

## **SSO Reference Guide Update**

The online System Security Officer Reference Guide needs periodic updates to stay current. When FSA or the Department issues new guidance, templates, or materials, we submit a change request form to FSA web developers. In the latest planned update, the SSO Reference Guide will have updates or modifications to the following menus: Solution Lifecycle, the System Documentation, Personnel Security, Incident Response, Security Contact List, Glossary of Terms, and Document Guidelines. The only cosmetic change will be to the header color scheme.

The enclosed change request matrix will be submitted to FSA's web developers upon approval by FSA's CSO. KPMG Consulting will work with the developers to ensure all requests are implemented and any questions or concerns are addressed promptly.