

Appendix C - Pell Disbursement File Specifics

Record Type	Position		Data Element	Data Element	Data Type	Valid Values/Edit Criteria	Length	Entity	Entity	Attribute	Attribute
	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
Header	1	9	Positional Sort Field	Positional sort field used for sorting the Header record to the top of the file.	Num.	0	9				
Header	10	10	Data Provider Indicator	Indicator identifying the Federal Pell Grant program as the data provider of this file.	Char.	'P' for Pell Grant.	1				
Header	11	18	Extract Date	Creation date of this file.	Date	CCYYMMDD format; valid date. Must be £ current date.	8				
Header	19	296	Filler	Blank field to complete record length.	Char.	N/A	278				
Header	297	300	Pell Award Year	Award year in which the student received a Federal Pell Grant, as reported by the Reporting Campus.	Num.	Must be numeric in CCYY format. Must be £ the current year + 1. Must be * 2001. Represents the award year: e.g., for the 2000-2001 award year, populate with 2001.	4				
Detail	1	9	Student's Current Social Security Number	Social Security Number, as altered by the student through the Central Processing System (CPS). This SSN matches the original Social Security Number if the student has not reported an SSN change to the CPS. The Current SSN is used for all external matches and interfaces.	Num.	Must be numeric.	9	STU	Student	CURR_SSN	An attribute indicating current social security number for a Title IV aid recipient. This can be updated with corrections.
								STU_SSN	Student Social Security Number	NO	Social security number reported for a Title IV aid recipient.
								PELL_GRT	Pell Grant	STU_NO	Student number (SSN) reported at loan origination. It is changed only if a new Date of Birth or First Name is reported with correction. This means that the loan did not belong to a student as originally reported.
Detail	10	17	Student's Date of Birth	Date of birth (century, year, month, day) reported by the student to the CPS as of this transaction number.	Date	Must be numeric in CCYYMMDD format and must be a valid date. Must be * Pell Award Year-99. Must be £ Pell Award Year-12.	8	STU	Student	DOB	Date on which a Title IV aid recipient was born.

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
Detail	18	29	Student's First Name	First Name, reported by the student to the CPS as of this transaction number.	Char.	May be plug value 'NFN'. If blank, plug value 'NFN' is substituted.	12	STU	Student	CURR_FST	An attribute recording the current first name of a Title IV aid recipient.
								STU_NM	Student Name	FST	The first name of a Title IV aid recipient.
Detail	30	37	Reporting Campus OPE ID	OPE ID assigned to the participating independent campus, or central administrative campus/office for branch campuses with unique OPE IDs. The Reporting Campus is the funded institution.	Num.	Must have a corresponding NSLDS OPE ID in the School table.	8	PELL_GRT	Pell Grant	RPT_SCH_CO DE	Six-digit ED code for uniquely identifying a school. FIRST SIX CHARACTERS IN FIELD.
								PELL_GRT	Pell Grant	RPT_SCH_BR_ CODE	Two-digit ED code for uniquely identifying a branch of a school. LAST TWO CHARACTERS IN FIELD.
Detail	38	45	Attending Campus OPE ID	OPE ID assigned to the campus the student actually attends. For independent campuses, this is the same OPE ID as the Reporting Campus.	Num.	Must have a corresponding NSLDS standard OPE ID in the School table.	8	PELL_GRT	Pell Grant	ATT_SCH_CO DE	Six-digit ED code for uniquely identifying a SCHOOL. FIRST SIX CHARACTERS IN FIELD.
								PELL_GRT	Pell Grant	ATT_SCH_BR_ CODE	Two-digit ED code for uniquely identifying a BRANCH of a SCHOOL. LAST TWO CHARACTERS IN FIELD.
q	46	54	Student's New Current Social Security Number	Current Social Security Number, as altered by the student through the CPS as of this transaction number.	Char.	Must be numeric when populated.	9	STU	Student	CURR_SSN	An attribute indicating current social security number for a Title IV aid recipient. This can be updated with corrections.
								STU_SSN	Student Social Security Number	NO	Social security number reported for a Title IV aid recipient.
								PELL_GRT	Pell Grant	STU_NO	Student number (SSN) reported at loan origination. It is changed only if a new Date of Birth or First Name is reported with correction. This means that the loan did not belong to a student as originally reported.
						When action code is 'A' (Add), this field must be blank.					

