



F E D E R A L
S T U D E N T A I D
We Help Put America Through School

FSA Modernization Partner

NSLDS II Reengineering
Screens Detail Design:
Financial Aid

DRAFT

Version 1.0

September 30, 2002

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Document Control

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1 General Information

1.1 Background

The National Student Loan Data System (NSLDS) was established as part of the Higher Education Act of 1965, as amended, to provide a comprehensive repository of information about Title IV recipients and their loans, grants, lenders, guaranty agencies, servicers, and schools. Currently, NSLDS is hampered by a number of challenges related to discrepancies between the quality and timeliness of data feeds and the system of record, and its operating costs.

Given these challenges, a project to modernize the system – NSLDS Reengineering – has been undertaken to improve financial and data integrity, reduce operational costs, and improve customer satisfaction. At the heart of the design for a reengineered NSLDS solution are five “big ideas” for radically changing the underlying processes, data structures, and technical platforms supporting the existing system:

- Data Warehousing
- Internal FSA (Federal Student Aid) Direct Access
- Outsourced Enrollment Tracking
- Financial Partner Data Feed Reengineering
- Common Record Extension

The first phase of the NSLDS Reengineering effort is called NSLDS II. NSLDS II Release 1 will focus on the Data Warehousing and Internal FSA Direct Access opportunities, as well as assessing ways to support existing requirements through NSLDS II or other modernized systems. Later releases of work will focus on the remaining three ideas and enhancements.

1.2 NSLDS Points of Entry Overview

There are three main applications in the legacy NSLDS technical architecture that serve as the gateway for accessing and modifying Title IV data online. The applications include the Financial Aid Professional (FAP) website, Student Access Financial Aid Review website, and the Customer Information Control System (CICS). As part of the NSLDS II replatforming initiative, CICS will be retired and its functionality will be transferred to the FAP website. The User Interface Inventory Matrix (**Reference Appendix B**) documents a comprehensive list of screens for the FAP and Student Access websites and the NSLDS functional area(s) they support.

The FAP website, which can be found at <http://www.nslsdfap.ed.gov>, will be the main user access point for NSLDS II data by Department of Education (ED) personnel, guaranty agencies (GAs), lenders, and schools. It provides support for users by tracking the financial aid and

enrollment history for Title IV aid recipients, organizational information for Title IV aid financial partners, access to predefined reports with the ability of executing ad hoc queries, and the monitoring of student transfers. A lender or school may also allow a servicer to access the website and provide online updates on their behalf. Each user must be registered with the website and can only log on with a valid User ID and Password.

The two major areas of enhancement for the FAP website will consist of the following:

1. Reengineering the existing reporting architecture
2. Retiring CICS

Reengineering the Reporting Architecture

Reports are currently accessed through the Main Menu, which allows users to execute predefined reports and receive the results either in their SAIG mailbox or download them directly (depending on the users permission level). If a user requires data that is not supported by a predefined report, they are limited to either developing their own query or contacting the support center to develop a query for them. In order to create a query, a user must be familiar with Structured Query Language (SQL), which is the code used to develop a query, the NSLDS data model, whose data elements are used within the SQL, and the Query Management Facility (QMF) tool, which is the application used to execute the query. In order to empower users and improve the customer experience for executing ad hoc queries, a MicroStrategy reporting tool will be implemented. The MicroStrategy reporting tool is a commercial off-the-shelf (COTS) package that has the capability to filter and analyze massive volumes of data to the transaction level. In addition, the MicroStrategy application server has a full range of query optimization algorithms designed to ensure that data is extracted from a database in the most efficient and least demanding way.

The new ad hoc reporting functionality will continue to be accessible through the Main Menu and Report screens in the FAP website. The detailed design regarding the report screen changes can be found in the Report Detail Design document.

Retiring CICS

CICS is IBM software that allows ED personnel to connect to the NSLDS mainframe and perform online transactions. Users have the ability to update or access data online from ED Headquarters or Regional offices. The majority of the CICS functionality has already been transitioned to the FAP website in response to user demand for a more user-friendly and flexible tool. The remaining functionality, which includes screens from the System Administration, Default Rate, and Student Status Confirmation menus will be transferred to the FAP website as part of the NSLDS II reengineering initiative. This will complete the transition to the FAP website by the legacy contractor, therefore, clearing the path for retiring CICS. Once CICS has been retired, the FAP website will serve as the default application for ED personnel to access NSLDS II data.

The Student Access website, which can be accessed at <http://www.nsls.ed.gov>, allows students to securely view and track their financial aid history. They have the ability to view

their Title IV loans at a summary or at a detailed loan level. The summary loan level data allows a student to view all Title IV loans they are responsible for in a consolidated format. The detailed loan level data tracks the history of each loan throughout its lifecycle. Each student must be registered with the website and must have a valid User ID and FSA PIN to logon. This is a read only website and does not have any update capabilities associated with it.

The following diagram displays the CICS application being retired due to functionality being transferred to the FAP website during the NSLDS replatforming initiative.

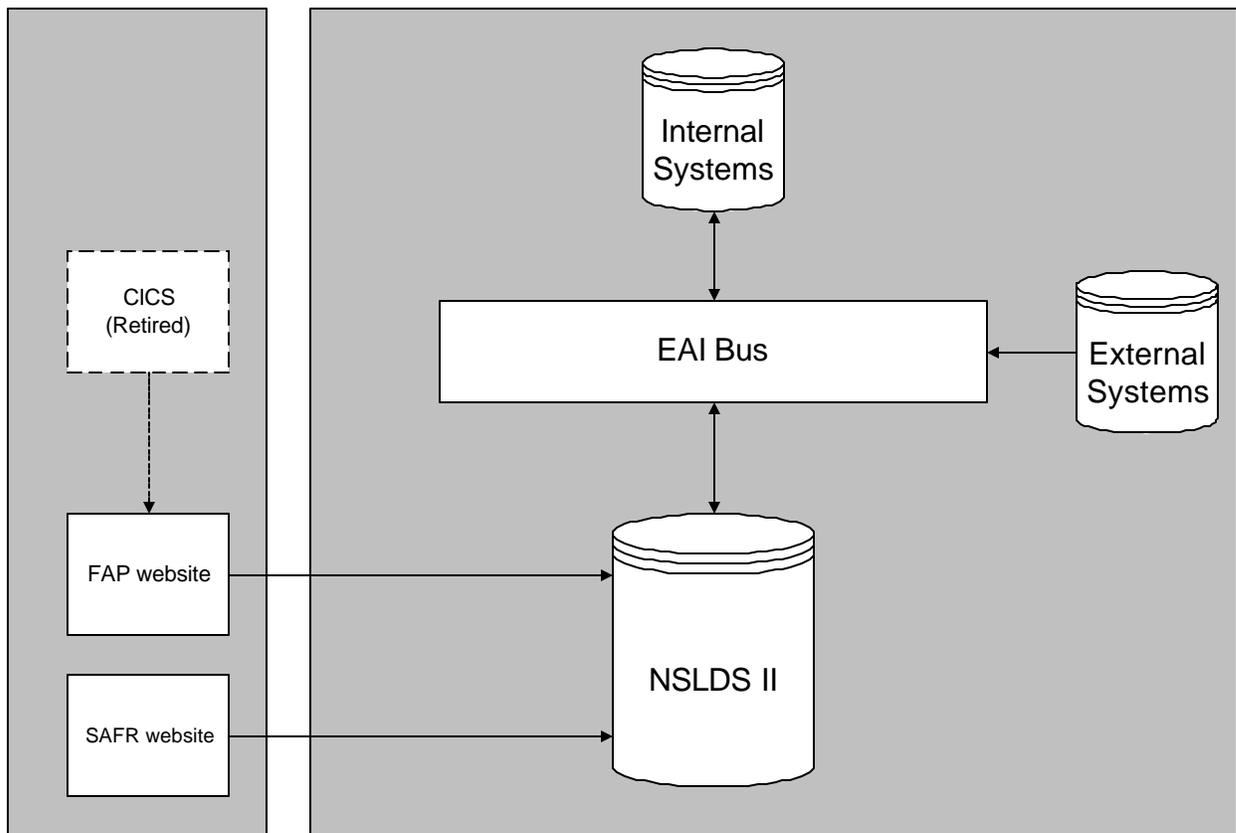


Figure 1, NSLDS II User Interface Diagram

1.3 Screens Detail Design Document Layout

The screens detail design document provides a blueprint for developing each screen that will support the FAP and Student Access websites. The screens detail design document is separated into the following modules:

Financial Aid Professional website

- Login-Menu – Contains the detail design for the Logion-Menu screens.

- Financial Aid– Contains the detail design for the Financial Aid screens.
- Enrollment – Contains the detail design for the Enrollment screens.
- Organization – Contains the detail design for the Organization screens.
- Reports – Contains the detail design for the Reports screens.
- Student Transfer Monitoring – Contains the detail design for the Student Transfer Monitoring screens.
- Support – Contains the detail design for the Support screens.
- Appendix A – Global Attributes for FAP Website– Lists common icons that may be displayed in the Login-Menu, Financial Aid, Enrollment, Organization, Student Transfer Monitoring, and Support modules.

Student Access Financial Aid Review website

- Student Access– Contains the detail design for the Student Access screens

This detail design document will contain the following information for each screen:

1.4 Name of the Screen

Description	Defines the purpose of the screen.
New or Existing	New – Identifies the screen is new to the website. Existing- Identifies the screen previously existed on the website.
User Group (Screen Level)	Identifies which user group will have access to the screen. The intent of this section is not to define the security groups for the screens.
Requirements Traceability	Maps the detail design for the screen to the detailed requirements.
Reference(s)	Lists references that provide additional detail for each screen.
Business Object	Lists the business object the screen will utilize for development purposes.

1.4.1 Software Unit Logic

ASP File Name:	Lists the ASP file name for each screen that was used if the screen previously existed.
Pre-Status:	Lists the screen names and their links that will allow a user to access a specific screen.
Post-Status:	Lists the screen names that are accessible from a specific screen (and the links that will allow a user to navigate to that screen).
Gif Name:	List of Gif files used in the screen.

1.4.2 Design Details

The following screenshot highlights the functionality of the screen:

Provides a design layout of the screen.

1.4.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Name of the Data Element on the screen	
Element	Type of data element (e.g., label, pushbutton, checkbox, textbox).
Definition/Business Rules	Description of the data element and any business rules associated with it.
Actions to be performed	Describes any action associated with the data element.
User Group (Element Level)	Identifies which user group will have access to the data element. The intent of this section is not to define the security groups for the data element.
Validation	<ul style="list-style-type: none"> • <i>Condition</i>: Describes the validation that will be performed. <i>Message</i>: Describes the message that will appear to the user. <i>Location</i>: Describes where the validation will occur (i.e., Client or Server) <i>Additional Information</i>: Describes any additional information related to the validation (e.g., gif files appearing with error messages).

Note:

Section 508 of the Rehabilitation Act of 1998 mandates a website accessibility review. Section 508 requires that electronic and information technology developed, procured, maintained, or used by Federal government agencies must be accessible to persons with disabilities. The system must allow a person with a disability to have comparable access to and use of information as a person without a disability.

The Assistive Technology Group within the FSA Technology Center is responsible for performing Section 508 reviews. During the Detailed Design and Build phases, the NSLDS II Modernization Partner team will work with the Assistive Technology Group to verify that the design of the online screens meets Section 508 requirements. The FAP and Student Access

websites are currently not Section 508 compliant. The formal accessibility review for NSLDS II will then be conducted during the Test phase.

2 Screen Workflow

2.1 Master List of Screens

The following table provides a list screens for the Login-Menu module of the FAP website for NSLDS II. The table includes the section the screen is explained, screen name, whether the screen is new or existing and a description of the screen.

Section	Screen Name	New/ Existing	Description
3.1	Loan History	Existing	Displays a borrower's Title IV Aggregate Loan Information and Loan Summary.
3.2	Student/PLUS Borrower Name Search	Existing	Allows a user to search for records in the NSLDS database by complete or partial name, rather than SSN. A user can search by first name, last name, first and last name, and by a partial or exact match type.
3.3	Borrower Name History	Existing	Lists name changes for a borrower in the NSLDS database.
3.4	Borrower SSN History	Existing	Lists any associated Social Security Numbers the borrower has been identified with in the past.
3.5	Loan Detail	Existing	Displays historical data for a loan, which includes loan amounts, loan activity, loan status changes, and the GA, Lender, and/or Servicer history.
3.6	Loan Detail Update	Existing	Displays historical data for a loan, which includes loan amounts, loan activity, loan status changes, and the GA, Lender, and/or Servicer history. This screen will also allow a user to update and add pop-up windows for the various sections on the window.
3.7	Overpayment History List	Existing	Displays the overpayments reported to NSLDS for a student. The Overpayment History page summarizes past and present Perkins loan, Supplemental Educational Opportunity Grant (SEOG), and Pell grant overpayments for students. A user will also have the ability to add overpayment history information for a

Section	Screen Name	New/ Existing	Description
			student from this screen. Once the overpayment information has been added, the user will receive a confirmation notifying them the overpayment was successfully added.
3.8	Overpayment Add	Existing	Allows a user to enter student identifier and overpayment information for a student who owes an overpayment on a Title IV grant or a Perkins loan.
3.9	Overpayment Add Student Add	Existing	Allows a user to enter student identifier and overpayment information for a student who owes an overpayment on a Title IV grant or a Perkins loan. Overpayment data reported by schools are added to the NSLDS and then transferred to the Central Processing System for inclusion on SARs and ISIRs.
3.10	Overpayment Display	Existing	Allows a user to update or delete an overpayment listed on the Overpayment History page. A user will also be able to update or delete overpayment information from this screen.
3.11	Overpayment Update	Existing	Allows a user to update the overpayment information for a student.
3.12	Overpayment Delete Confirmation	Existing	Allows a user to delete an overpayment when the overpayment has been entered in error.
3.13	Pell Grant History	Existing	Allows a user to view Pell grants that a student has been awarded.
3.14	Student Access History	Existing	Links the Financial Aid Professional website to the SAFAR website. This allows a user to view the borrower's financial aid records as the borrower would view them.

2.2 Update/Inquiry Diagram

The following diagram displays screens that contain update functionality to the Enterprise Data Warehouse (EDW), as well as, screens that contain inquiry capabilities from the Data Mart:

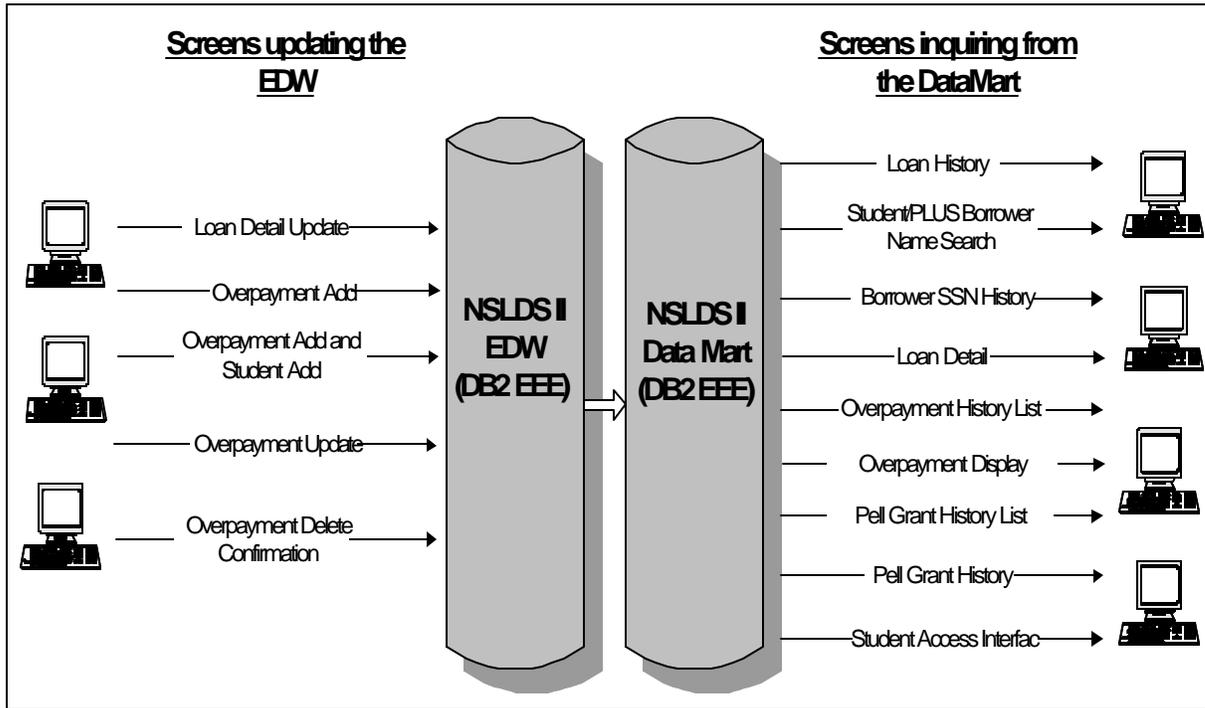


Figure 3, NSLDS II Financial Aid Update/Inquiry Diagram

3 Screen Details

3.1 Loan History

Description	Displays a borrower's Title IV Aggregate Loan Information and Loan Summary.
New or Existing	Existing
User Group (Screen Level)	LENSVR, LENDSV, LENDER, SCHDPC, PICTEL, PICLET, STAGNT, SCHFAT, GAINQ, GADPC, ED
Requirements Traceability	1.012, 1.013
Reference(s)	NSLDS User Documentation, WB83 Loan History Server, NSLDS Loan History LNHIST.asp,
Object Name	Student, PLUS Borrower, School, GA, Lender, Loan, Grant

3.1.1 Software Unit Logic

ASP File Name:	Inhist.asp
Pre-Status:	<p>This screen is accessible from all screens on the Financial Aid Professionals website except from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • System Log On • Privacy Act • Help • Change Password • System Requirements • Contact Us • Frequently Asked Questions • Download Help • Security
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Overpayment History (Link: Overpayment History) • Pell Grant History (Link: Pell Grant History) • Student Access Interface (Link: Student Access Interface) • Name Search (Pushbutton: Name Search) • Borrower Name History (Link: History icon) • Borrower SSN History (Link: History icon) • Student Monitoring Add (Pushbutton: Student Monitoring Add)

	<ul style="list-style-type: none"> • Student Monitoring Detail (Pushbutton: Student Monitoring Detail) • Loan Detail (Link: 1) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None

3.1.2 Design Details

The following screenshot highlights the functionality of Loan History screen.



