



F E D E R A L
S T U D E N T A I D

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Enterprise Configuration Management Implementation

**Enterprise Change Management
Enterprise Repository Principles
May 1, 2002
Draft Version 0.3**



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1.0 Enterprise Application Repository Principles

1.1 Purpose

The purpose of the Enterprise Application Repository is to:

- ❖ be the primary location of critical non-code work products (such as requirements design, test plan scripts, and user documentation) delivered as part of the application delivery effort
- ❖ provide an inventory and location of work products delivered as part of the application delivery effort
- ❖ support the PRR process and the knowledge-transfer transition to support process by providing a concise list and location of needed work products

1.2 Enterprise Application Repository Definition and Context

The Enterprise Application Repository:

- ❖ Is the reference point for core production work products
- ❖ Is a subset of documentation required by the Production Readiness Review (PRR) Process
- ❖ Is updated by a project on completion of the PRR
- ❖ Provides a consistent procedure to locate important project documents
- ❖ Is easily accessible by FSA and FSA subcontractor personnel by being available on an FSA storage facility (e.g. the software storage space for contract deliverables)
- ❖ Commences upon necessary FSA approvals and the next project completing the PRR

1.3 Benefits

The benefits of this Enterprise Change Management Enterprise Repository include:

- ❑ Organized access to important documents needed by the operating organization to manage and maintain the system
- ❑ Integrates with existing processes
- ❑ Capitalizes on existing work products



1.4 Future FSA Requirements

FSA:

- ❖ Approves a Change Request to the PRR to integrate the Enterprise Application Repository steps
- ❖ Approves the location for the Enterprise Application Repository

1.5 Future ECMI Work Product Requirements

Work to be accomplished for the enterprise repository include:

- ❖ Draft a CR to include enterprise repository requirements into the PRR document (and therefore into SLC as part of the PRR document)
- ❖ Draft a request for location approval for the Enterprise Application Repository
- ❖ Identification of core documents and the sub-directory layout (which is the technical design of the repository for non-code work products)
- ❖ ECM Process Guide revision to incorporate the enterprise repository action steps
- ❖ Enterprise Application Repository Awareness Briefing Slides