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description				
Detail	55	62	Student's New Date of Birth	Date of birth (century, year, month, day) reported by the student to the CPS as of this transaction number.	Char.	When populated, must be numeric in CCYYMMDD format and be a valid date, must be 3 Pell Award Year-99, and must be 3 Pell Award Year-12. When Student's New Date of Birth is changing, populate with the new value. When Student's New Current SSN, New First Name, New Reporting Campus, and/or New Attending Campus are changing, but New Date of Birth is not, populate with current, unchanged date of birth. When action code is 'A' (Add), this field must be blank.	8	STU	Student	DOB	Date on which a Title IV aid recipient was born.				
												STU	Student	CURR_FST	An attribute recording the current first name of a Title IV aid recipient.
Detail	63	74	Student's New First Name	First name reported by the student to the CPS as of this transaction number.	Char.	When populated, may be plug value 'NFN'. When Student's New First Name is changing, populate with the new value. When the Student's New Current SSN, New Date of Birth, New Reporting School, and/or New Attending School are changing, but New First Name is not, populate with current, unchanged first name. When action code is 'A' (Add), this field must be blank.	12	STU	Student	CURR_FST	An attribute recording the current first name of a Title IV aid recipient.				
												STU	Student	CURR_FST	An attribute recording the current first name of a Title IV aid recipient.

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Record Type	Position		Data Element	Data Element	Data Type	Valid Values/Edit Criteria	Length	Entity	Entity	Attribute	Attribute
	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
Detail	75	82	New Reporting School OPE ID	OPE ID assigned to the participating independent campus, or central administrative campus/office for branch campuses with unique OPE ID, as of this transaction number.	Char.	When populated, the OPE ID must have a corresponding entry in the School table.	8	PELL_GRT	Pell Grant	RPT_SCH_CO DE	Six-digit ED code for uniquely identifying a school. FIRST SIX CHARACTERS IN FIELD.
					(Conv. to Num. in NSLDS)	When Reporting School OPE ID is changing, populate with new value.		PELL_GRT	Pell Grant	RPT_SCH_BR_ CODE	Two-digit ED code for uniquely identifying a branch of a school. LAST TWO CHARACTERS IN FIELD.
						When the Student's New Current SSN, New Date of Birth, New First Name, and/or New Attending School is changing, but New Reporting School is not, populate with current, unchanged Reporting School.					
					When action code is 'A' (Add), this field must be blank.						
Detail	83	90	New Attending School OPE ID	OPE ID assigned to the campus the student actually attends as of this transaction number.	Char.	When populated, OPE ID must have a corresponding OPE ID in the School table.	8	PELL_GRT	Pell Grant	ATT_SCH_CO DE	Six-digit ED code for uniquely identifying a SCHOOL. FIRST SIX CHARACTERS IN FIELD.
					(Conv. to Num. in NSLDS)	When New Attended School OPE ID is changing, populate with new value.		PELL_GRT	Pell Grant	ATT_SCH_BR_ CODE	Two-digit ED code for uniquely identifying a BRANCH of a SCHOOL. LAST TWO CHARACTERS IN FIELD.
						When Current Student SSN, New Date of Birth, New First Name, and/or New Reporting School is changing, but New Attending School OPE ID is not, populate with an unchanged value.					
					When action code is 'A' (Add), this field must be blank.						