Menu
Aid
Enroll
Org
Report





Loan History | Overpayment History | Pell Grant | Student Access Interface

SSN:
First Name:
DOB:
Retrieve
Name Search

Logged on as: DAWN M WILL from Department of Education Region 9

JOHN A SMITH

SSN: 123-45-6789
 DOB: 01/01/1980

 Pell Grants

 **Aggregate Loan Information**

Loan Type	Outstanding Principal Balance (OPB)	Pending Disbursements	Total
Subsidized Loans	\$7,934	N/A	\$7,934
Unsubsidized Loans	N/A	N/A	N/A
Combined Loans	\$7,934	N/A	\$7,934
FFEL Consolidation	N/A	N/A	N/A
Perkins	\$3,157		\$3,157

 **Master Promissory Notes**

Direct Loans: A

 **Loan Summary**

Sort by:
Submit

Display Only:

Currently Sorted by LOAN DATE, No filtering

1	D1 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100	Status: RP as of 07/01/2001																								
<table style="width: 100%; font-size: x-small;"> <tr> <td>Approved Amt:</td><td>\$2,750</td> <td>Disbursed Amt:</td><td>\$2,750</td> <td>OPB:</td><td>\$2,481</td> <td>Agg OPB:</td><td>\$2,481</td> </tr> <tr> <td>Loan Date:</td><td>08/22/2000</td> <td>Sep. Loan Ind:</td><td>C</td> <td>Loan Period:</td><td>08/31/2000 - 12/31/2000</td> <td colspan="2"></td> </tr> <tr> <td>Last Disbursement Amt:</td><td>\$2,750</td> <td>Last Disbursement Date:</td><td>08/22/2000</td> <td>Acad. Lv:</td><td>5</td> <td colspan="2"></td> </tr> </table>			Approved Amt:	\$2,750	Disbursed Amt:	\$2,750	OPB:	\$2,481	Agg OPB:	\$2,481	Loan Date:	08/22/2000	Sep. Loan Ind:	C	Loan Period:	08/31/2000 - 12/31/2000			Last Disbursement Amt:	\$2,750	Last Disbursement Date:	08/22/2000	Acad. Lv:	5		
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Loan Date:	09/30/1999	Sep. Loan Ind:	C	Loan Period:	09/01/1999 - 12/21/1999																					
Last Disbursement Amt:	\$1,030	Last Disbursement Date:	09/30/1999	Acad. Lv:	4																					
3	D1 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100	Status: RP as of 07/01/2001																								
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Approved Amt:	\$2,400	Disbursed Amt:	\$2,400	OPB:	\$2,162	Agg OPB:	\$2,162																			
Loan Date:	08/23/1999	Sep. Loan Ind:	B	Loan Period:	09/01/1999 - 05/24/2000																					
Last Disbursement Amt:	\$2,400	Last Disbursement Date:	12/14/1999	Acad. Lv:	4																					
4	PU - FEDERAL PERKINS STATE UNIVERSITY 00209100	Status: RP as of 09/18/2001																								
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Approved Amt:	\$3,500	Disbursed Amt:	\$3,500	OPB:	\$3,157	Agg OPB:	\$3,157																			
Loan Date:	09/05/1997	Sep. Loan Ind:		Loan Period:	09/05/1997 - 05/14/1999																					
Last Disbursement Amt:	\$1,000	Last Disbursement Date:	01/28/1999	Acad. Lv:	N																					
5	D1 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100	Status: RP as of 07/01/2001																								
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Approved Amt:	\$2,625	Disbursed Amt:	\$2,625	OPB:	\$2,364	Agg OPB:	\$2,364																			
Loan Date:	10/02/1996	Sep. Loan Ind:	A	Loan Period:	09/03/1996 - 05/21/1997																					
Last Disbursement Amt:	\$1,312	Last Disbursement Date:	01/21/1997	Acad. Lv:	1																					

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 4, Loan History



Menu
Aid
Enroll
Org
Report





[Loan History](#) | [Overpayment History](#) | [Pell Grant](#) | [Student Access Interface](#)

SSN: First Name: DOB: (mm/dd/yyyy)

Logged on as: MANDY HEAGY from Johns Hopkins

 JOHN A SMITH

 SSN: 123 45 6789
 DOB: 01/01/1980

 Pell Grants

 **Aggregate Loan Information**

Loan Type	Outstanding Principal Balance (OPB)	Pending Disbursements	Total
Subsidized Loans	\$7,934	N/A	\$7,934
Unsubsidized Loans	N/A	N/A	N/A
Combined Loans	\$7,934	N/A	\$7,934
FFEL Consolidation	N/A		N/A
Perkins	\$3,157		\$3,157

 **Master Promissory Notes**

Direct Loans: A

 **Loan Summary**

Sort by:

Display Only:

Currently Sorted by LOAN DATE, No filtering

01 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100		Status: RP as of 07/01/2001	
Approved Amt:	\$2,750	Disbursed Amt:	\$2,750
OPB:	\$2,481	Agg OPB:	\$2,481
Loan Date:	06/22/2000	Sep. Loan Ind:	C
Loan Period:	06/31/2000 - 12/20/2000		
Last Disbursement Amt:	\$2,750	Last Disbursement Date:	06/22/2000
Acad. Lv.:	5		
01 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100		Status: RP as of 07/01/2001	
Approved Amt:	\$1,030	Disbursed Amt:	\$1,030
OPB:	\$927	Agg OPB:	\$927
Loan Date:	09/30/1999	Sep. Loan Ind:	C
Loan Period:	09/01/1999 - 12/21/1999		
Last Disbursement Amt:	\$1,030	Last Disbursement Date:	09/30/1999
Acad. Lv.:	4		
01 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100		Status: RP as of 07/01/2001	
Approved Amt:	\$2,400	Disbursed Amt:	\$2,400
OPB:	\$2,162	Agg OPB:	\$2,162
Loan Date:	06/23/1999	Sep. Loan Ind:	B
Loan Period:	09/01/1999 - 05/24/2000		
Last Disbursement Amt:	\$2,400	Last Disbursement Date:	12/14/1999
Acad. Lv.:	4		
PU - FEDERAL PERKINS STATE UNIVERSITY 00209100		Status: RP as of 09/18/2001	
Approved Amt:	\$3,500	Disbursed Amt:	\$3,500
OPB:	\$3,157	Agg OPB:	\$3,157
Loan Date:	09/05/1997	Sep. Loan Ind:	
Loan Period:	09/05/1997 - 05/14/1999		
Last Disbursement Amt:	\$1,000	Last Disbursement Date:	01/28/1998
Acad. Lv.:	N		
01 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100		Status: RP as of 07/01/2001	
Approved Amt:	\$2,825	Disbursed Amt:	\$2,825
OPB:	\$2,364	Agg OPB:	\$2,364
Loan Date:	10/02/1996	Sep. Loan Ind:	A
Loan Period:	09/30/1996 - 05/21/1997		
Last Disbursement Amt:	\$1,312	Last Disbursement Date:	01/21/1997
Acad. Lv.:	1		

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 5, Loan History (School View)



Menu
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Enroll
Org
Report





Loan History | [Overpayment History](#) | [Pell Grant](#) | [Student Access Interface](#)

SSN: First Name: DOB:

Logged on as: MANDY HEAGY from [Johns Hopkins](#)

JOHN A SMITH

SSN: 123.45.6789 DOB: 01/01/1980

 Pell Grants

Aggregate Loan Information

Loan Type	Outstanding Principal Balance (OPB)	Pending Disbursements	Total
Subsidized Loans	\$7,534	N/A	\$7,534
Unsubsidized Loans	N/A	N/A	N/A
Combined Loans	\$7,534	N/A	\$7,534
FFEL Consolidation	N/A		N/A
Perkins	\$3,167		\$3,167

Master Promissory Notes

Direct Loans: A

Loan Summary

Sort by:

Display Only:

Currently Sorted by LOAN DATE, No filtering

1	D1 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100	Status: RP as of 07/01/2001																								
	<table style="width: 100%; font-size: x-small;"> <tr> <td>Approved Amt:</td><td>\$2,750</td> <td>Disbursed Amt:</td><td>\$2,750</td> <td>OPB:</td><td>\$2,481</td> <td>Agg OPB:</td><td>\$2,481</td> </tr> <tr> <td>Loan Date:</td><td>08/22/2000</td> <td>Sep. Loan Ind:</td><td>C</td> <td>Loan Period:</td><td>08/31/2000 - 12/20/2000</td> <td></td><td></td> </tr> <tr> <td>Last Disbursement Amt:</td><td>\$2,750</td> <td>Last Disbursement Date:</td><td>08/22/2000</td> <td>Acad. Lv:</td><td>5</td> <td></td><td></td> </tr> </table>	Approved Amt:	\$2,750	Disbursed Amt:	\$2,750	OPB:	\$2,481	Agg OPB:	\$2,481	Loan Date:	08/22/2000	Sep. Loan Ind:	C	Loan Period:	08/31/2000 - 12/20/2000			Last Disbursement Amt:	\$2,750	Last Disbursement Date:	08/22/2000	Acad. Lv:	5			
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Last Disbursement Amt:	\$2,750	Last Disbursement Date:	08/22/2000	Acad. Lv:	5																					
2	D1 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100	Status: RP as of 07/01/2001																								
	<table style="width: 100%; font-size: x-small;"> <tr> <td>Approved Amt:</td><td>\$1,030</td> <td>Disbursed Amt:</td><td>\$1,030</td> <td>OPB:</td><td>\$907</td> <td>Agg OPB:</td><td>\$907</td> </tr> <tr> <td>Loan Date:</td><td>09/30/1999</td> <td>Sep. Loan Ind:</td><td>C</td> <td>Loan Period:</td><td>09/01/1999 - 12/21/1999</td> <td></td><td></td> </tr> <tr> <td>Last Disbursement Amt:</td><td>\$1,030</td> <td>Last Disbursement Date:</td><td>09/30/1999</td> <td>Acad. Lv:</td><td>4</td> <td></td><td></td> </tr> </table>	Approved Amt:	\$1,030	Disbursed Amt:	\$1,030	OPB:	\$907	Agg OPB:	\$907	Loan Date:	09/30/1999	Sep. Loan Ind:	C	Loan Period:	09/01/1999 - 12/21/1999			Last Disbursement Amt:	\$1,030	Last Disbursement Date:	09/30/1999	Acad. Lv:	4			
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Approved Amt:	\$3,500	Disbursed Amt:	\$3,500	OPB:	\$3,167	Agg OPB:	\$3,167																			
Loan Date:	09/05/1997	Sep. Loan Ind:		Loan Period:	09/05/1997 - 05/14/1999																					
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5	D1 - DIRECT STAFFORD SUB STATE UNIVERSITY 00209100	Status: RP as of 07/01/2001																								
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PRIVACY ACT OF 1974 (AS AMENDED)

Figure 6, Loan History (School View)

3.1.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Loan History screen. This link is deactivated when the user is in the Loan History screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

SSN	
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SSN	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Social Security Number. SSN must be entered in a “123456789” or “123-45-6789” format.
Actions to be performed	As the user enters their SSN, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter a First Name. First Name can be up to 12 characters.
Actions to be performed	As the user enters their Name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

DOB	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Date of Birth. DOB must be entered with a “MMDDCCYY”, “MM/DD/CCYY” or “MM-DD-CCYY” format.
Actions to be performed	As the user enters their Date of Birth, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve loan information on a specific student based on the search criteria entered in the SSN, First Name, and DOB fields.
Actions to be performed	Users clicks on the pushbutton after they enter their SSN or SSN, First Name, and DOB. Validation is performed
User Group (Element Level)	
Validation	<ul style="list-style-type: none"> <i>Condition:</i> If the user has entered valid data in the SSN field or in the SSN, First Name, and

Retrieve	
	<p>DOB fields, the data for that particular student will be displayed in the Enrollment Summary screen. <i>Message:</i> None. <i>Location:</i> Server <i>Additional Information:</i> None.</p> <ul style="list-style-type: none"> • <i>Condition:</i> A user has entered a valid SSN but an invalid First Name and DOB. <i>Message:</i> Match on SSN. No match on DOB & First Name. The PLUS SSN was not found. <i>Location:</i> Client <i>Additional Information:</i> None. • <i>Condition:</i> A user has entered an invalid SSN. <i>Message:</i> The Student SSN was not found. The PLUS SSN was not found. <i>Location:</i> Server <i>Additional Information:</i> None. • <i>Condition:</i> A user has entered a SSN and First Name or DOB. <i>Message:</i> Please enter either all 3 identifiers or SSN. <i>Location:</i> Client <i>Additional Information:</i> The label font color for the field whose data was not provided becomes red. • <i>Condition:</i> A user enters a SSN less than 9 characters. <i>Message:</i> Please enter a 9-digit numeric SSN. <i>Location:</i> Client <i>Additional Information:</i> The label font color for the SSN field becomes red. • <i>Condition:</i> A user has entered a valid SSN and First Name and an invalid DOB. <i>Message:</i> Please enter the Date of Birth in the MMDDCCYY format. <i>Location:</i> Client <i>Additional Information:</i> The label font color for the DOB field becomes red.

Name Search	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the Name Search screen.
Actions to be performed	By clicking on the pushbutton, the Student/PLUS Borrower Name screen appears.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Locked	
Element	Label/Picture
Definition/Business Rules	Displays to the user that the loan is locked. When the loan is locked the permission taken away from other users to update the loan until the loan is unlocked.
Actions to be performed	None.

Locked	
User Group (Element Level)	TBD
Validation	None.

Add Student to Monitoring List (Figure 5)	
Element	Pushbutton
Definition/Business Rules	Allows a user to add a student to the Transfer Monitoring List.
Actions to be performed	By clicking on the pushbutton, the Student Monitoring Add screen is displayed.
User Group (Element Level)	TBD
Validation	None.

Student Monitoring Detail (Figure 6)	
Element	Pushbutton
Definition/Business Rules	Allows a user to view the student's Transfer Monitoring Detail.
Actions to be performed	By clicking on the pushbutton, the Student Monitoring Detail screen is displayed.
User Group (Element Level)	TBD
Validation	None.

Additional Unsubsidized	
Element	Picture / Label
Definition/Business Rules	A warning label that appears if the student has one or more Additional Unsubsidized loan. <i>Table Name:</i> Loan_Origin_Supp <i>Condition:</i> Display the additional unsubsidized label if loan_type = D2 and loan_origin_supp either indicator = Y
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Bankruptcy	
Element	Picture / Label
Definition/Business Rules	A warning label that appears if one or more of the borrower loans has a Bankrupt status. <i>Table Name:</i> Loan <i>Condition:</i> Display the bankruptcy label if Loan

Bankruptcy	
	Status = BK, DB, DO
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Defaulted	
Element	Picture / Label
Definition/Business Rules	A warning label that appears if one or more of the borrower loans has a Defaulted status. <i>Table Name:</i> Loan <i>Condition:</i> Display the defaulted label if any curr_loan_stat = DB, DF, DL, DO, DT, DU, DW, DZ, and plus_borrower_type ≠ 'P'
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Discharge	
Element	Picture / Label
Definition/Business Rules	A warning label that appears if one or more of the borrower loans has a Discharge status. <i>Table Name:</i> Loan or Loan_Cancellation <i>Condition:</i> Display the discharged label if curr_loan_stat=DD, DE, DI, DS, or loan_type code=DU, EU, IC, NU, PU, and loan_cancellation type for current loan=PD, PI
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Overpayment	
Element	Picture / Label
Definition/Business Rules	A warning label that appears if the student has one or more active overpayments in the NSLDS II database. <i>Table Name:</i> Aid_ovrpmt

Overpayment	
	<i>Condition:</i> Display the discharged label if indicator set to “y” or “s” and inactive_indicator <> “y” display
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Pell Grants	
Element	Picture / Label
Definition/Business Rules	A warning label that appears if the student has one or more Pell Grants in the NSLDS II database. <i>Table Name:</i> Pell_Grant <i>Condition:</i> Display the discharged label if pell_grant type = ‘PE’ for current student and amount_paid_to_date > 0 or remaining_amt_to_pay > 0
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Subsidized Loan – Outstanding Principle Balance	
Element	Label
Definition/Business Rules	<i>Table Name:</i> Loan <i>Condition:</i> Σ LOAN OUTSTANDING_PRINCIPAL_BALANCE, where loan type equals SF (subsidized), D1, or D6 and loan status does not equal: BC, CA, CS, DC, DD, DE, DI, DK, DN, DP, DR, DS, FC, OD, PC, PF, PM, PN, RF, UC, UD, UI unless if loan type = SF then Begin date < 19921001 and Subsidy Indicator <> Y (bypass record) Note: For D1 and D6 and SF prior to a year ago. The lessor of Loan Net Amount, OUTSTANDING_PRINCIPAL_BALANCE, D_TOTAL_DISBURSEMENT_

Subsidized Loan – Outstanding Principle Balance	
	<p>AMOUNT is used</p> <p>For SF of past year with in-school status (IA, ID, IG, IM), the greater of disbursed amount or OPB, but not to exceed the net loan amount for loans guaranteed in the past year. Use net loan amount when Aggregate OPB for loan > net loan amount.</p> <p>N/A, if no loans meeting criteria</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Subsidized Loans – Pending disbursements	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Σ (LOAN AMOUNT - LOAN_TOTAL_DISBURSEMENT_AMOUNT - LOAN_D_TOTAL_CANCELLATION_AMOUNT)</p> <p>where loan type equals SF (subsidized), D1, or D6</p> <p>and loan status equals ID, IA, IG, or IM</p> <p>and LOAN DATE_ID is within the last year based on the system date</p> <p>Note: For D1 and D6 and SF prior to a year ago. LOAN AMOUNT - LOAN_OUTSTANDING_PRINCIPAL_BALANCE - LOAN_D_TOTAL_CANCELLATION_AMOUNT is limited to a minimum of zero for a given loan</p> <p>For SF of past year LOAN AMOUNT_LOAN - D_TOTAL_CANCELLATION_AMOUNT - AMOUNT USED IN SUBSIDIZED OPB limited to a min. of zero.</p> <p>N/A, if no loans meeting criteria</p>

Subsidized Loans - Pending disbursements	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Subsidized Loans - Total	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Aggregate Subsidized Outstanding Principal Balance</p> <p>+ Aggregate Subsidized Pending Disbursement</p> <p>N/A, if no loans meeting criteria</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Unsubsidized Loan - Outstanding Principle Balance	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Σ LOAN OUTSTANDING_PRINCIPAL_BALANCE, where loan type equals D2, D5, RF, SF (unsubsidized), SL, or SU.</p> <p>and loan status does not equal: BC, CA, CS, DC, DD, DE, DI, DK, DN, DP, DR, DS, FC, OD, PC, PF, PM, PN, RF, UC, UD, UI</p> <p>Note: For D2 and D5 and SF, SL, SU and RF prior to a year ago. The lesser of Loan Net Amount, OUTSTANDING_PRINCIPAL_BALANCE, D_TOTAL_DISBURSEMENT_AMOUNT is used</p> <p>For SF, SL, and RF of past year with in-school status (IA, ID, IG, IM), the greater of disbursed amount or OPB, but not to exceed the net loan amount for loans guaranteed in the past year. Use net loan</p>

Unsubsidized Loan – Outstanding Principle Balance	
	amount when Aggregate OPB for loan > net loan amount. N/A, if no loans meeting criteria
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Unsubsidized Loans – Pending Disbursements	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Σ (LOAN AMOUNT - LOAN D_TOTAL_DISBURSEMENT_AMOUNT - LOAN D_TOTAL_CANCELLATION_AMOUNT)</p> <p>where loan type equals SF (unsubsidized), SU, SL, D2, D5, or RF, and loan status equals ID, IA, IG, or IM</p> <p>and LOAN DATE_ID is within the last year based on the system date</p> <p>Note: For D2 and D5 and SF, SL, SU and RF prior to a year ago. LOAN AMOUNT - OUTSTANDING_PRINCIPAL_BALANCE - LOAN D_TOTAL_CANCELLATION_AMOUNT is limited to a minimum of zero for a given loan</p> <p>For SF, SL, SU and RF of past year LOAN AMOUNT_LOAN - D_TOTAL_CANCELLATION_AMOUNT - AMOUNT USED IN SUBSIDIZED OPB limited to a min. of zero.</p> <p>N/A, if no loans meeting criteria</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Unsubsidized Loans - Total	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Aggregate Unsubsidized Outstanding Principal Balance</p> <p>+ Aggregate Subsidized Pending Disbursement</p> <p>N/A, if no loans meeting criteria</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Combined Loans - Outstanding Principle Balance	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Σ LOAN OUTSTANDING_PRINCIPAL_BALANCE,</p> <p>where loan type equals SF (subsidized and unsubsidized), SU, SL, D1, D2, D5, D6, or RF</p> <p>and loan status does not equal BC, CA, CS, DC, DD, DE, DI, DK, DN, DP, DR, DS, FC, OD, PC, PF, PM, PN, RF, UC, UD, UI</p> <p>Note: For D1, D2, D5 and D6 and SF, SL, SU, and RF prior to a year ago. The lessor of Loan Net Amount, OUTSTANDING_PRINCIPAL_BALANCE, D_TOTAL_DISBURSEMENT_AMOUNT is used</p> <p>For SF, SL, SU, and RF of past year with in-school status (IA, ID, IG, IM), the greater of disbursed amount or OPB, but not to exceed the net loan amount for loans guaranteed in the past year. Use net loan amount when aggregate OPB for loan > net loan amount.</p> <p>N/A, if no loans meeting criteria</p>

