetings
	Effective Communication	
	Team met regularly	
	Working sessions in between meetings	
	NEXT STEPS:	
	Cost Analysis Tool Conts...	
	Integration between Cost and Process Teams	
	Cont. data gathering process	
	Inform Debbie May of CAT...ONE-ED	