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
Detail	91	125	Student's Last Name	Last name reported by the student to the CPS as of this transaction number.	Char.	Must not be all blank. May be plug value 'NLN'.	35	STU	Student	CURR_LST	An attribute indicating the current last name of a Title IV aid recipient.
								STU_NM	Student Name	LST	Last name of a Title IV aid recipient.
Detail	126	126	Student's Middle Initial	Middle initial reported by the student to the CPS as of this transaction number.	Char.	No edits.	1	STU	Student	MID_INIT	Middle initial of a Title IV aid recipient.
Detail	127	135	Student's Original Social Security Number	Social Security Number, as reported to the CPS on the student's original application for this Pell award year. This field is constant for the entire Pell award year, regardless of changes to Current SSN, and is used for all CPS internal matches.	Num.	Must be numeric.	9	STU	Student	CURR_SSN	An attribute indicating current social security number for a Title IV aid recipient. This can be updated with corrections.
								PELL_GRT	Pell Grant	STU_ORG_SSN	The original SSN specified on the student aid application.
								STU_SSN	Student Social Security Number	NO	Social security number reported for a Title IV aid recipient.
Detail	136	137	Student's Original Name Code	First two characters of student's last name, as reported to the CPS on the student's original application for this Pell award year. This field is constant for the entire Pell award year, regardless of changes to last name, and is used for all CPS internal matches. Within the CPS, an applicant is defined as a unique combination of Original SSN/ Name code. For example, 123456789AA and 123456789ZZ represent two different applicants.	Char.	No edits.	2	PELL_GRT	Pell Grant	STU_ORG_NM_CODE	This is the first two letters of the last name on the original student aid application.
Detail	138	163	Pell Batch Number	Pell batch number.	Char.	Cannot be all blank.	26	PELL_GRT	Pell Grant	BAT_NO	The batch transaction for the student from the data provider.
Detail	164	165	Disbursement Reference Number	Disbursement reference number.	Num.	Must be numeric and in the range 01-99.	2	PELL_GRT	Pell Grant		
Detail	166	169	Filler	Blank filled to complete record length.	Char.	N/A	4				

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
Detail	170	171	Transaction Number	As assigned by CPS to student's "Paid on transaction" sent to RFMS by the school.	Num.	Must be numeric and in the range 01-99.	2	PELL_GRT	Pell Grant	TRAN_NO	The number assigned sequentially by the Federal Student Aid application system to uniquely identify a specific transaction for the applicant.
Detail	172	176	Expected Family Contribution	Index of the student's eligibility for Federal student financial assistance, as calculated by the CPS. Also known as original EFC.	Num.	Must be numeric and in the range 00000-03550.	5	PELL_GRT	Pell Grant	EXP_FAM_CO NTRIB	An index indicating the degree to which the family of an applicant for Title IV aid is expected to contribute to the cost of attending school. Generated through application processing.
Detail	177	181	Secondary Expected Family Contribution	As assigned by CPS to student's "Paid on transaction" sent to RFMS by the school. If CPS did not calculate a Secondary EFC, then this field will be blank.	Char.	Must be in the range 00000-99999 or blank.	5	PELL_GRT	Pell Grant	SEC_FAM_CO NTRIB	As assumed by CPS to student's "paid on transaction" sent to RFMS by the school. If CPS did not accumulate a secondary EFC, then this field will be blank.
Detail	182	182	Accepted Secondary EFC Used Code	Code indicating which EFC the Reporting Campus used to award the student's Federal Pell Grant.	Char.	Valid values S, O, and blank. S = Award based on Secondary EFC O = Award previously based on Secondary EFC; award now based on original EFC. Blank if Reporting School never reported that it based the award on Secondary EFC, or if Secondary EFC is blank or exceeds Pell-eligible range for the award year.	1	PELL_GRT	Pell Grant	ACTD_SEC_EF F_CODE	Code indicating the reason for FAA adjustment to the Pell Grant Index permitted values 1 through 6. For award year 2001 and after, S-Award based on secondary EFC; O-Award previously based on secondary EFC, award now based on original EFC.
Detail	183	189	Accepted Cost of Attendance	Cost for the student's educational program at this Reporting/Attended Campus.	Num.	Must be numeric and in the range 0000000-9999999 in the format dddd.cc, where d=dollars and c=cents.	7	PELL_GRT	Pell Grant	ACTD_COST_ OF_ATT	The cost for a student to attend the designated educational institution