Combined Loans - Outstanding Principle Balance	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Combined Loans - Pending Disbursements	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Σ (LOAN AMOUNT - LOAN D_TOTAL_DISBURSEMENT_AMOUNT - LOAN D_TOTAL_CANCELLATION_AMOUNT)</p> <p>where loan type equals SF (subsidized and unsubsidized), SL, SU, D1, D2, D5, D6, or RF</p> <p>and loan status equals IA, ID, IG, or IM</p> <p>and LOAN DATE_ID is within the last year based on the system date</p> <p>Note: For D1, D2, D5 and D6 and SF, SL, SU, and RF prior to a year ago. The lesser of Loan Net Amount, OUTSTANDING_PRINCIPAL_BALANCE, D_TOTAL_DISBURSEMENT_AMOUNT is used</p> <p>For SF, SL, SU and RF of past year, LOAN AMOUNT - LOAN D_TOTAL_CANCELLATION_AMOUNT - AMOUNT USED IN COMBINED OPB limited to a min. of zero.</p> <p>N/A, if no loans meeting criteria</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Combined Loans - Total	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Aggregate Combined Outstanding Principal Balance</p>

Combined Loans - Total	
	+ Aggregate Combined Pending Disbursement N/A, if no loans meeting criteria
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Consolidated - Outstanding Principle Balance	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan <i>Condition:</i> Σ LOAN OUTSTANDING_PRINCIPAL_BALANCE, where loan type equals CL and loan status does not equal BC, CA, CS, DC, DD, DE, DI, DK, DN, DP, DR, DS, FC, OD, PC, PF, PM, PN, RF, UC, UD, UI</p> <p>Note: The lesser of Loan Net Amount, OUTSTANDING_PRINCIPAL_ BALANCE, D_TOTAL_DISBURSEMENT_ AMOUNT is used</p> <p>For within the last year with in-school status (IA, ID, IG, IM), use greater of OPB or total disbursement not to exceed net amount.</p> <p>N/A, if no loans meeting criteria</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Consolidated - Total	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan <i>Condition:</i> Aggregate Consolidated Outstanding Principal Balance</p> <p>N/A, if no loans meeting criteria</p>

FFEL Consolidated - Total	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Perkins - Outstanding Principle Balance	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Σ LOAN OUTSTANDING_PRINCIPAL_BALANCE,</p> <p style="padding-left: 40px;">where loan type equals DU, EU, NU, or PU</p> <p style="padding-left: 40px;">and Loan Status does not equal BC, CA, CS, DC, DO, DB, DI, DK, DN, DP, DR, DS, FC, OD, PC, PF, PM, PN, RF, UC, UB, or UI</p> <p>N/A, if no loans meeting criteria</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Perkins - Total	
Element	Label
Definition/Business Rules	<p><i>Table Name:</i> Loan</p> <p><i>Condition:</i> Σ LOAN OUTSTANDING_PRINCIPAL_BALANCE,</p> <p style="padding-left: 40px;">where loan type equals DU, EU, NU, or PU</p> <p style="padding-left: 40px;">and Loan Status does not equal BC, CA, CS, DC, DO, DB, DI, DK, DN, DP, DR, DS, FC, OD, PC, PF, PM, PN, RF, UC, UB, or UI</p> <p>N/A, if no loans meeting criteria</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Master Promissory Notes

Master Promissory Notes	
Element	Label
Definition/Business Rules	<p>The Master Promissory Note box indicates whether NSLDS II has received notification that the student has a Master Promissory Note (MPN) under the Direct loan program. The box will display “Direct Loans: “ and the associated code. The codes are:</p> <ul style="list-style-type: none"> • A – Active Status • C – Closed Status • I – Inactive Status • N – No loans with an MPN • N/A – Not Available <p>Note – If the Loan_Type = D1, D2 use highest status in order of priority A, I, C, N.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Summary	
Element	Table
Definition/Business Rules	<p>The Loan Summary displays data for each loan. The loans are sorted by Loan Date. Each loan that a student has borrowed is listed in this table. If a student’s parent borrowed PLUS loans on behalf of the student, those loans are also listed, but not added into the student’s aggregate. The parent’s name displays on the Loan Detail page.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Sort by	
Element	Dropdown box
Definition/Business Rules	<p>Allows a user to sort the loans in a specified order. The different options are (displayed in this order):</p> <ul style="list-style-type: none"> • --- Select --- (orders by Loan Date) • Loan Type • Default/Non-Default

Sort by	
	<ul style="list-style-type: none"> • Loan Status • Borrowed at • Outstanding Principle • Loan Date (Default) • Begin Date • Guaranty Agency <p>When the screen initially loads, the loans are ordered by Loan Date.</p>
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD
Validation	None.

Display Only	
Element	Dropdown box
Definition/Business Rules	<p>Allows a user to specify the type(s) of loans being displayed. The different options are (displayed in this order):</p> <ul style="list-style-type: none"> • --- All --- • --- Aggregates --- • Subsidized Aggregate • Combined Aggregate • Perkins Aggregate • --- Loan Type --- • D1 • PU • ---- Guaranty Agency ---- • ---- Lender ---- • ---- School ---- <p>When the screen initially loads, the loans are ordered by Loan Date.</p>
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD
Validation	None.

Submit	
Element	Pushbutton
Definition/Business Rules	Allows a user to submit the specifications for "Sort by" and "Display Only". The loans that

Submit	
	<p>meet the criteria specified in the dropdown boxes are displayed in the specified order.</p> <p>Only 20 loans display per page. If the student has more than 20 loans, a Page down icon appears. Click the icon to view the next page of loans. Click the Page up icon to view the previous page of loans.</p>
Actions to be performed	By clicking on the pushbutton, The loans that meet the criteria specified in the dropdown boxes are displayed in the specified order.
User Group (Element Level)	TBD
Validation	None.

Currently Sorted by LOAN DATE, No filtering	
Element	Label
Definition/Business Rules	Displays the sorted by description and the filtering method. If “--- Select ---“ is chosen for the “Sort by” dropdown box, then the Sorted by description will display “LOAN DATE”.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

D1 - DIRECT STAFFORD SUB	
Element	Label
Definition/Business Rules	<p>Displays the type of loan. The loan types are:</p> <ul style="list-style-type: none"> • CL – FFEL Consolidation Loan • D1 – Direct Stafford Subsidized Loan • D2 – Direct Stafford Unsubsidized Loan • D4 – Direct PLUS Loan • D5 – Direct Consolidation Unsubsidized Loan • D6 - Direct Consolidation Subsidized Loan • D7 – Direct Consolidation PLUS Loan • DU – National Defense Loan • EU – Perkins Expanded Lending • FI – Federally Insured Student Loan (FISL)

D1 - DIRECT STAFFORD SUB	
	<ul style="list-style-type: none"> • IC - Income Contingent Loan (ICL) • NU - National Direct Student Loan (NDSL) • PL - FFEL PLUS Loan • PU - Federal Perkins Loan • RF - FFEL Refinanced Loan • SF - FFEL Stafford Subsidized Loan • SL - Supplemental Loan (SLS) • SU - FFEL Stafford Unsubsidized Loan <p><i>Table Name:</i> Validation_Translation_Table <i>Condition:</i> The code from Loan_Type for the loan is used to look up the name.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Additional Unsubsidized	
Element	Label
Definition/Business Rules	<p>Indicates whether the loan was awarded as an Additional Unsubsidized loan was awarded.</p> <p><i>Table Name:</i> Loan_Origin_Supp <i>Condition:</i> If Loan_type = D2 and both indicators = Y show 'B', if only Health indicator = Y report 'H', if only Plus indicator = Y report 'P'.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

RP	
Element	Link
Definition/Business Rules	<p>Displays the loan status code and the date the loan was given that status. The statuses are:</p> <ul style="list-style-type: none"> • AL - Abandoned Loan • BC - Bankruptcy Claim, Discharged • BK - Bankruptcy Claim, Active • CA - Canceled • CS - Closed School Discharge

RP	
	<ul style="list-style-type: none"> • DA – Deferred • DB – Defaulted, Then Bankrupt, Active, Chapter 13 • DC – Defaulted, Compromised • DD – Defaulted, Then Died • DE – Death • DF – Defaulted, Unresolved • DI – Disability • DK - Defaulted, Then Bankrupt, Discharged, Chapter 13 • DL - Defaulted, In Litigation • DN - Defaulted, Paid in Full Through Consolidation Loan • DO - Defaulted, Then Bankrupt, Active, Other • DP - Defaulted, Paid in Full • DR – Defaulted Loan in Roll-Up Loan • DS - Defaulted, Then Disabled • DT - Defaulted, Collection Terminated • DU - Defaulted, Unresolved • DW - Defaulted, Write-off • DX - Defaulted, Six Consecutive Payments • DZ - Defaulted, Six Consecutive Payments, then missed payment • FB – Forbearance • FC - False Certification Discharge • IA – Loan Originated • ID – In School or Grace Period • IG – In Grace Period • IM – In Military Grace • IP – In post-deferment grace (Perkins only) • OD - Defaulted, Then Bankrupt, Discharged, Other • PC – Paid in Full Through Consolidation Loan • PF – Paid in Full • PM – Presumed Paid in Full • PN – Non-defaulted, Pain in Full Through Consolidation Loan • RF – Refinanced • RP – In Repayment • UA – Temporarily Uninsured – No Default Claim Requested

RP	
	<ul style="list-style-type: none"> • UB - Temporarily Uninsured – Default Claim Requested • UC – Permanently Uninsured – No Default Claim Requested • UD – Permanently Uninsured – Default Claim Requested • UI – Unreinsured • XD – Defaulted, six consecutive payments <p>The loan status code is blue and underlined if the student is not in default. If a loan was discharged from repayment, a discharge symbol (a small ‘d’ in red) appears to the left of the status. The loan status codes are hyperlinks back to the Loan Status Code list above.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

State University 00123456	
Element	Link
Definition/Business Rules	<p>Displays the school and school code that the student attended when the loan was obtained.</p> <p>Allows a user to navigate to the Organization Contact List screen.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Approved Amt	
Element	Label (for Direct Loans and Perkins Loans)
Definition/Business Rules	<p>Displays the original amount of the loan (before any cancellations).</p> <p>If loan is in FFEL family, use Guarantee Amount.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Guaranteed Amt	
Element	Label (for FFEL)
Definition/Business Rules	Displays the original amount of the loan (before any cancellations). If loan is in DL and Perkins family, use Approved Amount.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disbursed Amt	
Element	Label
Definition/Business Rules	Displays the cumulative net amount of the loan actually disbursed to a borrower.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Borrowed Amt	
Element	Label (for Direct Loans and Perkins Loans)
Definition/Business Rules	Displays the cumulative net amount of the loan actually disbursed to a borrower.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

OPB (Outstanding Principal Balance)	
Element	Label
Definition/Business Rules	Displays the cumulative dollar value of the OPB due on a loan. If a capitalized interest symbol (a small 'C' in red) appears to the left of the OPB, the OPB includes capitalized interest. If an informational icon appears to the left of the OPB, it indicates that collection costs/fees are not included in the outstanding amounts. If there is no dollar value in this field, but the loan is still in an open status, there is an informational icon in this field. Pass your cursor over the symbol for a definition. The definition is also at the bottom of

OPB (Outstanding Principal Balance)	
	the page.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Agg OPB	
Element	Label
Definition/Business Rules	Displays the amount added into the Aggregate Total.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Date	
Element	Label
Definition/Business Rules	<ul style="list-style-type: none"> • For FFEL - displays the date the loan was originally guaranteed. • For Direct Loans and Perkins Loans - displays the date the loan was originally approved.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Sep. Loan Ind (Separate Loan Indicator)	
Element	Label
Definition/Business Rules	Displays an indicator used to differentiate among multiple loans of the same loan date for the same borrower or student attending the same school. This field is used mostly by Guaranty Agencies.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Period	
Element	Label
Definition/Business Rules	Displays the period begin and end date covered by the loan.

Loan Period	
	<ul style="list-style-type: none"> • Begin Date - Begin date of loan. Equal to N/A, if LOAN PERIOD_BEGIN_DATE = zero date ('0001-01-01' in database). LOAN PERIOD_BEGIN_DATE, otherwise. • End Date - End date of loan. Equal to N/A, if LOAN PERIOD_END_DATE = zero date ('0001-01-01' in database). LOAN PERIOD_END_DATE, otherwise
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Last Disbursement Amt	
Element	Label
Definition/Business Rules	Displays the dollar amount of the most recent disbursement to the borrower for a specific loan.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Acad. Lv (Academic Level)	
Element	Label
Definition/Business Rules	<p>Displays the student's academic level at the time the loan was provided.</p> <ul style="list-style-type: none"> • 1 – Freshman/First Year (including proprietary institution programs that are less than 1 year duration) • 2 – Sophomore/Second Year • 3 – Junior/Third Year • 4 – Senior/Fourth Year • 5 – Fifth/Other Undergraduate (may include sixth year undergraduate and continuing education students) • A – First Year Graduate/Professional • B – Second Year Graduate/Professional • C – Third Year Graduate/Professional • D – Beyond Third Year Graduate/Professional

Acad. Lv (Academic Level)	
	<ul style="list-style-type: none"> • G - Graduate/Professional, year of study unknown • N - Not available (to be used only if the date of the first disbursement is prior to July 23, 1992, and data provider does not have required attribute)
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Last Disbursement Date	
Element	Label
Definition/Business Rules	Displays the date of the most recent disbursement to the borrower for a specific loan.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

GA (Guaranty Agency)	
Element	Label
Definition/Business Rules	<p>Displays the code and name of the Guaranty Agency. The name of the GA may need to be truncated.</p> <p>Only appears if the loan type = SF, SU, CL, SL, RF, or PL.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Lender	
Element	Label
Definition/Business Rules	<p>Displays the code and name of the Lender.</p> <p>Only appears if the loan type = SF, SU, SL, RF, PL, CL.</p>
Actions to be performed	None.
User Group (Element Level)	TBD

Lender	
Validation	None.

3.2 Student/PLUS Borrower Name Search

Description	Allows a user to search for records in the NSLDS II database by complete or partial name, rather than SSN. A user can search by first name, last name, first and last name, and by a partial or exact match type.
New or Existing	Existing
User Group (Screen Level)	PICLET, PICTEL, CSC, ED
Requirements Traceability	1.014
Reference(s)	NSLDS User Documentation, WB08 Borrower Name History Server, Student/PLUS Borrower Name Search NAMESRCH.ASP
Object Name	Student, PLUS Borrower

3.2.1 Software Unit Logic

ASP File Name:	namesrch.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: Name Search Pushbutton) • Overpayment History (Link: Name Search Pushbutton) • Pell Grant History (Link: Name Search Pushbutton) • Student Access Interface (Link: Name Search Pushbutton)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History (Link: Overpayment History) • Pell Grant History (Link: Pell Grant History) • Student Access Interface (Link: Student Access Interface) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab)

	<ul style="list-style-type: none"> • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Error.gif • Warn.gif • Info.gif • Help.gif • Nextgroup.gif • Prevgroup.gif

3.2.2 Design Details

The following screenshot highlights the functionality of Student/PLUS Borrower Name screen.

Student/PLUS Borrower Name Search

Last Name: Match Type:

First Name: Match Type:

Search For:

Matching Names

	Last Name	First Name	MI	DOB	SSN	Type	Cur
1	SMITH	JOHN	A	01/01/1980	123-45-6789	Student	Y

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 7, Student/PLUS Borrower Name Search

3.2.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

Last Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter last name of a Student/PLUS Borrower. The textbox holds up to 35 characters.
Actions to be performed	As the user enters their name, it is displayed in

Last Name	
	the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Match Type (Last Name)	
Element	Dropdown Box
Definition/Business Rules	Allows a user to specify the type of search performed on a Student/PLUS Borrower last name. The different options are (displayed in this order): <ul style="list-style-type: none"> • Exact • Partial
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter first name of a Student/PLUS Borrower. The textbox holds up to 12 characters.
Actions to be performed	As the user enters their name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Match Type (First Name)	
Element	Dropdown Box
Definition/Business Rules	Allows a user to specify the type of search performed on a Student/PLUS Borrower first name. The different options are (displayed in this order): <ul style="list-style-type: none"> • Exact • Partial • Aliases
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD

Match Type (First Name)	
Validation	None.

Search For	
Element	Dropdown Box
Definition/Business Rules	Allows a user to specify the type of search performed. The different options are (displayed in this order): <ul style="list-style-type: none"> • Student Names Only • • PLUS Borrower Names Only • Student and PLUS Borrower Names
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve information on Student/PLUS Borrower(s) that match the specified search criteria (SSN, First Name, and DOB).
Actions to be performed	By clicking on the pushbutton, the Matching Names table will display. The columns in the table are: Last Name, First Name, MI, DOB, SSN, Type, Cur.
User Group (Element Level)	TBD
Validation	TBD

<u>1</u>	
Element	Link
Definition/Business Rules	Allows a user to navigate to the previous screen. The previous screen will either be the Loan History screen, Overpayment History screen or the Pell Grant History screen. The screen will be populated with the borrowers records.
Actions to be performed	When clicked, the previous screen appears.
User Group (Element Level)	TBD
Validation	None.

Last Name	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower last name.
Actions to be performed	
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower first name.
Actions to be performed	
User Group (Element Level)	TBD
Validation	None.

MI	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower middle initial (if there is one).
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

DOB	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower date of birth.
Actions to be performed	
User Group (Element Level)	TBD
Validation	None.

SSN	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower social security number.
Actions to be performed	
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower type.
Actions to be performed	None.

Type	
User Group (Element Level)	TBD
Validation	None.