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
Detail	190	196	Highest Cost of Attendance	Highest Cost of Attendance at this Reporting/Attended Campus for the award year.	Num.	Must be numeric and in the range 0000000-9999999 in the format dddd.cc, where d=dollars and c=cents.	7	PELL_GRT	Pell Grant	HIGH_COST_OF_ATT	The highest cost of attendance processed for the designated attended institution.
Detail	197	203	Scheduled Federal Pell Grant Amount	Maximum award for this award year at this EFC and Cost of Attendance for a full-time student attending for a full academic year. Taken from the Federal Pell Grant Payment schedule.	Num.	Must be numeric and in the range 0000000-0375000 in the format dddd.cc, where d=dollars and c=cents.	7	PELL_GRT	Pell Grant	SCHEM_AMT	The dollar amount of the grant.
Detail	204	210	Accepted Amount Paid to Date	Amount already paid to the student for this award year, as of the date the Reporting School submitted the data to the Federal Pell Grant program.	Num.	Must be numeric and in the range 0000000-0375000 in the format dddd.cc, where d=dollars and c=cents.	7	PELL_GRT	Pell Grant	AMT_PAID_TO_DT	The cumulative amount paid out to the student to date.
Detail	211	217	Accepted Origination Amount	Pell Grant accepted origination amount.	Num.	Must be numeric and in the range 0000000-0375000 in the format dddd.cc, where d=dollars and c=cents.	7	PELL_GRT	Pell Grant	ACCPY_ORG_AMT	The total amount of the grant.
Detail	218	225	Accepted First Enrollment	Date (century, year, month, day) that student first attended classes in an eligible program for this award year.	Num.	Must be valid date in format ccyyymmdd. The date must be in the range: (Pell Award Year -1) 0101 to (Pell Award Year)0630. May be plug value 00010101.	8				
Detail	226	226	Accepted Academic Calendar	Code designating the calendar used to measure academic progress for the student's program at this Reporting/Attended Campus.	Num.	Valid values are 1-6 1 = Institution uses nonstandard academic terms and measures academic progress by credit hours. 2 = Institution uses standard quarters and measures academic progress by credit hours.	1	PELL_GRT	Pell Grant	ACTD_ACAD_CALNDR	Code indicating the academic calendar that the attended campus uses.

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
						3 = Institution uses standard semesters and measures academic progress by credit hours. 4 = Institution uses standard trimesters and measures academic progress by credit hours. 5 = Institution measures academic progress by clock hours. 6 = Institution does NOT use terms, but does measure academic progress by credit hours.					
Detail	227	227	Accepted Verification Status Code	Applicant data verification method under which the Reporting/Attended Campus made payment to the student, as defined in the Verification Handbook.	Char.	Valid values are: N = Not selected for verification by the CPS or the institution. A = Applicant data verified as accurate. W = Institution made first payment without documentation to complete application data verification. T = Applicant data verified to be within allowable tolerances for payment on this EFC. C = Applicant data changed as a result of verification (and changes reported to CPS) and the institution based payment on the new EFC it calculated.	1	PELL_GRT	Pell Grant	ACTD_VERIF_STAT	Status code reflecting the school's verification of the applicant data.

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
						R = Applicant data changed as a result of verification reprocessed through CPS and institution based payment on the new EFC that CPS calculated. S = Selected for verification by CPS but applicant data not verified because institution has reached the 30% limitation.					
Detail	228	228	Accepted Payment Methodology	The formula used to calculate the student's Federal Pell Grant.	Num.	Must be numeric and in the range 1-5, where the number represents the formula used for computation. 1 = Credit hour with standard terms in which Fall through Spring terms equal or exceed 30 weeks or have been granted waiver. 2 = Credit hour with standard terms in which Fall through Spring terms are less than 30 weeks or no waiver granted. 3 = Credit hour with standard or non-standard terms. 4 = Clock hour or Credit hour without terms. 5 = Programs of study by correspondence.	1	PELL_GRT	Pell Grant	ACTD_PMT_METHOD	For academic programs of less than 30 weeks, code designating the basis on which the Pell Grant was computed at the attending institution.
Detail	229	229	Accepted Enrollment Status Code	Code indicating the students enrollment status.	Char.	Must be in the range 1-5 or blank. 1 = Full-time 2 = Three-quarter-time	1	PELL_GRT	Pell Grant	ACTD_ENRL_CODE	The enrollment status for a student.