Cur	
Element	Label
Definition/Business Rules	Identifies if the name of the Student/PLUS Borrower is the current name. The box will display "Y" if the name is current and "N" if the name is historical.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.3 Borrower Name History

Description	Lists name changes for a borrower in the NSLDS II database.
New or Existing	Existing
User Group (Screen Level)	SCHSCR, STAGNT, AIDOVR, ED, GADPC, GAINQ, LENDERSVR, LENDER, LENDSV, PICTEL, PICLET, SCHDPC, SCHFAT
Requirements Traceability	1.015
Reference(s)	NSLDS User Documentation, Borrower Name History Page BONAMIS.asp
Object Name	Student, PLUS Borrower

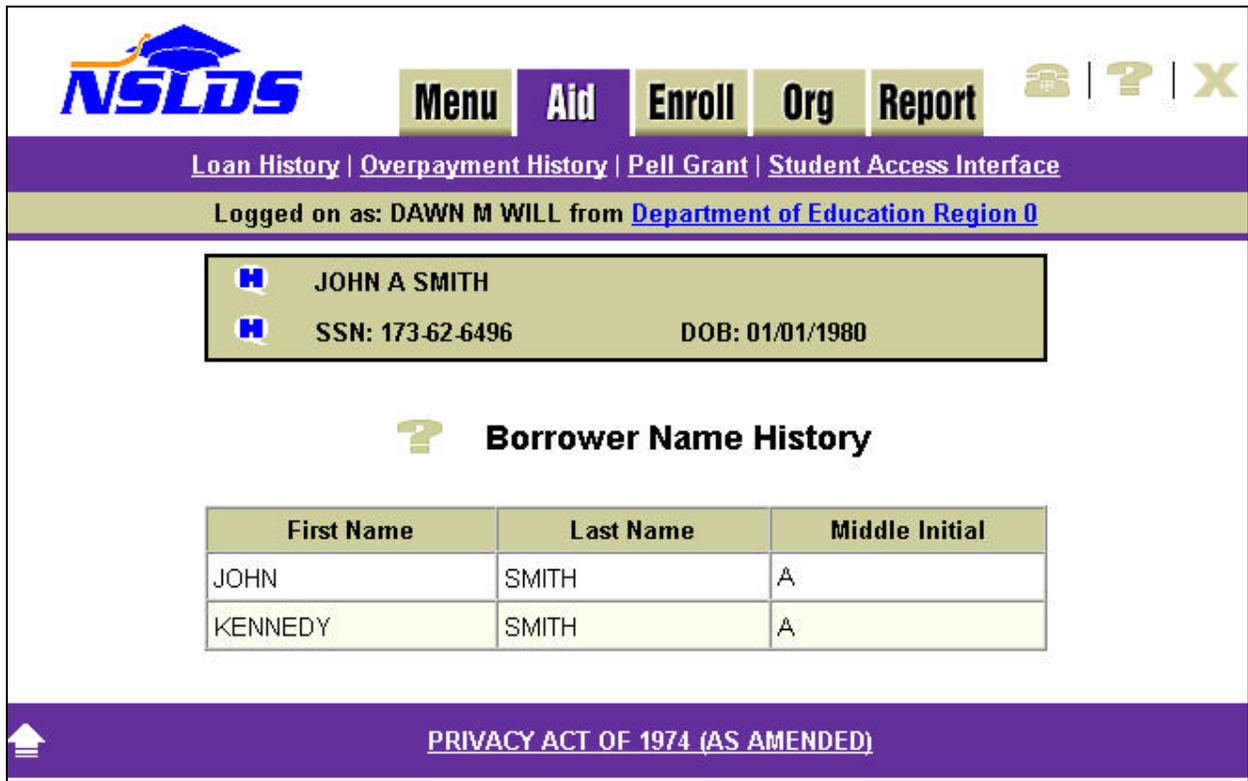
3.3.1 Software Unit Logic

ASP File Name:	bonamis.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: History Icon) • Borrower SSN History (Link: History Icon) • Loan Detail (Link: History Icon) • Loan Detail Update (Link: History Icon) • Overpayment History List (Link: History Icon) • Overpayment Add (Link: History Icon) • Overpayment Display (Link: History Icon) • Overpayment Update (Link: History Icon)

ASP File Name:	bonamis.asp
	<ul style="list-style-type: none"> • Pell Grant History (Link: History Icon) • Student Access Interface (Link: History Icon)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History (Link: Overpayment History) • Pell Grant History (Link: Pell Grant History) • Student Access Interface (Link: Student Access Interface) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Help.gif • Contact.gif • Error.gif

3.3.2 Design Details

The following screenshot highlights the functionality of Borrower Name History screen.



NSLDS Menu Aid Enroll Org Report

[Loan History](#) | [Overpayment History](#) | [Pell Grant](#) | [Student Access Interface](#)

Logged on as: DAWN M WILL from [Department of Education Region 0](#)

JOHN A SMITH
SSN: 173-62-6496 DOB: 01/01/1980

Borrower Name History

First Name	Last Name	Middle Initial
JOHN	SMITH	A
KENNEDY	SMITH	A

[PRIVACY ACT OF 1974 \(AS AMENDED\)](#)

Figure 8, Borrower Name History

3.3.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD

Overpayment History	
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is

01/01/1980	
	displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower first name. The most recent name is listed first.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Last Name	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower last name. The most recent name is listed first.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

MI	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower middle initial (if there is one). The most recent middle initial is listed first.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.4 Borrower SSN History

Description	Lists any associated Social Security Numbers the borrower has been identified with in the past.
New or Existing	Existing
User Group (Screen Level)	SCHSCR, STAGNT, AIDOVR, ED, GADPC, GAINQ, LENDERSVR, LENDER, LENDSV, PICTEL, PICLET, SCHDPC, SCHFAT
Requirements Traceability	1.016
Reference(s)	NSLDS User Documentation, Borrower SSN History Page

	BOSSNHIS.asp
Object Name	Student, PLUS Borrower

3.4.1 Software Unit Logic

ASP File Name:	bossnhis.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: History Icon) • Borrower Name History (Link: History Icon) • Loan Detail (Link: History Icon) • Loan Detail Update (Link: History Icon) • Overpayment History List (Link: History Icon) • Overpayment Add (Link: History Icon) • Overpayment Display (Link: History Icon) • Overpayment Update (Link: History Icon) • Pell Grant History (Link: History Icon) • Student Access Interface (Link: History Icon)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History (Link: Overpayment History) • Pell Grant History (Link: Pell Grant History) • Student Access Interface (Link: Student Access Interface) • Borrower Name History (Link: • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Help.gif • Contact.gif • Error.gif

3.4.2 Design Details

The following screenshot highlights the functionality of Borrower SSN History screen.

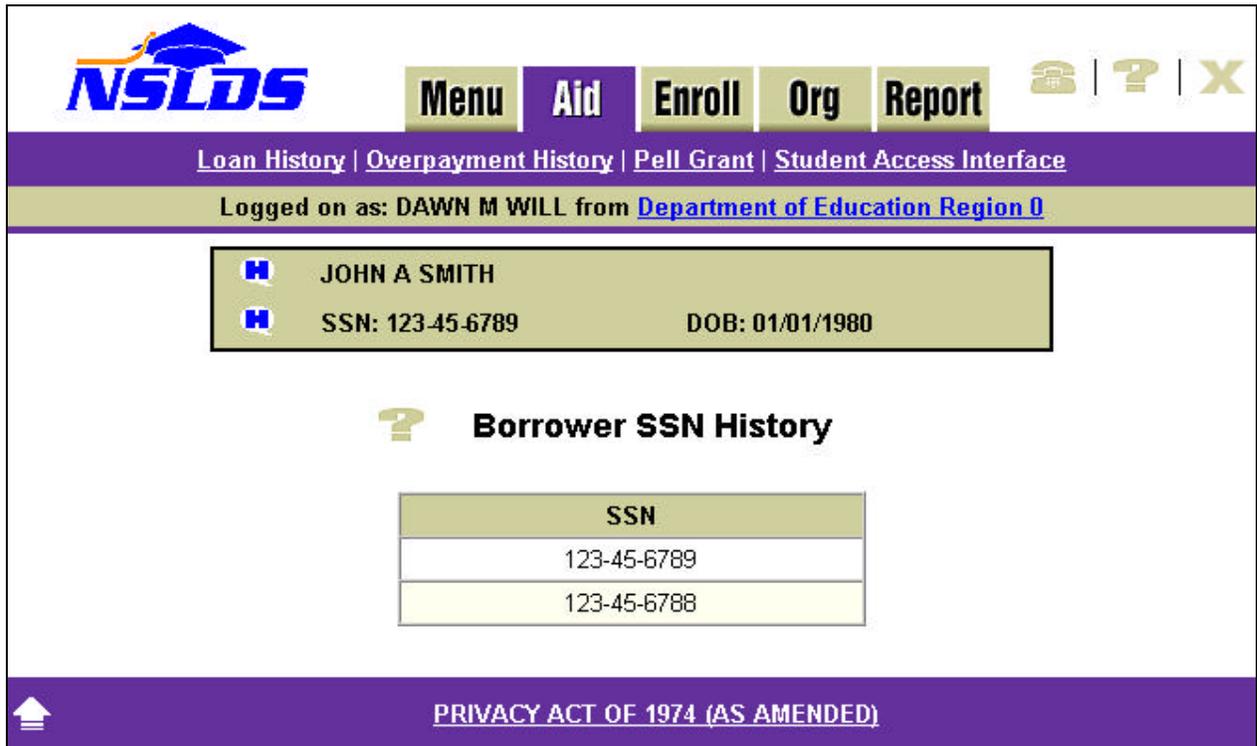


Figure 9, Borrower SSN History

3.4.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	
Validation	None.

Overpayment History	
Element	Link

Overpayment History	
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Displays the name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Displays the Social Security Number of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

SSN	
Element	Label
Definition/Business Rules	Displays Student/PLUS Borrower first name. The most recent social security number is listed first.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.5 Loan Detail

Description	Displays historical data for a loan, which includes loan amounts, loan activity, loan status changes, and the GA, Lender, and/or Servicer history.
New or Existing	Existing
User Group (Screen Level)	LENSVR, LENDSV, LENDER, SCHDPC, PICTEL, PICLET, STAGNT, SCHFAT, GAINQ, GADPC, ED
Requirements Traceability	1.017
Reference(s)	NSLDS User Documentation, WB02 Loan Detail Server, FAP Loan Detail LNDET.asp
Object Name	Student, PLUS Borrower, School, GA, Lender, Loan, Grant

3.5.1 Software Unit Logic

ASP File Name:	lndet.asp
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> • Loan History (Link: 1)
Post-Status:	This screen allows a user to navigate to any of the following screens (depending on user access privileges):

ASP File Name:	lndet.asp
	<ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History (Link: Overpayment History) • Pell Grant History (Link: Pell Grant History) • Student Access Interface (Link: Student Access Interface) • Borrower Name History (Link: History Icon) • Borrower SSN History (Link: History Icon) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enrollment Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	The following graphical objects may appear on this screen:
	<ul style="list-style-type: none"> • Back.gif

3.5.2 Design Details

The following screenshot highlights the functionality of Loan Detail screen.

NSLDS Menu Aid Enroll Org Report

Loan History | Overpayment History | Call Grant | Student Access Interface

Logged in as: **DAWN M WILL** from **Department of Education Region 8**

Return To Loan History

John A Smith
SSN: 123456789 DOB: 01/01/1900

Details for Loan

Loan Type:	D1 - DIRECT STAFFORD SUB		
Loan Period Start:	09/31/2000	Academic Level:	5
Loan Period End:	12/30/2000	Data Provider Loan ID:	220849520501G02091101
Date Entered / Repayment:	07/01/2001	Separate Loan Ind:	C
Borrowed at OPEID:	00000100	Interest Rate:	VAR
Borrowed at Name:	STATE UNIVERSITY		

Amounts for Loan

	Date	Amount
Loan:	08/22/2000	\$2,750
Outstanding Principal Balance:	07/20/2002	\$2,481
Outstanding Interest:	07/20/2002	\$1
Other Fees:		\$0

Activities for Loan

Action Date	Amount
Disbursements	
08/22/2000	\$2,750

Status Changes for Loan

Date Changed	Status
07/01/2001	RP - IN REPAYMENT
12/30/2000	IS - IN GRACE PERIOD
09/31/2000	ID - IN SCHOOL OR GRACE PERIOD

Claim Details for Loan

	Date	Cumulative Amount	Reason Code	Reimburse Date	Rate Code	Ind. of Rehab.
Insurance Claim Payment:	N/A	N/A	N/A			
Insurance Claim Refund:	N/A	N/A				
Reinsurance Claim Payment:	N/A	N/A	N/A	N/A	N/A	
Bankruptcy Claim Refund:	N/A	N/A				
Supplemental Reinsurance Payment Request:	N/A	N/A				
Repurchase Amount:	N/A	N/A				N/A

Collection Details for Loan

	Date	Cumulative Principal Amount	Cumulative Interest Amount
TOP:	N/A	N/A	N/A
Collection:	N/A	N/A	N/A

Guaranty Agency / Lender / Servicer Agent History

Start	End	Code	Name
Servicer Agent			
09/31/2000	CURRENT	00100	DIRECT LOAN SERVICER

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 10, Loan Detail

3.5.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Loan History	
Element	Link

Return to Loan History	
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

PLUS Loan	
Element	Label
Definition/Business Rules	<p>If user enters a PLUS borrower SSN, the student's Name, SSN, and DOB are displayed.</p> <p>If user enters a student's information where the parent has a PLUS loan on behalf of the student, the Parents Name, SSN, and DOB are displayed.</p>

PLUS Loan	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update Loan	
Element	Pushbutton
Definition/Business Rules	<p>Allows an authorized user to update the loan that is displayed.</p> <p>Only used for FFEL loans.</p> <p>The user must be a have a GA function group or be a super user and must be in the training database.</p> <p>When the user clicks this pushbutton, the loan automatically is locked. As a result, a loan can be updated by only one user at a time.</p>
Actions to be performed	By clicking on the pushbutton, the loan is locked and the Loan Detail Update screen is displayed.
User Group (Element Level)	TBD
Validation	If the loan is locked for online update and another user clicks the "Update Loan" pushbutton, an alert box with the text "Loan currently being updated." will be displayed.

Delete Loan	
Element	Pushbutton
Definition/Business Rules	<p>Allows an authorized user to delete the loan that is displayed.</p> <p>Only used for FFEL loans.</p> <p>The user must be a have a GA function group or be a super user and must be in the training database.</p>
Actions to be performed	By clicking on the pushbutton, a confirmation message before deleting the loan will appear. The page will log the audit trail information for the deletion.
User Group (Element Level)	TBD
Validation	None.

Locked	
Element	Label/Picture
Definition/Business Rules	Displays to the user that the loan is locked. When the loan is locked the permission taken away from other users to update the loan until the loan is unlocked.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

1	
Element	Label/Picture
Definition/Business Rules	Displays the number that the user clicked on from the Loan History screen, to get to the Loan Detail screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Type	
Element	Label
Definition/Business Rules	<p>Displays the type of loan. The loan types are:</p> <ul style="list-style-type: none"> • CL – FFEL Consolidation Loan • D1 – Direct Stafford Subsidized Loan • D2 – Direct Stafford Unsubsidized Loan • D4 – Direct PLUS Loan • D5 – Direct Consolidation Unsubsidized Loan • D6 – Direct Consolidation Subsidized Loan • D7 – Direct Consolidation PLUS Loan • DU – National Defense Loan • EU – Perkins Expanded Lending • FI – Federally Insured Student Loan (FISL) • IC – Income Contingent Loan (ICL) • NU – National Direct Student Loan (NDSL) • PL – FFEL PLUS Loan • PU – Federal Perkins Loan

Loan Type	
	<ul style="list-style-type: none"> • RF – FFEL Refinanced Loan • SF – FFEL Stafford Subsidized Loan • SL – Supplemental Loan (SLS) • SU – FFEL Stafford Unsubsidized Loan
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Period Start	
Element	Label
Definition/Business Rules	Displays the beginning date of when classes are (or were) to begin for the period covered by the loan.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Period End	
Element	Label
Definition/Business Rules	Displays the ending date of when classes are (or were) to begin for the period covered by the loan.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Date Entered Repayment	
Element	Label
Definition/Business Rules	Displays the date the student entered or is scheduled to enter repayment.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Borrowed at OPEID	
Element	Label
Definition/Business Rules	Displays the eight-digit ED code for the school where the student was enrolled or accepted for enrollment at the time the loan was originated.

Borrowed at OPEID	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Borrowed at Name	
Element	Label
Definition/Business Rules	Displays the name of the school where the student was enrolled or accepted for enrollment at the time the loan was originated. Click the name of the organization to link to its Organization Contact list.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Academic Level	
Element	Label
Definition/Business Rules	<p>Displays the student's academic level at the time the loan was provided. The codes are:</p> <ul style="list-style-type: none"> • 1 – Freshman/First Year (including proprietary institution programs that are less than 1 year duration) • 2 – Sophomore/Second Year • 3 – Junior/Third Year • 4 – Senior/Fourth Year • 5 – Fifth/Other Undergraduate (may include sixth year undergraduate and continuing education students) • A – First Year Graduate/Professional • B – Second Year Graduate/Professional • C – Third Year Graduate/Professional • D – Beyond Third Year Graduate/Professional • G – Graduate/Professional, year of study unknown • N – Not available (to be used only if the date of the first disbursement is prior to July 23, 1992, and data provider does not have required attribute)

Academic Level	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Loan ID	
Element	Label
Definition/Business Rules	Displays a code used by the data provider (Guaranty Agency, Direct Loan Servicer, Debt Collection Service or Perkins school) for internal loan identification.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Separate Loan Ind	
Element	Label
Definition/Business Rules	Displays an indicator used to differentiate among multiple loans of the same loan date for the same borrower or student attending the same school. This field is used mostly by Guaranty Agencies.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Interest Rate	
Element	Label
Definition/Business Rules	Displays the interest rate that is applied to the loan. A variable interest rate is indicated by the abbreviation VAR.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan	
Element	Label
Definition/Business Rules	Displays two different values: Date and Amount. <ul style="list-style-type: none"> • Date – The date the loan was originated.

Loan	
	<ul style="list-style-type: none"> • Amount – The original loan amount before any cancellations.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Outstanding Principle Balance	
Element	Label
Definition/Business Rules	Displays two different values: Date and Amount. <ul style="list-style-type: none"> • Date – The date the outstanding principle balance was updated. • Amount – The cumulative dollar value due on a loan.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Outstanding Interest	
Element	Label
Definition/Business Rules	Displays two different values: Date and Amount. <ul style="list-style-type: none"> • Date – The date the outstanding interest balance was updated. • Amount – The cumulative accrued outstanding interest balance on the loan.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Capitalized Interest	
Element	Label
Definition/Business Rules	Displays two different values: Date and Amount. <ul style="list-style-type: none"> • Date – The date the capitalized interest balance was updated. • Amount – The accumulated interest on an unsubsidized loan that is added to the principal balance of the loan.

Capitalized Interest	
	This displays only for unsubsidized loans.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Other Fees	
Element	Label
Definition/Business Rules	Displays the accumulated fees added to late or defaulted loans. Examples of other fees are late fees, collection costs, or court costs.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disbursement	
Element	Label
Definition/Business Rules	<p>Displays two different values: Action Date and Amount.</p> <ul style="list-style-type: none"> • Action Date – The date that the latest loan disbursement was made. • Amount – The amount of disbursements released to a borrower. <p>If the loan has no event activity, the table displays a Disbursement value of N/A (not available).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Cancellations	
Element	Label
Definition/Business Rules	<p>Displays two different values: Action Date and Amount.</p> <ul style="list-style-type: none"> • Action Date – The date when all or part of the title IV loan was canceled. • Amount – The cumulative amount of the

Cancellations	
	title IV loan that was canceled.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Refunds	
Element	Label
Definition/Business Rules	<p>Displays two different values: Action Date and Amount.</p> <ul style="list-style-type: none"> • Action Date – The date when all or part of the title IV loan was refunded. • Amount – The cumulative amount of the title IV loan that was refunded.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Deferments	
Element	Label
Definition/Business Rules	<p>Displays three different values: Start Date, End Date, and Type.</p> <ul style="list-style-type: none"> • Start Date – The date the deferment starts. • End Date – The date the deferment ends. • Type – The type of deferment.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Date Changed	
Element	Label
Definition/Business Rules	<p>Displays the date a Loan Status first became effective, with no interruptions.</p> <p>Note – This date is not necessarily the date the status was reported to NSLDS II. A loan status may have changed but not been updated in</p>

Date Changed	
	NSLDS II for various reasons until months or years after the fact.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the two-character code and description indication the status of a loan. The Loan Status Codes are:</p> <ul style="list-style-type: none"> • AL - Abandoned Loan • BC - Bankruptcy Claim, Discharged • BK - Bankruptcy Claim, Active • CA - Canceled • CS - Closed School Discharge • DA - Deferred • DB - Defaulted, Then Bankrupt, Active, Chapter 13 • DC - Defaulted, Compromised • DD - Defaulted, Then Died • DE - Death • DF - Defaulted, Unresolved • DI - Disability • DK - Defaulted, Then Bankrupt, Discharged, Chapter 13 • DL - Defaulted, In Litigation • DN - Defaulted, Paid in Full Through Consolidation Loan • DO - Defaulted, Then Bankrupt, Active, Other • DP - Defaulted, Paid in Full • DR - Defaulted Loan in Roll-Up Loan • DS - Defaulted, Then Disabled • DT - Defaulted, Collection Terminated • DU - Defaulted, Unresolved • DW - Defaulted, Write-off • DX - Defaulted, Six Consecutive Payments • DZ - Defaulted, Six Consecutive Payments, then missed payment

Status	
	<ul style="list-style-type: none"> • FB – Forbearance • FC - False Certification Discharge • IA – Loan Originated • ID – In School or Grace Period • IG – In Grace Period • IM – In Military Grace • IP – In post-deferment grace (Perkins only) • OD - Defaulted, Then Bankrupt, Discharged, Other • PC – Paid in Full Through Consolidation Loan • PF – Paid in Full • PM – Presumed Paid in Full • PN – Non-defaulted, Pain in Full Through Consolidation Loan • RF – Refinanced • RP – In Repayment • UA – Temporarily Uninsured – No Default Claim Requested • UB - Temporarily Uninsured – Default Claim Requested • UC – Permanently Uninsured – No Default Claim Requested • UD – Permanently Uninsured – Default Claim Requested • UI – Unreinsured • XD – Defaulted, six consecutive payments
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Insurance Claim Payment	
Element	Label
Definition/Business Rules	<p>Displays three different values: Date, Cumulative Amount, and Reason Code.</p> <ul style="list-style-type: none"> • Date – The date of the payment. • Cumulative Amount – The amount of the payment. • Reason Code – The reason code for the payment.

Insurance Claim Payment	
Actions to be performed	None.
User Group (Element Level)	
Validation	None.

Insurance Claim Refund	
Element	Label
Definition/Business Rules	<p>Displays two different values: Date and Cumulative Amount.</p> <ul style="list-style-type: none"> • Date – The date of the refund. • Cumulative Amount – The amount of the refund.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Insurance Claim Payment	
Element	Label
Definition/Business Rules	<p>Displays five different values: Date, Cumulative Amount, Reason Code, Paid Date, and Rate Code.</p> <ul style="list-style-type: none"> • Date – The date of the Payment. • Cumulative Amount – The amount of the payment. • Reason Code – The reason code of the payment. • Paid Date – The date paid. • Rate Code – The rate code of the payment.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Reinsurance Claim Refund	
Element	Label
Definition/Business Rules	<p>Displays two different values: Date and Cumulative Amount.</p> <ul style="list-style-type: none"> • Date – The date of the refund.

Reinsurance Claim Refund	
	<ul style="list-style-type: none"> • Cumulative Amount – The amount of the refund.
Actions to be performed	None.
User Group (Element Level)	
Validation	None.

Supplemental Reinsurance Payment Request	
Element	Label
Definition/Business Rules	Displays two different values: Date and Cumulative Amount. <ul style="list-style-type: none"> • Date – The date of the request. • Cumulative Amount – The amount of the request.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Repurchase Amount	
Element	Label
Definition/Business Rules	Displays three different values: Date, Cumulative Amount, and Ind. of Rehab. <ul style="list-style-type: none"> • Date – The date of the repurchase. • Cumulative Amount – The amount of the repurchase. • Ind. of Rehab. - Indicates the Indicator of Repurchase.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Top	
Element	Label
Definition/Business Rules	Displays three different values: Date, Cumulative Principle Amount, and Cumulative Interest Amount. <ul style="list-style-type: none"> • Date – The date of the Treasury Offset

Top	
	<p>Program.</p> <ul style="list-style-type: none"> • Cumulative Principle Amount – The principle amount of the Treasury Offset Program. • Cumulative Interest Amount. - The interest amount of the Treasury Offset Program.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Collection	
Element	Label
Definition/Business Rules	<p>Displays three different values: Date, Cumulative Principle Amount, and Cumulative Interest Amount.</p> <ul style="list-style-type: none"> • Date – The date of the collection. • Cumulative Principle Amount – The principle amount of the collection. • Cumulative Interest Amount. - The interest amount of the collection.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Guaranty Agency	
Element	Label
Definition/Business Rules	<p>Displays four different values: Start, End, Code, and Name</p> <ul style="list-style-type: none"> • Start – The date the agency started overseeing the loan. • End – The date the agency stopped overseeing the loan. The value of Current indicates the agency is overseeing the loan now. • Code. - An ED-assigned number for each GA for the specified loan. • Name – The name of the GA for the specified loan. Click the name of the

Guaranty Agency	
	Guaranty Agency, Lender, or Servicer Agent to link to its Organization Contact List.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Lender	
Element	Label
Definition/Business Rules	<p>Displays four different values: Start, End, Code, and Name</p> <ul style="list-style-type: none"> • Start – The date the lender started holding the loan. • End – The date the lender stopped holding the loan. The value of Current indicates the agency is overseeing the loan now. • Code. - An ED-assigned number for each Lender for the specified loan. • Name – The name of the Lender for the specified loan. Click the name of the Guaranty Agency, Lender, or Servicer Agent to link to its Organization Contact List.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Servicer Agent	
Element	Label
Definition/Business Rules	<p>Displays four different values: Start, End, Code, and Name</p> <ul style="list-style-type: none"> • Start – The date the agent started servicing the loan. • End – The date the agent stopped servicing the loan. The value of Current indicates the agency is overseeing the loan now. • Code. - An ED-assigned number for

Servicer Agent	
	<p>each Servicer Agent for the specified loan.</p> <ul style="list-style-type: none"> • Name - The name of the Servicer Agent for the specified loan. Click the name of the Guaranty Agency, Lender, or Servicer Agent to link to its Organization Contact List.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Notes	
Element	Label
Definition/Business Rules	<p>Displays Notes for user:</p> <ul style="list-style-type: none"> • Collection costs/fees are not included in outstanding amounts.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.6 Loan Detail Update

Description	Displays historical data for a loan, which includes loan amounts, loan activity, loan status changes, and the GA, Lender, and/or Servicer history. This screen will also allow a user to update and add pop-up windows for the various sections on the window.
New or Existing	Existing
User Group (Screen Level)	OLNUPD, SUPUPD
Requirements Traceability	1.102
Reference(s)	WB02 Loan Detail Server, FAP Loan Detail LNDET.asp, Add Bankruptcy Claim Refund Popup BkrptClRfdAdd.htm, Add Collection Popup CollAdd.htm, Add Insurance Claim Payment Popup InsurClPmtAdd.htm, Add Insurance Claim Refund Popup Add_InsClmRfd.htm, Add Lender for Loan Pop-up Window LENHISADD.HTM, Add Reinsurance Claim Payment Popup Add_ReiClmPmt.htm, Add Repurchase Amount Popup RpchAmtAdd.htm, Add Servicer for Loan Pop-up Window

	SvrHisAdd.htm, Add Status Popup StatAdd.htm, Add Supplemental Reinsurance Payment Request Popup SuppReinsurAdd.htm, Add TOP Popup TOPAdd.htm, Add/Update Loan Activity Pop-up Windows, Transfer Guaranty Agency for Loan Pop-up Window GAHISXFER.HTM, Update Bankruptcy Claim Refund Popup BkrptCIRfdUpdt.htm, Update Collection Popup CollUpdt.htm, Update Guaranty Agency for Loan Pop-up Window GAHISUPDT.HTM, Update Insurance Claim Payment Popup InsurClPmtUpdt.htm, Update Insurance Claim Refund Popup Update_InsClmRfd.htm, Update Lender for Loan Pop-up Window LENHISUPDT.HTM, Update Loan Amounts Pop-up Window LOANAMTUPDT.HTM, Update Loan Details Pop-up Window LOANDETUPDT.HTM, Update PLUS Borrower's Identifiers Pop-up Window PLUSNMUPDT.HTM, Update Reinsurance Claim Payment Popup Update_ReiClmPmt.htm, Update Repurchase Amount Popup RpchAmtUpdt.htm, Update Servicer for Loan Pop-up Window SVRHISUPDT.HTM, Update Status Popup StatUpdt.htm, Update Student's Identifiers Pop-up Window NMUPDT.HTM, Update Student's Identifiers Pop-up Window NMUPDT.HTM, Update TOP Popup TOPUpdt.htm
Object Name	Student, PLUS Borrower, School, GA, Lender, Loan, Grant

3.6.1 Software Unit Logic

ASP File Name:	OnLnMnt.asp
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> • Loan Detail (Link: 1)
Post-Status:	This screen allows a user to navigate to any of the following screens (depending on user access privileges): <ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History (Link: Overpayment History) • Pell Grant History (Link: Pell Grant History) • Student Access Interface (Link: Student Access Interface) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enrollment Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab)

	<ul style="list-style-type: none">• Contact Us (Link: Contact Us Icon)• System Log On (Link: System Logoff Icon)• Privacy Act (Link: Privacy Act)
Gif Name:	The following graphical objects may appear on this screen: <ul style="list-style-type: none">• Back.gif• Help.gif• Info.gif

3.6.2 Design Details

The following screenshot highlights the functionality of Loan Detail Update screen.

NSLDS
Menu Aid Enroll Org Report

Loan History | Overpayment History | Pell Grant | Student Access Interface
Logged on as: DAWN M WILL from Department of Education Region II

John A Smith
DOB: 01/01/1980

SSN: 123.45.6789

Details for Loan

Loan Type:	DI - DIRECT STAFFORD SUB	Academic Level:	5
Loan Period Start:	08/31/2000	Data Provider Loan ID:	220949620501G00091101
Loan Period End:	12/30/2000	Separate Loan Ind:	C
Date Entered Repayment:	07/01/2001	Interest Rate:	VAR
Borrowed at OPEID:	00209100	Borrowed at Name:	STATE UNIVERSITY

Amounts for Loan

	Date	Amount
Loan:	08/22/2000	\$2,790
Outstanding Principal Balance:	07/20/2002	\$2,481
Outstanding Interest:	07/20/2002	\$1
Other Fees:		\$0

Activities for Loan

Action Date	Amount
Disbursements	
Add Update	
08/22/2000	\$2,790
Cancellations	
Add	
N/A	N/A
Refunds	
Add	
N/A	N/A
Deferrals	
Add	
Start Date	End Date Type
N/A	N/A N/A

Status Changes for Loan

Date Changed	Status
07/01/2001	RP - IN REPAYMENT
12/30/2000	IG - IN GRACE PERIOD
08/31/2000	ID - IN SCHOOL OR GRACE PERIOD

Claim Details for Loan

	Date	Cumulative Amount	Reason Code	Release Date	Rate Code	Incl. of Rehab.
Add Update						
Insurance Claim Payment:	10/30/2002	\$2,000	CF			
Insurance Claim Refund:	02/23/1999	\$500				
Add Update						
Reinsurance Claim Payment:	05/09/1999	\$300	CF	08/18/1999	1	
Add Update						
Bankruptcy Claim Refund:	07/04/1999	\$600				
Add Update						
Supplemental Reinsurance Payment Request:	07/04/1999	\$600				
Add Update						
Repurchase Amount:	11/09/1999	\$400				Y

Collection Details for Loan

	Date	Cumulative Principal Amount	Cumulative Interest Amount
Add Update			
TOP:	01/15/2001	\$105	\$12
Add Update			
Collection:	01/16/2001	\$100	\$26

Guaranty Agency / Lender / Servicer Agent History

Start	End	Code	Name
Add Update			
08/21/2000	CURRENT	00100	DIRECT LOAN SERVICER

PRIVACY ACT OF 1974, AS AMENDED

Figure 11, Loan Detail Update



Menu
Aid
Enroll
Org
Report





[Loan History](#) | [Overpayment History](#) | [PELL Grant](#) | [Student Access Interface](#)
 Logged on as: DAWN M WILL from Department of Education Region 6

John A Smith
DOB: 01/01/1980

SSN: 123-45-6789

Details for Loan

Loan Type:	Direct Loan		
Loan Period Start:	8/31/2002	Academic Level:	5
Loan Period End:	12/30/2002	Data Provider Loan ID:	220946520501G02091101
Date Entered Repayment:	8/7/1/2001	Separate Loan Ind:	<input type="checkbox"/>
Borrowed at OPEID:	00209180	Interest Rate:	VAR
Borrowed at Name:	STATE UNIVERSITY		

Amounts for Loan

	Date	Amount
Loan:	08/22/2000	\$2,750
Outstanding Principal Balance:	07/30/2002	\$2,481
Outstanding Interest:	07/30/2002	91
Other Fees:		90

Activities for Loan

Action Date	Amount	
Disbursements		
08/22/2000	\$2,750	
Cancellations		
N/A	N/A	
Refunds		
N/A	N/A	
Deferments		
Start Date	End Date	Type
N/A	N/A	N/A

Status Changes for Loan

Date Changed	Status
07/01/2001	RP : IN REPAYMENT
12/30/2000	IG : IN GRACE PERIOD
08/31/2000	ID : IN SCHOOL OR GRACE PERIOD

Claim Details for Loan

	Date	Cumulative Amount	Reason Code	Reinsure Date	Rate Code	Ind. of Rehab.
Insurance Claim Payment:	10/30/2002	\$2,000	DF			
Insurance Claim Refund:	08/23/1999	\$600				
Reinsurance Claim Payment:	08/08/1999	\$300	DF	08/10/1999	1	
Bankruptcy Claim Refund:	07/04/1999	\$600				
Supplemental Reinsurance Payment Request:	07/04/1999	\$600				
Repurchase Amount:	11/09/1999	\$400				Y

Collection Details for Loan

	Date	Cumulative Principal Amount	Cumulative Interest Amount
TOP:	01/15/2001	\$105	\$12
Collection:	01/15/2001	\$100	\$25

Guaranty Agency / Lender / Servicer Agent History

Start	End	Code	Name
Servicer Agent			
08/31/2000	CURRENT	00100	DIRECT LOAN SERVICER

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 12, Loan Detail Update



Menu
Aid
Enroll
Org
Report





Loan History | Overpayment History | Pell Grant | Student Access Interface

Logged on as: DAWN M WILL from Department of Education Region 9

Return To Loan History

John A Smith
SSN: 123.45.6789
DOB: 01/01/1999

Details for Loan

Loan Type:	Direct Loan	Academic Level:	S
Loan Period Start:	09/01/2002	Date Provider Loan ID:	220946620S01602091101
Loan Period End:	12/20/2002	Separate Loan Ind:	C
Date Entered Repayment:	07/01/2001	Interest Rate:	VAF
Borrowed at OPEID:	00209100	Borrowed at Name:	STATE UNIVERSITY

Amounts for Loan

	Date	Amount
Loan:	09/22/2000	\$2,750
Outstanding Principal Balance:	07/20/2002	\$2,481
Outstanding Interest:	07/20/2002	\$1
Other Fees:		\$0

Activities for Loan

Action Date	Amount	
Disbursements		
09/22/2000	\$2,750	
Cancellations		
N/A	N/A	
Refunds		
N/A	N/A	
Deferments		
Start Date	End Date	Type
N/A	N/A	N/A

Status Changes for Loan

Date Changed	Status
07/01/2001	RP : IN REPAYMENT
12/30/2000	IG : IN GRACE PERIOD
06/31/2000	ID : IN SCHOOL OR GRACE PERIOD

Claim Details for Loan

	Date	Cumulative Amount	Reason Code	Reimburse Date	Rate Code	Ind. of Rehab.
Insurance Claim Payment:	11/30/2002	2000	DF			
Insurance Claim Refund:	09/23/1999	\$500				
Reinsurance Claim Payment:	09/03/1999	\$300	DF	05/10/1999	1	
Bankruptcy Claim Refund:	07/04/1999	\$500				
Supplemental Reinsurance Payment Request:	07/04/1999	\$500				
Repurchase Amount:	11/03/1999	\$400				Y

Collection Details for Loan

	Date	Cumulative Principal Amount	Cumulative Interest Amount
TOP:	01/15/2001	\$105	\$12
Collection:	01/15/2001	\$100	\$25

Guaranty Agency / Lender / Servicer Agent History

Start	End	Code	Name
03/31/2000	CURRENT	00100	DIRECT LOAN SERVICER

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 13, Loan Detail Update



Menu
Aid
Enroll
Org
Report





Loan History | Employment History | Exit Grant | Student Access Interface
 Logged on as: DAWN M WILL from Department of Education Region 6

Return To Loan History

John A Smith
SSN: 123-45-6789 DOB: 01/01/1980

Details for Loan

Loan Type:	Direct Loan	Academic Level:	5
Loan Period Start:	09/31/2002	Data Provider Loan ID:	220946620501G02091301
Loan Period End:	12/30/2002	Separate Loan Ind:	C
Date Entered Repayment:	07/01/2001	Interest Rate:	VAR
Borrowed at OPEID:	00009100		
Borrowed at Name:	STATE UNIVERSITY		

Amounts for Loan

	Date	Amount
Loan:	08/22/2000	\$2,750
Outstanding Principal Balance:	07/30/2002	\$2,421
Outstanding Interest:	07/30/2002	\$1
Other Fees:		\$0

Activities for Loan

Action Date	Amount	
Disbursements		
08/22/2000	\$2,750	
Cancellations		
N/A	N/A	
Refunds		
N/A	N/A	
Deferments		
Start Date	End Date	Type
N/A	N/A	N/A

Status Changes for Loan

Date Changed	Status
07/01/2001	RP : IN REPAYMENT
12/30/2000	IG : IN GRACE PERIOD
08/31/2000	ID : IN SCHOOL OR GRACE PERIOD

Claim Details for Loan

	Date	Cumulative Amount	Reason Code	Reinsure Date	Rate Code	Ind. of Rehab.
Insurance Claim Payment:	10/30/2002	\$2,000	DF			
Insurance Claim Refund:	09/23/1999	\$600				
Reinsurance Claim Payment:	08/03/1999	\$300	DF	03/10/1999	1	
Bankruptcy Claim Refund:	07/04/1999	\$600				
Supplemental Reinsurance Payment Request:	07/04/1999	\$600				
Repurchase Amount:	11/03/1999	\$300				

Collection Details for Loan

	Date	Cumulative Principal Amount	Cumulative Interest Amount
TOP:	01/16/2001	\$105	\$12
Collection:	01/16/2001	\$100	\$26

Guaranty Agency / Lender / Servicer Agent History

Start	End	Code	Name
Servicer Agent			
08/31/2000	CURRENT	00100	DIRECT LOAN SERVICES

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 14, Loan Detail Update

3.6.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Loan History	
Element	Link

Return to Loan History	
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed. If Update pushbutton is clicked: Display element in pre-populated textbox. The textbox can hold up to 12 characters for First Name, 1 character for Middle Initial, and 35 characters for Last Name.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed. If Update pushbutton is clicked: Display element in pre-populated textbox. SSN must be entered in a "123456789" or "123-45-6789" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.