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
						3 = Half-time 4 = Less than half-time 5 = Other* Blank = non-traditional (clock/credit hours). *Other applies in two cases: a. The student's enrollment status is different from one term to another; or b. A part-time student attends more terms than the standard academic year, e.g., all four quarters or both semesters plus the summer term.					
Detail	230	230	Highest Accepted Enrollment Status	Highest enrollment status code reported by the Reporting/Attended Campus for this award year.	Char.	Must be in the range 1-5 or blank. 1 = Full-time 2 = Three-quarter time 3 = Half-time 4 = Less than half-time 5 = Other* *Other applies in two cases: a. The student's enrollment status is different from one term to another; or b. A part-time student attends more terms than the standard academic year, e.g., all four quarters or both semesters plus the summer term. May be blank if no change is indicated.	1	PELL_GRT	Pell Grant	HIGH_ACTD_ENRL_COD	The highest enrollment status processed for the designated attended institution.
Detail	231	234	Accepted Credit Hours/Credits to Complete	Number of credit or clock hours the Reporting Campus expects the student to complete in this award year.	Char. (Conv. to Num. in NSLDS)	Blank or Ranges: 0000-3120 for Academic Calendar=5 0000-0100 for Academic Calendar=6	4	PELL_GRT	Pell Grant	ACTD_CRDT_HRS_EXP	Accepted hours expected to complete at the designated attended institution.

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
						If blank, 0000 is substituted.					
Detail	235	238	Accepted Hours/Credits in School Academic Year	Number of credit/clock hours in the academic year definition for the student's educational program.	Char. (Conv. to Num. in NSLDS)	Blank or Ranges: 0100-3120 for Academic Calendar=5 0024-0100 for Academic Calendar=6 If blank, 0000 is substituted.	4	PELL_GRT	Pell Grant	ACTD_HRS_I N_SCH_YR	Accepted hours expected to complete at the designated attended institution.
Detail	239	240	Accepted Weeks Enrolled	Number of weeks of instructional time the Reporting Campus expects the student to attend in this award	Char. (Conv. to Num. in NSLDS)	Blank (when Payment Method=1) 00-78 (when Payment Method=2, 3, 4, or 5)	2	PELL_GRT	Pell Grant	ACTD_WKS_E NR	Weeks in school academic calendar year at the designated attended institution where student is enrolled.
Detail	241	242	Accepted Weeks in Program	Number of weeks of instructional time in the student's educational program.	Char. (Conv. to Num. in NSLDS)	Blank (when Payment Method=1). 30-78 (when Payment Method = 2, 3, 4, or 5).	2	PELL_GRT	Pell Grant	ACTD_WKS_I N_PROG	Weeks in school academic program at the designated attended institution.
Detail	243	243	Accepted Incarcerated Recipient Code	Code indicating whether student is incarcerated.	Char.	Must be blank, 'Y', or 'N'. Y = Yes, student is incarcerated but is otherwise eligible to receive a Federal Pell Grant. N = Not (or No longer) incarcerated.	1	PELL_GRT	Pell Grant	ACTD_INCAR C_IND	This indicates if the student is incarcerated or not.
Detail	244	248	Total Eligibility Used	Total percentage of eligibility used, accumulated from all current segments for this student (Original SSN/Name code), expressed in decimal.	Num.	Must be numeric in the range 00000-10000 (i.e., 0-100%). Expressed as a decimal in 9V9999 format, e.g., 01234 for 12.34%.	5	PELL_GRT	Pell Grant	PCT_ELIG_US ED_DECM	This is the percentage eligibility already used at this Reporting/Attended Campus, represented as decimal.
Detail	249	253	Segment Eligibility Used	Percentage of eligibility used at this Reporting/Attended Campus, expressed in decimal.	Num.	Must be numeric in the range 00000-10000 (i.e., 0-100%). Expressed as a decimal in 9V9999 format, e.g., 01234 for 12.34%	5	PELL_GRT	Pell Grant	SEG_ELIG_US ED	This is the total percentage of eligibility used accumulated from all current segments for this student, represented as decimal.
Detail	254	254	Segment Potential Overaward (POP) Flag	Code indicating student may have received over 100% of the Scheduled Federal Pell Grant.	Char.	P: POP Flag is set Blank: POP Flag not set	1	PELL_GRT	Pell Grant	SEG_POTEN_ OVRAWARD	Valid values are P (potential), C (closed school), S (school), or blank.