01/01/1980	
	If Update pushbutton is clicked: Display element in pre-populated textbox. DOB must be entered in a "MMDDCCYY" or "MM/DD/CCYY" or "MM-DD-CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Lock Loan	
Element	Pushbutton
Definition/Business Rules	Allows a user to lock the loan that is displayed. When the loan is locked the permission taken away from other users to update the loan until the loan is unlocked.
Actions to be performed	By clicking on the pushbutton, the loan will be locked for editing by any other user.
User Group (Element Level)	TBD
Validation	None.

Update Identifiers	
Element	Pushbutton
Definition/Business Rules	Allows a user to update the student identifiers. This appears if the borrower is the student and not a PLUS borrower.
Actions to be performed	By clicking on the pushbutton, the student identifier elements (First Name, Middle Initial, Last Name, Pseudo SSN Indicator, SSN, and DOB) will display in a textbox in an editable format. A Continue and Cancel pushbutton appear underneath the identifier section. All other pushbuttons and links are removed from the screen.
User Group (Element Level)	TBD
Validation	

Update PLUS Borrower	
Element	Pushbutton
Definition/Business Rules	Allows a user to update the PLUS borrower identifiers. This appears if the borrower is the

Update PLUS Borrower	
	PLUS borrower and not a student borrower.
Actions to be performed	<p>By clicking on the pushbutton, the PLUS borrower identifier elements (First Name, Middle Initial, Last Name, Pseudo SSN Indicator, SSN, and DOB) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the identifier section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	

PLUS Loan	
Element	Label
Definition/Business Rules	<p>If user enters a PLUS borrower SSN, the student's Name, SSN, and DOB are displayed.</p> <p>If user enters a student's information where the parent has a PLUS loan on behalf of the student, the Parents Name, SSN, and DOB are displayed.</p> <p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p> <p>The textbox can hold up to 12 characters for First Name, 1 character for Middle Initial, 35 characters for Last Name.</p> <p>SSN must be entered in a "123456789" or "123-45-6789" format.</p> <p>DOB must be entered in a "MMDDCCYY" or "MM/DD/CCYY" or "MM-DD-CCYY" format.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update Loan Details	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update the loan that

Update Loan Details	
	is displayed.
Actions to be performed	By clicking on the pushbutton, the loan detail elements (Loan Type, Loan Period Start, Loan Period End, Date Entered Repayment, Borrowed at OPEID, Academic Level, Data Provider Loan ID, Separate Loan Ind, Interest Rate) will display in a textbox in an editable format. A Continue and Cancel pushbutton appear underneath the identifier section. All other pushbuttons are removed from the screen.
User Group (Element Level)	TBD
Validation	None.

Locked	
Element	Label/Picture
Definition/Business Rules	Displays to the user that the loan is locked. When the loan is locked the permission taken away from other users to update the loan until the loan is unlocked.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

1	
Element	Label/Picture
Definition/Business Rules	Displays the number that the user clicked on from the Loan History screen, to get to the Loan Detail screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Type	
Element	Label
Definition/Business Rules	Displays the type of loan. The loan types are: <ul style="list-style-type: none"> • CL - FFEL Consolidation Loan

Loan Type	
	<ul style="list-style-type: none"> • D1 – Direct Stafford Subsidized Loan • D2 – Direct Stafford Unsubsidized Loan • D4 – Direct PLUS Loan • D5 – Direct Consolidation Unsubsidized Loan • D6 – Direct Consolidation Subsidized Loan • D7 – Direct Consolidation PLUS Loan • DU – National Defense Loan • EU – Perkins Expanded Lending • FI – Federally Insured Student Loan (FISL) • IC – Income Contingent Loan (ICL) • NU – National Direct Student Loan (NDSL) • PL – FFEL PLUS Loan • PU – Federal Perkins Loan • RF – FFEL Refinanced Loan • SF – FFEL Stafford Subsidized Loan • SL – Supplemental Loan (SLS) • SU – FFEL Stafford Unsubsidized Loan <p>If element is in editable mode: Display dropdown with the previous information populated.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Period Start	
Element	Label
Definition/Business Rules	<p>Displays the beginning date of when classes are (or were) to begin for the period covered by the loan.</p> <p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p> <p>Date must be entered in a “MMDDCCYY” or “MM/DD/CCYY” or “MM-DD-CCYY” format.</p>

Loan Period Start	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Period End	
Element	Label
Definition/Business Rules	Displays the ending date of when classes are (or were) to begin for the period covered by the loan. If Update pushbutton is clicked: Display element in pre-populated textbox. Date must be entered in a "MMDDCCYY" or "MM/DD/CCYY" or "MM-DD-CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Date Entered Repayment	
Element	Label
Definition/Business Rules	Displays the date the student entered or is scheduled to enter repayment. If Update pushbutton is clicked: Display element in pre-populated textbox. Date must be entered in a "MMDDCCYY" or "MM/DD/CCYY" or "MM-DD-CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Borrowed at OPEID	
Element	Label
Definition/Business Rules	Displays the eight-digit ED code for the school where the student was enrolled or accepted for enrollment at the time the loan was originated. If Update pushbutton is clicked:

Borrowed at OPEID	
	Display element in pre-populated textbox. The textbox can hold up to 8 characters.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Borrowed at Name	
Element	Label
Definition/Business Rules	Displays the name of the school where the student was enrolled or accepted for enrollment at the time the loan was originated. Click the name of the organization to link to its Organization Contact list.
Actions to be performed	When clicked, the Organization Contact screen appears.
User Group (Element Level)	
Validation	None.

Academic Level	
Element	Label
Definition/Business Rules	<p>Displays the student's academic level at the time the loan was provided. The codes are:</p> <ul style="list-style-type: none"> • 1 – Freshman/First Year (including proprietary institution programs that are less than 1 year duration) • 2 – Sophomore/Second Year • 3 – Junior/Third Year • 4 – Senior/Fourth Year • 5 – Fifth/Other Undergraduate (may include sixth year undergraduate and continuing education students) • A – First Year Graduate/Professional • B – Second Year Graduate/Professional • C – Third Year Graduate/Professional • D – Beyond Third Year Graduate/Professional • G – Graduate/Professional, year of study unknown • N – Not available (to be used only if the

Academic Level	
	<p>date of the first disbursement is prior to July 23, 1992, and data provider does not have required attribute)</p> <p>If Update pushbutton is clicked: Display element in pre-populated dropdown box.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Loan ID	
Element	Label
Definition/Business Rules	<p>Displays a code used by the data provider (Guaranty Agency, Direct Loan Servicer, Debt Collection Service or Perkins school) for internal loan identification.</p> <p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p> <p>The textbox can hold up to 21 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Separate Loan Ind	
Element	Label
Definition/Business Rules	<p>Displays an indicator used to differentiate among multiple loans of the same loan date for the same borrower or student attending the same school. This field is used mostly by Guaranty Agencies.</p> <p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p> <p>The textbox can hold up to 1 character.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Interest Rate	
Element	Label
Definition/Business Rules	<p>Displays the interest rate that is applied to the loan. A variable interest rate is indicated by the abbreviation VAR.</p> <p>If Update pushbutton is clicked: Display element in pre-populated textbox and a pre-populated dropdown box.</p> <p>The textbox can hold up to 6 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update Loan Amounts	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update the loan that is displayed.
Actions to be performed	<p>By clicking on the pushbutton, the loan detail elements (Loan Date/Amount, OPB Date/Amount, Outstanding Interest Date/Amount, and Other Fees) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the identifier section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Loan	
Element	Label
Definition/Business Rules	<p>Displays two different values: Date and Amount.</p> <ul style="list-style-type: none"> • Date – The date the loan was originated. • Amount – The original loan amount before any cancellations.

Loan	
	<p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p> <p>If Add pushbutton is clicked: Display an empty textbox.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Outstanding Principle Balance	
Element	Label
Definition/Business Rules	<p>Displays two different values: Date and Amount.</p> <ul style="list-style-type: none"> • Date – The date the outstanding principle balance was updated. • Amount – The cumulative dollar value due on a loan. <p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p> <p>If Add pushbutton is clicked: Display an empty textbox.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Outstanding Interest	
Element	Label
Definition/Business Rules	<p>Displays two different values: Date and Amount.</p> <ul style="list-style-type: none"> • Date – The date the outstanding interest balance was updated.

Outstanding Interest	
	<ul style="list-style-type: none"> • Amount – The cumulative accrued outstanding interest balance on the loan. <p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p> <p>If Add pushbutton is clicked: Display an empty textbox.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Capitalized Interest	
Element	Label
Definition/Business Rules	<p>Displays two different values: Date and Amount.</p> <ul style="list-style-type: none"> • Date – The date the capitalized interest balance was updated. • Amount – The accumulated interest on an unsubsidized loan that is added to the principal balance of the loan. <p>This is used only for unsubsidized loans.</p> <p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p> <p>If Add pushbutton is clicked: Display an empty textbox.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Other Fees	
Element	Label
Definition/Business Rules	<p>Displays the accumulated fees added to late or defaulted loans. Examples of other fees are late fees, collection costs, or court costs.</p> <p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p> <p>If Add pushbutton is clicked: Display an empty textbox.</p> <p>The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add Disbursements	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add a disbursement.
Actions to be performed	<p>By clicking on the pushbutton, the add disbursements elements (Event Date, Cumulative Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the disbursement section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update Disbursements	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update disbursements.
Actions to be performed	<p>By clicking on the pushbutton, the update disbursements elements (Delete, Pending Status, Event Date, and Cumulative Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear</p>

Update Disbursements	
	underneath the disbursement section. All other pushbuttons are removed from the screen.
User Group (Element Level)	TBD
Validation	None.

Disbursement	
Element	Label
Definition/Business Rules	<p>Displays two different values: Action Date and Amount.</p> <ul style="list-style-type: none"> • Event Date – The date that the latest loan disbursement was made. • Cumulative Amount – The amount of disbursements released to a borrower. <p>If the loan has no event activity, the table displays a Disbursement value of N/A (not available).</p> <p>If Update pushbutton is clicked: Display element in pre-populated textbox and dropdown box.</p> <p>If Add pushbutton is clicked: Display an empty textbox and dropdown box.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add Cancellations	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add a cancellation.
Actions to be performed	By clicking on the pushbutton, the add cancellation elements (Event Date, Cumulative Amount) will display in a textbox in an editable format.

Add Cancellations	
	<p>A Continue and Cancel pushbutton appear underneath the cancellation section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update Cancellations	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update cancellations.
Actions to be performed	<p>By clicking on the pushbutton, the update cancellation elements (Delete, Pending Status, Event Date, and Cumulative Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the cancellation section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Cancellations	
Element	Label
Definition/Business Rules	<p>Displays two different values: Action Date and Amount.</p> <ul style="list-style-type: none"> • Event Date – The date when all or part of the title IV loan was canceled. • Cumulative Amount – The cumulative amount of the title IV loan that was canceled. <p>If Update pushbutton is clicked: Display element in pre-populated textbox and dropdown box.</p> <p>If Add pushbutton is clicked: Display an empty textbox and dropdown</p>

Cancellations	
	<p>box.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add Refund	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add a refund.
Actions to be performed	<p>By clicking on the pushbutton, the add disbursements elements (Event Date, Cumulative Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the refund section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update Refund	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update refund.
Actions to be performed	<p>By clicking on the pushbutton, the add disbursements elements (Delete, Pending Status, Event Date, Cumulative Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the refund section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Refunds	
Element	Label
Definition/Business Rules	<p>Displays two different values: Action Date and Amount.</p> <ul style="list-style-type: none"> • Action Date – The date when all or part of the title IV loan was refunded. • Amount – The cumulative amount of the title IV loan that was refunded. <p>If Update pushbutton is clicked: Display element in pre-populated textbox and dropdown box.</p> <p>If Add pushbutton is clicked: Display an empty textbox and dropdown box.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add Deferment	
Element	Label
Definition/Business Rules	Allows an authorized user to add a deferment.
Actions to be performed	<p>By clicking on the pushbutton, the add deferment elements (Start Date, End Date, Type) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the deferment section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update Deferment	
Element	Label
Definition/Business Rules	Allows an authorized user to update deferments.

Update Deferment	
Actions to be performed	<p>By clicking on the pushbutton, the update deferment elements (Delete, Pending Status, Start Date, End Date, Type) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the deferment section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Deferments	
Element	Label
Definition/Business Rules	<p>Displays three different values: Start Date, End Date, and Type.</p> <ul style="list-style-type: none"> • Start Date – The date the deferment starts. • End Date – The date the deferment ends. • Type – The type of deferment. <p>If Update pushbutton is clicked: Display element in pre-populated textbox and dropdown box.</p> <p>If Add pushbutton is clicked: Display an empty textbox and dropdown box.</p> <p>The date textboxes must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The deferment type is a dropdown box.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add Loan Status	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add a loan status.

Add Loan Status	
Actions to be performed	<p>By clicking on the pushbutton, the add loan status elements (Status Date, Status) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Loan Status section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update Loan Status	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update loan status.
Actions to be performed	<p>By clicking on the pushbutton, the update loan status elements (Delete, Pending Status, Status Date, Status) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Loan Status section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Date Changed	
Element	Label
Definition/Business Rules	<p>Displays the date a Loan Status first became effective, with no interruptions.</p> <p>Note – This date is not necessarily the date the status was reported to NSLDS II. A loan status may have changed but not been updated in NSLDS II for various reasons until months or years after the fact.</p> <p>If Update pushbutton is clicked: Display element in pre-populated textbox.</p>

Date Changed	
	<p>If Add pushbutton is clicked: Display an empty textbox.</p> <p>The date textboxes must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the two-character code and description indication the status of a loan. The Loan Status Codes are:</p> <ul style="list-style-type: none"> • AL – Abandoned Loan • BC – Bankruptcy Claim, Discharged • BK – Bankruptcy Claim, Active • CA – Canceled • CS – Closed School Discharge • DA – Deferred • DB – Defaulted, Then Bankrupt, Active, Chapter 13 • DC – Defaulted, Compromised • DD – Defaulted, Then Died • DE – Death • DF – Defaulted, Unresolved • DI – Disability • DK – Defaulted, Then Bankrupt, Discharged, Chapter 13 • DL – Defaulted, In Litigation • DN – Defaulted, Paid in Full Through Consolidation Loan • DO – Defaulted, Then Bankrupt, Active, Other • DP – Defaulted, Paid in Full • DR – Defaulted Loan in Roll-Up Loan • DS – Defaulted, Then Disabled • DT – Defaulted, Collection Terminated • DU – Defaulted, Unresolved • DW – Defaulted, Write-off • DX – Defaulted, Six Consecutive Payments

Status	
	<ul style="list-style-type: none"> • DZ - Defaulted, Six Consecutive Payments, then missed payment • FB - Forbearance • FC - False Certification Discharge • IA - Loan Originated • ID - In School or Grace Period • IG - In Grace Period • IM - In Military Grace • IP - In post-deferment grace (Perkins only) • OD - Defaulted, Then Bankrupt, Discharged, Other • PC - Paid in Full Through Consolidation Loan • PF - Paid in Full • PM - Presumed Paid in Full • PN - Non-defaulted, Pain in Full Through Consolidation Loan • RF - Refinanced • RP - In Repayment • UA - Temporarily Uninsured - No Default Claim Requested • UB - Temporarily Uninsured - Default Claim Requested • UC - Permanently Uninsured - No Default Claim Requested • UD - Permanently Uninsured - Default Claim Requested • UI - Unreinsured • XD - Defaulted, six consecutive payments <p>If Update pushbutton is clicked: Display element in pre-populated dropdown box.</p> <p>If Add pushbutton is clicked: Display a dropdown box.</p> <p>The status is a dropdown box.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add an insurance claim payment.
Actions to be performed	<p>By clicking on the pushbutton, the insurance claim payment elements (Date, Cumulative, Amount, Reason Code) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update insurance claim payment.
Actions to be performed	<p>By clicking on the pushbutton, the insurance claim payment elements (Delete, Pending Status, Date, Cumulative, Amount, Reason Code) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	
Validation	None.

Insurance Claim Payment	
Element	Label
Definition/Business Rules	<p>Displays three different values: Date, Cumulative Amount, and Reason Code.</p> <ul style="list-style-type: none"> • Date – The date of the payment. • Cumulative Amount – The amount of the payment. • Reason Code – The reason code for the

Insurance Claim Payment	
	<p>payment.</p> <p>If Update pushbutton is clicked: Display element in pre-populated textboxes and dropdown box.</p> <p>If Add pushbutton is clicked: Displays textboxes and dropdown box.</p> <p>The textboxes must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The reason code element is a dropdown box.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add an insurance claim refund.
Actions to be performed	<p>By clicking on the pushbutton, the insurance claim refund elements (Date, Cumulative, Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update insurance claim refund.
Actions to be performed	By clicking on the pushbutton, the insurance claim refund elements (Delete, Pending Status, Date, Cumulative, Amount) will display in a textbox in an editable format.

Update	
	<p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	
Validation	None.

Insurance Claim Refund	
Element	Label
Definition/Business Rules	<p>Displays two different values: Date and Cumulative Amount.</p> <ul style="list-style-type: none"> • Date – The date of the refund. • Cumulative Amount – The amount of the refund. <p>If Update pushbutton is clicked: Display element in pre-populated textboxes.</p> <p>If Add pushbutton is clicked: Displays textboxes.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add a reinsurance claim payment.
Actions to be performed	<p>By clicking on the pushbutton, the reinsurance claim payment elements (Date, Cumulative Amount, Reason Code, Paid Date, Rate Code) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p>

Add	
	All other pushbuttons are removed from the screen.
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update reinsurance claim payment.
Actions to be performed	<p>By clicking on the pushbutton, the reinsurance claim payment elements (Delete, Pending Status, Date, Cumulative Amount, Reason Code, Paid Date, Rate Code) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Reinsurance Claim Payment	
Element	Label
Definition/Business Rules	<p>Displays five different values: Date, Cumulative Amount, Reason Code, Paid Date, and Rate Code.</p> <ul style="list-style-type: none"> • Date – The date of the Payment. • Cumulative Amount – The amount of the payment. • Reason Code – The reason code of the payment. • Paid Date – The date paid. • Rate Code – The rate code of the payment. <p>If Update pushbutton is clicked: Display element in pre-populated textboxes and dropdown boxes.</p> <p>If Add pushbutton is clicked:</p>

Reinsurance Claim Payment	
	<p>Displays textboxes and dropdown box.</p> <p>The date textboxes must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textboxes can hold up to 8 characters. The reason code element is a dropdown box.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add a reinsurance claim refund.
Actions to be performed	<p>By clicking on the pushbutton, the reinsurance claim refund elements (Date, Cumulative, Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update reinsurance claim refund.
Actions to be performed	<p>By clicking on the pushbutton, the reinsurance claim refund elements (Delete, Pending Status, Date, Cumulative, Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD

Update	
Validation	None.

Reinsurance Claim Refund	
Element	Label
Definition/Business Rules	<p>Displays two different values: Date and Cumulative Amount.</p> <ul style="list-style-type: none"> • Date – The date of the refund. • Cumulative Amount – The amount of the refund.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add supplemental reinsurance payment request.
Actions to be performed	<p>By clicking on the pushbutton, the supplemental reinsurance payment request elements (Date, Cumulative Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update supplemental reinsurance payment request.
Actions to be performed	<p>By clicking on the pushbutton, the supplemental reinsurance payment request elements (Delete, Pending Status, Date, and Cumulative Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear</p>

Update	
	underneath the Claim Detail section. All other pushbuttons are removed from the screen.
User Group (Element Level)	TBD
Validation	None.

Supplemental Reinsurance Payment Request	
Element	Label
Definition/Business Rules	<p>Displays two different values: Date and Cumulative Amount.</p> <ul style="list-style-type: none"> • Date – The date of the request. • Cumulative Amount – The amount of the request. <p>If Update pushbutton is clicked: Display element in pre-populated textboxes.</p> <p>If Add pushbutton is clicked: Displays textboxes.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add a repurchase.
Actions to be performed	<p>By clicking on the pushbutton, the repurchase amount elements (Date, Cumulative Amount, Ind. of Rehab) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the</p>

Add	
	screen.
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update repurchase.
Actions to be performed	<p>By clicking on the pushbutton, the repurchase amount elements (Delete, Pending Status, Date, Cumulative Amount, Ind. of Rehab) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Claim Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Repurchase Amount	
Element	Label
Definition/Business Rules	<p>Displays three different values: Date, Cumulative Amount, and Ind. of Rehab.</p> <ul style="list-style-type: none"> • Date - The date of the repurchase. • Cumulative Amount - The amount of the repurchase. • Ind. of Rehab. - Indicates the Indicator of Repurchase. <p>If Update pushbutton is clicked: Display element in pre-populated textboxes and dropdown box.</p> <p>If Add pushbutton is clicked: Displays textboxes and dropdown box.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters. The Ind. of Rehab is a dropdown box.</p>

Repurchase Amount	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add a TOP (Treasury Offset Program).
Actions to be performed	<p>By clicking on the pushbutton, the TOP elements (Date, Cumulative Principle Amount, Cumulative Interest Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Collection Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	By clicking on the pushbutton, the TOP elements (Delete, Pending Status, Date, Cumulative Principle Amount, Cumulative Interest Amount) will display in a textbox in an editable format.
Actions to be performed	
User Group (Element Level)	TBD
Validation	None.

Top	
Element	Label
Definition/Business Rules	<p>Displays three different values: Date, Cumulative Principle Amount, and Cumulative Interest Amount.</p> <ul style="list-style-type: none"> • Date – The date of the Treasury Offset Program. • Cumulative Principle Amount – The

Top	
	<p>principle amount of the Treasury Offset Program.</p> <ul style="list-style-type: none"> • Cumulative Interest Amount. - The interest amount of the Treasury Offset Program. <p>If Update pushbutton is clicked: Display element in pre-populated textboxes.</p> <p>If Add pushbutton is clicked: Displays textboxes.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textboxes can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to add collection.
Actions to be performed	<p>By clicking on the pushbutton, the Collection elements (Date, Cumulative Principle Amount, Cumulative Interest Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Collection Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update collection.
Actions to be performed	By clicking on the pushbutton, the Collection elements (Delete, Pending Status, Date, Cumulative Principle Amount, Cumulative

Update	
	<p>Interest Amount) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Collection Detail section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Collection Principle	
Element	Label
Definition/Business Rules	<p>Displays three different values: Date, Cumulative Principle Amount, and Cumulative Interest Amount.</p> <ul style="list-style-type: none"> • Date – The date of the collection. • Cumulative Principle Amount – The principle amount of the collection. • Cumulative Interest Amount. - The interest amount of the collection. <p>If Update pushbutton is clicked: Display element in pre-populated textboxes.</p> <p>If Add pushbutton is clicked: Displays textboxes.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The amount textbox can hold up to 8 characters.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Transfer	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to transfer GA for a loan.

Transfer	
Actions to be performed	<p>By clicking on the pushbutton, the GA elements (Start Date, Code, Org Search pushbutton) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Guaranty Agency /Lender/Service Agent History section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update GA for a loan.
Actions to be performed	<p>By clicking on the pushbutton, the GA elements (Delete, Pending Status, Start Date, Code, Org Search pushbutton) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Guaranty Agency /Lender/Service Agent History section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Guaranty Agency	
Element	Label
Definition/Business Rules	<p>Displays four different values: Start, End, Code, and Name</p> <ul style="list-style-type: none"> • Start – The date the agency started overseeing the loan. • End – The date the agency stopped overseeing the loan. The value of Current indicates the agency is overseeing the loan now. • Code. - An ED-assigned number for

Guaranty Agency	
	<p>each GA, Lender, or Servicer Agent for the specified loan.</p> <ul style="list-style-type: none"> • Name - The name of the GA, Lender, or Servicer Agent for the specified loan. Click the name of the Guaranty Agency, Lender, or Servicer Agent to link to its Organization Contact List. <p>If Update pushbutton is clicked: Display element in pre-populated textboxes.</p> <p>If Add pushbutton is clicked: Displays textboxes.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The code textbox can hold up to 3 characters.</p> <p>There should be an Org Search pushbutton preceding the code textbox.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user a lender for a loan.
Actions to be performed	<p>By clicking on the pushbutton, the Lender elements (Start Date, Code, Org Search pushbutton) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Guaranty Agency /Lender/Servicer Agent History section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update a lender for a loan.
Actions to be performed	<p>By clicking on the pushbutton, the Lender elements (Delete, Pending Status, Start Date, Code, Org Search pushbutton) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Guaranty Agency /Lender/ Servicer Agent History section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	
Validation	None.

Lender	
Element	Label
Definition/Business Rules	<p>Displays four different values: Start, End, Code, and Name</p> <ul style="list-style-type: none"> • Start - The date the lender started holding the loan. • End - The date the lender stopped holding the loan. The value of Current indicates the agency is overseeing the loan now. • Code. - An ED-assigned number for each GA, Lender, or Servicer Agent for the specified loan. • Name - The name of the GA, Lender, or Servicer Agent for the specified loan. Click the name of the Guaranty Agency, Lender, or Servicer Agent to link to its Organization Contact List. <p>If Update pushbutton is clicked: Display element in pre-populated textboxes.</p> <p>If Add pushbutton is clicked: Displays textboxes.</p>

Lender	
	<p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The code textbox can hold up to 6 characters.</p> <p>There should be an Org Search pushbutton preceding the code textbox.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user a servicer agent for a loan.
Actions to be performed	<p>By clicking on the pushbutton, the Servicer Agent elements (Start Date, Code, Org Search pushbutton) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Guaranty Agency /Lender/Servicer Agent History section.</p> <p>All other pushbuttons are removed from the screen.</p>
User Group (Element Level)	
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows an authorized user to update a servicer agent for a loan.
Actions to be performed	<p>By clicking on the pushbutton, the Servicer Agent elements (Delete, Pending Status, Start Date, Code, Org Search pushbutton) will display in a textbox in an editable format.</p> <p>A Continue and Cancel pushbutton appear underneath the Guaranty Agency /Lender/Servicer Agent History section.</p>

Update	
	All other pushbuttons are removed from the screen.
User Group (Element Level)	TBD
Validation	None.

Servicer Agent	
Element	Label
Definition/Business Rules	<p>Displays four different values: Start, End, Code, and Name</p> <ul style="list-style-type: none"> • Start – The date the agent started servicing the loan. • End – The date the agent stopped servicing the loan. The value of Current indicates the agency is overseeing the loan now. • Code. - An ED-assigned number for each GA, Lender, or Servicer Agent for the specified loan. • Name – The name of the GA, Lender, or Servicer Agent for the specified loan. Click the name of the Guaranty Agency, Lender, or Servicer Agent to link to its Organization Contact List. <p>If Update pushbutton is clicked: Display element in pre-populated textboxes.</p> <p>If Add pushbutton is clicked: Displays textboxes.</p> <p>The date textbox must be in “MMDDCCYY”, “MM/DD/CCYY”, or “MM-DD-CCYY” format. The code textbox can hold up to 3 characters.</p> <p>There should be an Org Search pushbutton preceding the code textbox.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Submit and Lock	
Element	Pushbutton
Definition/Business Rules	Allows a user to submit loan changes and keep the file locked from a batch update.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the Loan History screen with a message that the Add has been performed successfully and the file will be locked from batch editing. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	None.

Submit without Locking	
Element	Pushbutton
Definition/Business Rules	Allows a user to submit loan changes without locking the loan from a batch update.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the Loan History screen with a message that the Add has been performed successfully and the file will not be locked from batch editing. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	None.

Cancel	
Element	Pushbutton
Definition/Business Rules	Allows a user to cancel changes made on the screen.
Actions to be performed	By clicking on the pushbutton, the database will not be updated with the new loan information and the Loan History screen will be displayed.
User Group (Element Level)	TBD
Validation	None.

3.7 Overpayment History List

Description	<p>Displays the overpayments reported to NSLDS for a student. The Overpayment History page summarizes past and present Perkins loan, Supplemental Educational Opportunity Grant (SEOG), and Pell grant overpayments for students.</p> <p>A user will also have the ability to add overpayment history information for a student from this screen. Once the overpayment information has been added, the user will receive a confirmation notifying them the overpayment was successfully added.</p>
New or Existing	Existing
User Group (Screen Level)	LENDER, LENDSV, GAINQ, LENDSVR, SCHDPC, PICTEL, PICLET, GADPC, ED, SCHFAT, STAGNT, AIDOVN
Requirements Traceability	1.018, 1.020
Reference	NSLDS User Documentation, WB04 Aid Overpayment Detail Server, Overpayment History Page OVERHIST.asp
Object Name	Student, PLUS Borrower, School, Loan, Grant

3.7.1 Software Unit Logic

ASP File Name:	OVERHIST.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History List (Link: Overpayment History) • Loan Detail (Link: Overpayment History) • Loan Detail Update (Link: Overpayment History) • Student/PLUS Borrower Name Search (Link: Overpayment History) • Borrower Name History (Link: Overpayment History) • Borrower SSN History (Link: Overpayment History) • Overpayment Add (Link: Overpayment History) • Overpayment Update (Link: Overpayment History) • Overpayment Add and Student Add (Link: Overpayment History) • Overpayment Display (Link: Overpayment History) • Overpayment Delete Confirm (Link: Overpayment History) • Pell Grant History (Link: Overpayment History) • Student Access Interface (Link: Overpayment History)
Post-Status:	This screen allows a user to navigate to any of the following screens

	<p>(depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: Loan History) • Pell Grant History (Link: Pell Grant History) • Student Access Interface (Link: Student Access Interface) • Name Search (Pushbutton: Name Search) • Borrower Name History (Link: History Icon) • Borrower SSN History (Link: History Icon) • Overpayment Add (Pushbutton: Add Overpayment) • Overpayment Add and Student Add (Pushbutton: Add Overpayment) • Overpayment Display (Link: 1) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
<p>Gif Name:</p>	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None.

3.7.2 Design Details

The following screenshot highlights the functionality of Overpayment History List screen.

NSLDS Menu Aid Enroll Org Report

Loan History | **Overpayment History** | Pell Grant | Student Access Interface

SSN: [] First Name: [] DOB: [] (MM/DD/YYYY) Retrieve Name Search

Logged on as: DAWN M WILL from Department of Education Region 0

JOHN A SMITH
SSN: 123-45-6789 DOB: 01/01/1980

Overpayment History List

Add Overpayment

	Type	Ind	Disbursement Date	Repayment Date	Create Date	Source
1	FEDERAL PELL GRANT	REPAID	01/06/2001	10/07/2001	06/24/2001	EDR 04 - ATLANTA, GA STATE UNIVERSITY 01114600 Updated: 10/14/2001 by FFEL PRODUCT
2	FEDERAL PELL GRANT	OVERPAYMENT	01/06/2001	N/A	06/14/2001	Transfer SMALLVILLE COMMUNITY COLLEGE Updated: 06/14/2001 by KAREN FRAMPT

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 15, Overpayment History List

3.7.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History List screen. This link is deactivated when the user is in the Overpayment History List screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

SSN	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Social Security Number. SSN must be entered in a “123456789” or “123-45-6789” format.
Actions to be performed	As the user enters their SSN, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter a First Name. First Name can be up to 12 characters.
Actions to be performed	As the user enters their Name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

DOB	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Date of Birth.

DOB	
	DOB must be entered with a "MMDDCCYY", "MM/DD/CCYY" or "MM-DD-CCYY" format.
Actions to be performed	As the user enters their Date of Birth, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve loan information on a specific student based on the search criteria entered in the SSN, First Name, and DOB fields.
Actions to be performed	Users clicks on the pushbutton after they enter their SSN or SSN, First Name, and DOB. Validation is performed
User Group (Element Level)	
Validation	<ul style="list-style-type: none"> Condition: If the user has entered valid data in the SSN field or in the SSN, First Name, and DOB fields, the data for that particular student will be displayed in the Enrollment Summary screen. Message: None. Location: Server Additional Information: None. Condition: A user has entered a valid SSN but an invalid First Name and DOB. Message: Match on SSN. No match on DOB & First Name. The PLUS SSN was not found. Location: Client Additional Information: None. Condition: A user has entered an invalid SSN. Message: The Student SSN was not found. The PLUS SSN was not found. Location: Server Additional Information: None. Condition: A user has entered a SSN and First Name or DOB. Message: Please enter either all 3 identifiers or SSN. Location: Client

Retrieve	
	<p><i>Additional Information</i> The label font color for the field whose data was not provided becomes red.</p> <ul style="list-style-type: none"> <p><i>Condition:</i> A user enters a SSN less than 9 characters. <i>Message:</i> Please enter a 9-digit numeric SSN. <i>Location:</i> Client <i>Additional Information</i> The label font color for the SSN field becomes red.</p> <p><i>Condition:</i> A user has entered a valid SSN and First Name and an invalid DOB. <i>Message:</i> Please enter the Date of Birth in the MMDDCCYY format. <i>Location:</i> Client <i>Additional Information</i> The label font color for the DOB field becomes red.</p>

Name Search	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the Name Search screen.
Actions to be performed	Users clicks on the pushbutton after they enter their User ID and Password.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed.

123-45-6789	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add Overpayment	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the Add Overpayment screen, where user can add an overpayment for the borrower.
Actions to be performed	By clicking on the pushbutton, the Overpayment Add screen appears.
User Group (Element Level)	TBD
Validation	None.

<u>1</u>	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment Display screen. This screen allows a user to update or delete an overpayment listed on the Overpayment History page.
Actions to be performed	When clicked, the Overpayment Detail screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the Title IV student assistance funds type for which the student has received an amount in excess of what the student is eligible to receive. The following Types are maintained in the NSLDS.

Type	
	<ul style="list-style-type: none"> • Federal Pell Grant - A Federal award. These grants help undergraduates pay for their education. • Perkins Loan - Federal Perkins Loans. These loans include the National Defense Loan (DU), the Perkins Expanded Lending (EU), the National Direct Student Loan (NU), and the Federal Perkins Loan (PU). • Supplemental Educational Opportunity Grant - Federal Supplemental Education Opportunity Grant. A campus-based grant program based on financial need for undergraduate students who have not completed their first baccalaureate degree
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Ind (Indicator)	
Element	Label
Definition/Business Rules	<p>Displays one of tree identifiers that indicate the status of the Overpayment. The three statuses are:</p> <ul style="list-style-type: none"> • Overpayment – This is the value that a school uses when first entering an active overpayment into the system. It means that the student owes the overpayment, has not made satisfactory arrangements to repay, and should be considered ineligible for additional Title IV aid until the overpayment is repaid or otherwise resolved. • Satisfactory Arrangement Made – This value means that while the student still owes the overpayment, he or she has made arrangements that are satisfactory to the school to repay the overpayment. This status, when reported to other schools on SARs or ISIRs (or in the FAT batch process of the NSLDS), will provide documentation that the student may

Ind (Indicator)	
	<p>continue to receive Title IV aid. In the event that the student fails to meet the commitment made with the school for the arrangements to repay, the school should immediately reset the overpayment indicator box to Overpayment. A status of Satisfactory Arrangement Made will not produce the overpayment flags and messages on SARs and ISIRs.</p> <ul style="list-style-type: none"> • Repaid – This value means that a previously reported overpayment that was in either an active Overpayment or Satisfactory Arrangement Made Overpayment status has been fully repaid by the student. Schools should update the NSLDS when the final payment has been made. The date that the final payment of the overpayment was made should be entered at that time. A REPAID status will not produce the overpayment flags and messages on SARs and ISIRs.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disbursement Date	
Element	Label
Definition/Business Rules	Displays the date the award was made.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Repayment Date	
Element	Label
Definition/Business Rules	Displays the date the overpayment was satisfied.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Create Date	
Element	Label
Definition/Business Rules	Displays the date the overpayment was entered into NSLDS II. This box is automatically updated with the system date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Source	
Element	Label
Definition/Business Rules	<p>Displays where the overpayment exists. The three options are:</p> <ul style="list-style-type: none"> • School - Whenever a school is attempting to add a new or update an existing overpayment record, this field is automatically updated with the School. • Transfer (TRF) - When a school has transferred an overpayment to the Department of Education's Debt Collection Service (DCS), the school should update the previously reported overpayment information in the NSLDS by changing the Source from School to Transfer. This change will not invalidate the overpayment, but it will inform any user of the system that the debt is in the process of being transferred from the school to DCS. • EDR (ED Region) - The debt is now held by one of the U.S. Department of Education's Debt Collection Service regional offices.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Updated	
Element	Label
Definition/Business Rules	Displays the date the overpayment was last updated and the person performing the update

Updated	
	are shown under the Source. This information is automatically updated by the system.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

State University	
Element	Link
Definition/Business Rules	Allows user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

3.8 Overpayment Add

Description	Allows a user to enter student identifier and overpayment information for a student who owes an overpayment on a Title IV grant or a Perkins loan.
New or Existing	Existing
User Group (Screen Level)	AIDOVR
Requirements Traceability	1.019
Reference(s)	NSLDS User Documentation, WB0P Overpayment Add Server, Overpayment Add Page OVERADD.asp
Object Name	Student, PLUS Borrower, School, Loan, Grant

3.8.1 Software Unit Logic

ASP File Name:	OverAdd.asp
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> Overpayment History List (Pushbutton: Add Overpayment)
Post-Status:	This screen allows a user to navigate to any of the following screens (depending on user access privileges):

ASP File Name:	OverAdd.asp
	<ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History List (Link: Organization History) • Pell Grant History (Link: Pell Grant) • Student Access Interface (Link: Student Access Interface) • Borrower Name History (Link: History Icon) • Borrower SSN History (Link: History Icon) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	The following graphical objects may appear on this screen:
	<ul style="list-style-type: none"> • Back.gif

3.8.2 Design Details

The following screenshot highlights the functionality of Overpayment Add screen.

Figure 16, Overpayment Add

3.8.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD

Overpayment History	
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Overpayment History List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History List screen.
Actions to be performed	When clicked, the Overpayment History List screen appears.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan

123-45-6789	
	detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

School OPEID	
Element	Textbox
Definition/Business Rules	Allows a user to enter an eight-digit ED OPE code used to identify the school and school branch. Note – School OPEID will automatically populate if the user represents a school.
Actions to be performed	As the user enters OPEID, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Pushbutton
Definition/Business Rules	Allows a user to search and select a School OPEID. The pushbutton only displays if the user is not representing a school.
Actions to be performed	By clicking on the pushbutton, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown box
Definition/Business Rules	Allows a user to select the Title IV student

Type	
	<p>assistance funds type for which the student has received an amount in excess of what the student is eligible to receive. The following Types are maintained in the NSLDS.</p> <ul style="list-style-type: none"> • Federal Pell Grant - A Federal award. These grants help undergraduates pay for their education. • Perkins Loan - Federal Perkins Loans. These loans include the National Defense Loan (DU), the Perkins Expanded Lending (EU), the National Direct Student Loan (NU), and the Federal Perkins Loan (PU). • Supplemental Educational Opportunity Grant - Federal Supplemental Education Opportunity Grant. A campus-based grant program based on financial need for undergraduate students who have not completed their first baccalaureate degree
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD
Validation	None.