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
Detail	255	261	Segment Potential Overaward Disallowed	Amount disallowed by Federal Pell Grant program Potential Overaward Process edits.	Num.	Must be numeric and in the range 0000000-0375000 in the format: dddd.cc, where d=dollars and c=cents.	7	PELL_GRT	Pell Grant	SEG_OVRAW RD_DIS	Range 0000-2300 for 1993-94, 1994-95; range 00002340 for 1995-96.
Detail	262	269	Received Date	Date portion from Pell Grant Transaction Received Timestamp.	Char.	Must be in CCYYMMDD format and be a valid date. If all blank, changed to '00010101'. Must be plug value '00010101' or £ current date. Must be plug value '00010101' or ³ 19930701.	8	PELL_GRT	Pell Grant	RECD_DT	The date the record was last updated by the data provider.
Detail	270	277	Disbursement Date	Date portion from Pell Grant Transaction Last Update Timestamp.	Char.	Must be in CCYYMMDD format and be a valid date. If blank, changed to '00010101'. Must be plug value '00010101' or ³ Received Date - 30 days.	8	PELL_GRT	Pell Grant	DIS_DT	The date the award was disbursed.
Detail	278	285	Date Disbursement Posted in RFMS	The date RFMS posted the accepted disbursement.	Char.	Must be in CCYYMMDD format and be a valid date.	8	PELL_GRT	Pell Grant	DIS_POST_DT	Disbursement date posted by RFMS.
Detail	286	295	Unused	Filler	Char.	N/A	10				
Detail	296	296	Action Code	The NSLDS process indicator.	Char.	Valid values: 'A' (Add), 'C' (Change).	1				
Detail	297	300	Pell Award Year	School year in which the student received a Federal Pell Grant, as reported by the Reporting Campus.	Num.	Must be numeric in CCYY format. Must be £ current year + 1. Must be ³ 2001. Must equal Pell Award Year in Header. Represents last calendar year for the grant's school year; e.g., for 2000-2001 school year, populate with 2001.	4	PELL_GRT	Pell Grant	AWARD_YR	The school year for which a Pell Grant is to be used to fund a student's education.

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	Start	End	Name	Description				Table Name	Table Description	Column Name	Description
Trailer	1	9	Positional Sort Field	Positional sort field used for sorting Trailer record to bottom of file.	Char.	999999999	9				
Trailer	10	10	Data Provider Indicator	Indicator identifying this submittal as a Pell Grant extract file.	Char.	'P' for Pell Grant	1				
Trailer	11	18	Extract Date	Date this file is created.	Date	CCYYMMDD format; valid date. Must be £ current date. Must be equal to Extract Date in Header.	8				
Trailer	19	26	Number of Detail records Sent	The number of Detail records sent for this submittal.	Num.	Must be numeric. Must equal the number of Detail records in the file.	8				
Trailer	27	296	Filler	Blank filled to complete record length.	Char.	N/A	270				
Trailer	297	300	Pell Award Year	School year in which the student received a Federal Pell Grant, as reported by the Reporting Campus.	Num.	Must be numeric in CCYY format. Must be £ current year + 1. Must be * 2001. Must equal Pell Award Year in Header. Represents last calendar year for the grant's school year: e.g., for 2000-2001 school year, populate with 2001.	4				