Disbursement Date	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the date the aid was disbursed. It is important to note that the Disbursement Date the school uses must be the same date that the school used on the letters and forms assigning the obligation to Debt Collection Service. Disbursement Date must be entered with a "MMDDCCYY", "MM/DD/CCYY" or "MM-DD-CCYY" format.</p> <p>Disbursement Date must be greater than 01/01/1965.</p>
Actions to be performed	As the user enters the Disbursement Date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Indicator

Indicator	
Element	Dropdown box
Definition/Business Rules	<p>Allows a user to select one of three codes identifying the status of the overpayment. The three codes are:</p> <ul style="list-style-type: none"> • Overpayment - A school uses this Indicator when first entering an active overpayment into the system. It means that the student owes the overpayment and has not made a satisfactory arrangement to repay. Therefore, the student should be considered ineligible for additional Title IV aid until the overpayment is repaid or otherwise resolved. When OVERPAYMENT is selected and submitted, the “Ind” box on the Overpayment History page will display OVERPAYMENT in red shading. • Satisfactory Arrangement Made - This Indicator means that although the student still owes the overpayment, he or she has made arrangements that are satisfactory to the school to repay the overpayment. A status of ‘S’ reported to other schools on a SAR or ISIR (or in the FAT process of the NSLDS) will provide documentation that the student may continue to receive Title IV aid. In the event that the student fails to meet the commitment made with the school for the arrangements to repay, the school should immediately reset the Indicator to OVERPAYMENT. When SATISFACTORY ARRANGEMENT MADE is selected and submitted, the “Ind” box on the Overpayment History page will display SATISFACTORY ARRANGEMENT MADE. • Repaid - This Indicator means that a previously reported overpayment in an active OVERPAYMENT or SATISFACTORY ARRANGEMENT MADE status has been fully repaid by the student. Schools should update the NSLDS when the final payment has been made.

Indicator	
	The date that the final payment of the overpayment was made should be entered at that time. A REPAID status will not produce the overpayment flags and messages on SARs and ISIRs. When REPAID is selected and submitted, the "Ind" box on the Overpayment History page will display REPAID.
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD
Validation	None.

Repayment Date	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the date the overpayment was paid in full.</p> <p>The Repayment Date must be entered if the Indicator is "Repaid".</p> <p>Repayment Date must be entered with a "MMDDCCYY", "MM/DD/CCYY" or "MM-DD-CCYY" format.</p>
Actions to be performed	As the user enters the Repayment Date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Source	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select one of three codes identifying where the overpayment exists. The three codes are:</p> <ul style="list-style-type: none"> • EDR - ED Region - The debt is now held by one of the U.S. Department of Education's Debt Collection Service regional offices. This will also show the number assigned to the region currently holding the debt. • TRF - Transfer - When a school has transferred an overpayment to the Debt

Source	
	<p>Collection Service (DCS), the school should update the previously reported overpayment information in the NSLDS by changing the Source from School to Transfer. This change will not invalidate the overpayment, but it will indicate that the debt is in the process of being transferred from the school to DCS.</p> <ul style="list-style-type: none"> • School - Whenever a school is attempting to add a new or update an existing overpayment record, this box is automatically updated with School.
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD
Validation	None.

Submit	
Element	Pushbutton
Definition/Business Rules	Allows a user to add an overpayment.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the Overpayment History List screen with a message that the Add has been performed successfully. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	TBD

3.9 Overpayment Add and Student Add

Description	Allows a user to enter student identifier and overpayment information for a student who owes an overpayment on a Title IV grant or a Perkins loan. Overpayment data reported by schools are added to the NSLDS and then transferred to the Central Processing System for inclusion on SARs and ISIRs.
New or Existing	Existing
User Group (Screen Level)	AIDOVR
Requirements Traceability	1.024

Reference(s)	NSLDS User Documentation, WB0P Student Overpayment Add Server, Overpayment Add and Student Add Page OVRSTUAD.asp
Object Name	Student, PLUS Borrower, School, Loan, Grant

3.9.1 Software Unit Logic

ASP File Name:	Overstuard.ASP
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> • Overpayment History List (Pushbutton: Add Overpayment)
Post-Status:	This screen allows a user to navigate to any of the following screens (depending on user access privileges): <ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History List (Link: Organization History) • Pell Grant History (Link: Pell Grant) • Student Access Interface (Link: Student Access Interface) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	The following graphical objects may appear on this screen: <ul style="list-style-type: none"> • Back.gif

3.9.2 Design Details

The following screenshot highlights the functionality of Overpayment Add Student Add screen.

Figure 17, Overpayment Add and Student Add

3.9.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.

Loan History	
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Overpayment History List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History List screen.
Actions to be performed	When clicked, the Overpayment History List screen appears.
User Group (Element Level)	TBD
Validation	None.

Social Security Number	
Element	Label

Social Security Number	
Definition/Business Rules	Displays a user's Social Security Number.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter first name. The textbox holds up to 12 characters.
Actions to be performed	As the user enters the first name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Middle Initial	
Element	Textbox
Definition/Business Rules	Allows a user to enter middle initial. The textbox holds up to 1 character.
Actions to be performed	As the user enters the middle initial, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Last Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter last name. The textbox holds up to 35 characters.
Actions to be performed	As the user enters the last name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Date of Birth	
Element	Textbox
Definition/Business Rules	Allows a user to enter date of birth name. DOB must be entered with a "MMDDCCYY", "MM/DD/CCYY" or "MM-DD-CCYY" format.

Date of Birth	
Actions to be performed	As the user enters the date of birth, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

School OPEID	
Element	Textbox
Definition/Business Rules	Allows a user to enter an eight-digit ED OPE code used to identify the school and school branch. Note – School OPEID will automatically populate if the user represents a school.
Actions to be performed	As the user enters OPEID, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Pushbutton
Definition/Business Rules	Allows a user to search and select a School OPEID. This pushbutton will only appear if the user is an ED user.
Actions to be performed	By clicking on the pushbutton, the Organization Search popup screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	Allows a user to select the Title IV student assistance funds type for which the student has received an amount in excess of what the student is eligible to receive. The following Types are maintained in the NSLDS. <ul style="list-style-type: none"> • Federal Pell Grant - A Federal award. These grants help undergraduates pay for their education. • Perkins Loan - Federal Perkins Loans. These loans include the National Defense

Type	
	<p>Loan (DU), the Perkins Expanded Lending (EU), the National Direct Student Loan (NU), and the Federal Perkins Loan (PU).</p> <ul style="list-style-type: none"> • Supplemental Educational Opportunity Grant - Federal Supplemental Education Opportunity Grant. A campus-based grant program based on financial need for undergraduate students who have not completed their first baccalaureate degree
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD
Validation	None.

Disbursement Date	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the date the aid was disbursed. It is important to note that the Disbursement Date the school uses must be the same date that the school used on the letters and forms assigning the obligation to Debt Collection Service.</p> <p>Disbursement Date must be entered with a "MMDDCCYY", "MM/DD/CCYY" or "MM-DD-CCYY" format.</p>
Actions to be performed	As the user enters the Disbursement Date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Indicator	
Element	Dropdown box
Definition/Business Rules	<p>Allows a user to select one of three codes identifying the status of the overpayment. The three codes are:</p> <ul style="list-style-type: none"> • Overpayment - A school uses this Indicator when first entering an active overpayment into the system. It means that the student owes the overpayment and has not made a satisfactory arrangement to repay. Therefore, the

Indicator	
	<p>student should be considered ineligible for additional Title IV aid until the overpayment is repaid or otherwise resolved. When OVERPAYMENT is selected and submitted, the “Ind” box on the Overpayment History page will display OVERPAYMENT in red shading.</p> <ul style="list-style-type: none"> • Satisfactory Arrangement Made - This Indicator means that although the student still owes the overpayment, he or she has made arrangements that are satisfactory to the school to repay the overpayment. A status of ‘S’ reported to other schools on a SAR or ISIR (or in the FAT process of the NSLDS) will provide documentation that the student may continue to receive Title IV aid. In the event that the student fails to meet the commitment made with the school for the arrangements to repay, the school should immediately reset the Indicator to OVERPAYMENT. When SATISFACTORY ARRANGEMENT MADE is selected and submitted, the “Ind” box on the Overpayment History page will display SATISFACTORY ARRANGEMENT MADE. • Repaid - This Indicator means that a previously reported overpayment in an active OVERPAYMENT or SATISFACTORY ARRANGEMENT MADE status has been fully repaid by the student. Schools should update the NSLDS when the final payment has been made. The date that the final payment of the overpayment was made should be entered at that time. A REPAID status will not produce the overpayment flags and messages on SARs and ISIRs. When REPAID is selected and submitted, the “Ind” box on the Overpayment History page will display REPAID.
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD

Indicator	
Validation	None.

Repayment Date	
Element	Textbox
Definition/Business Rules	Allows a user to enter the date the overpayment was paid in full. Repayment Date must be entered with a "MMDDCCYY", "MM/DD/CCYY" or "MM-DD-CCYY" format.
Actions to be performed	As the user enters the Repayment Date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Source	
Element	Dropdown box
Definition/Business Rules	Allows a user to select one of three codes identifying where the overpayment exists. The three codes are: <ul style="list-style-type: none"> • EDR - ED Region - The debt is now held by one of the U.S. Department of Education's Debt Collection Service regional offices. This will also show the number assigned to the region currently holding the debt. • TRF - Transfer - When a school has transferred an overpayment to the Debt Collection Service (DCS), the school should update the previously reported overpayment information in the NSLDS by changing the Source from School to Transfer. This change will not invalidate the overpayment, but it will indicate that the debt is in the process of being transferred from the school to DCS. • School - Whenever a school is attempting to add a new or update an existing overpayment record, this box is automatically updated with School.
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.

Source	
User Group (Element Level)	TBD
Validation	None.

Submit	
Element	Pushbutton
Definition/Business Rules	Allows a user to add an overpayment.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the Overpayment History List screen with a message that the Add has been performed successfully. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	TBD

3.10 Overpayment Display

Description	Allows a user to update or delete an overpayment listed on the Overpayment History page. A user will also be able to update or delete overpayment information from this screen.
New or Existing	Existing
User Group (Screen Level)	AIDOVR, STAGNT, SCHFAT, ED, GAINQ, GADPC, PICLET, PICTEL, SCHDPC, LENDSVR, LENDSV, LENDER
Requirements Traceability	1.021, 1.022, 1.023
Reference(s)	NSLDS User Documentation, WB0L Overpayment Display Server, NSLDS Overpayment Display Page OVERDSPL.asp
Object Name	Student, PLUS Borrower, School, Loan, Grant

3.10.1 Software Unit Logic

ASP File Name:	OverDspl.asp
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> Overpayment History List (Link: 1)
Post-Status:	This screen allows a user to navigate to any of the following screens (depending on user access privileges):

ASP File Name:	OverDspl.asp
	<ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History List (Link: Organization History) • Pell Grant History (Link: Pell Grant) • Student Access Interface (Link: Student Access Interface) • Borrower Name History (Link: History Icon) • Borrower SSN History (Link: History Icon) • Overpayment Update (Pushbutton: Update) • Overpayment Delete Confirmation (Pushbutton: Delete) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Back.gif

3.10.2 Design Details

The following screenshot highlights the functionality of Overpayment Display screen.

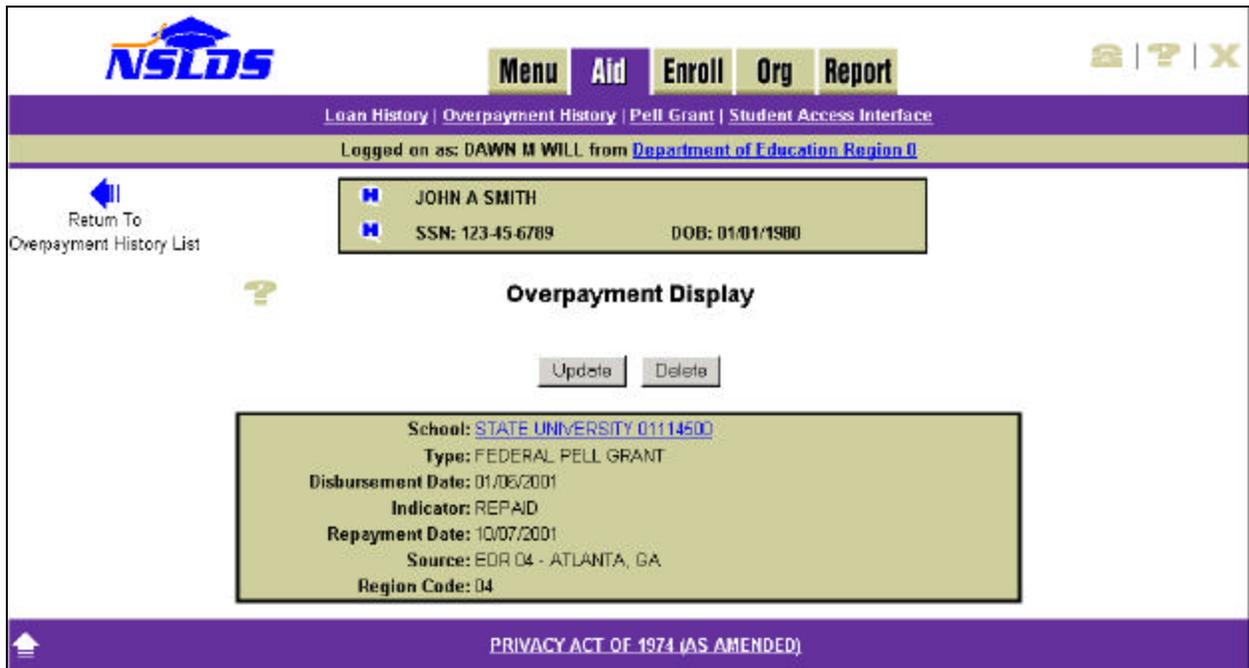


Figure 18, Overpayment Display

3.10.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Overpayment History List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History List screen.
Actions to be performed	When clicked, the Overpayment History List screen appears.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed.
Actions to be performed	None.

123-45-6789	
User Group (Element Level)	
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows user to navigate to the Overpayment Update screen. This only appears if user is an authorized ED user.
Actions to be performed	By clicking on the pushbutton, the Overpayment Update screen appears.
User Group (Element Level)	TBD
Validation	None.

Delete	
Element	Pushbutton
Definition/Business Rules	Allows user to navigate to the Overpayment Delete Confirmation screen. This only appears if user is an authorized ED user.
Actions to be performed	By clicking on the pushbutton, the Overpayment Delete Confirmation screen appears.
User Group (Element Level)	TBD
Validation	None.

School	
Element	Link
Definition/Business Rules	Allows user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	<p>Displays the Title IV student assistance funds type for which the student has received an amount in excess of what the student is eligible to receive. The following types are maintained in NSLDS II:</p> <ul style="list-style-type: none"> • Federal Pell Grant - A Federal grant award to help undergraduates pay for their education after high school. • Perkins Loan - These Federal loans include the National Defense Loan, the Perkins Expanded Lending, the National Direct Student Loan, and the Federal Perkins Loan. • Supplemental Educational Opportunity Grant - A campus-based grant program for undergraduate students of exceptional financial need who have not completed their first baccalaureate degree.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disbursement Date	
Element	Label
Definition/Business Rules	Displays the date the student was issued the aid.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Indicator	
Element	Label
Definition/Business Rules	<p>Displays the status of the overpayment. The three codes are:</p> <ul style="list-style-type: none"> • Overpayment - A school uses this Indicator when first entering an active overpayment into the system. It means that the student owes the overpayment and has not made a satisfactory

Indicator	
	<p>arrangement to repay. Therefore, the student should be considered ineligible for additional Title IV aid until the overpayment is repaid or otherwise resolved. When OVERPAYMENT is selected and submitted, the “Ind” box on the Overpayment History page will display OVERPAYMENT in red shading.</p> <ul style="list-style-type: none"> • Satisfactory Arrangement Made - This Indicator means that although the student still owes the overpayment, he or she has made arrangements that are satisfactory to the school to repay the overpayment. A status of ‘S’ reported to other schools on a SAR or ISIR (or in the FAT process of the NSLDS) will provide documentation that the student may continue to receive Title IV aid. In the event that the student fails to meet the commitment made with the school for the arrangements to repay, the school should immediately reset the Indicator to OVERPAYMENT. When SATISFACTORY ARRANGEMENT MADE is selected and submitted, the “Ind” box on the Overpayment History page will display SATISFACTORY ARRANGEMENT MADE. • Repaid - This Indicator means that a previously reported overpayment in an active OVERPAYMENT or SATISFACTORY ARRANGEMENT MADE status has been fully repaid by the student. Schools should update the NSLDS when the final payment has been made. The date that the final payment of the overpayment was made should be entered at that time. A REPAID status will not produce the overpayment flags and messages on SARs and ISIRs. When REPAID is selected and submitted, the “Ind” box on the Overpayment History page will display REPAID.
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.

Indicator	
User Group (Element Level)	TBD
Validation	None.

Repayment Date	
Element	Label
Definition/Business Rules	Displays the date the overpayment has been repaid. N/A is displayed if the overpayment has not been repaid.
Actions to be performed	As the user enters the Repayment Date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Source	
Element	Label
Definition/Business Rules	Displays the overpayment source.
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	
Validation	None.

3.11 Overpayment Update

Description	Allows a user to update the overpayment information for a student.
New or Existing	Existing
User Group (Screen Level)	AIDOVR
Requirements Traceability	1.121
Reference(s)	NSLDS User Documentation, WB0N Overpayment Update Server, Overpayment Update Page OVERUPDT.asp
Object Name	Student, PLUS Borrower, School, Loan, Grant

3.11.1 Software Unit Logic

ASP File Name:	OverUpdt.ASP
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges):

ASP File Name:	OverUpdt.ASP
	<ul style="list-style-type: none"> • Overpayment Display (Pushbutton: Update)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History List (Link: Organization History) • Pell Grant History (Link: Pell Grant) • Student Access Interface (Link: Student Access Interface) • Borrower Name History (Link: History Icon) • Borrower SSN History (Link: History Icon) • Overpayment Display (Link: 1) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Back.gif

3.11.2 Design Details

The following screenshot highlights the functionality of Overpayment Update screen.

Figure 19, Overpayment Update

3.11.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Overpayment History List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History List screen.
Actions to be performed	When clicked, the Overpayment History List screen appears.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed.
Actions to be performed	None.

123-45-6789	
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

School	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	<p>Displays the Title IV student assistance funds type for which the student has received an amount in excess of what the student is eligible to receive. The following types are maintained in NSLDS II:</p> <ul style="list-style-type: none"> • Federal Pell Grant - A Federal grant award to help undergraduates pay for their education after high school. • Perkins Loan - These Federal loans include the National Defense Loan, the Perkins Expanded Lending, the National Direct Student Loan, and the Federal Perkins Loan. • Supplemental Educational Opportunity Grant - A campus-based grant program for undergraduate students of exceptional financial need who have not completed their first baccalaureate degree.

Type	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disbursement Date	
Element	Label
Definition/Business Rules	Displays the date the student was issued the aid.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Indicator	
Element	Dropdown box
Definition/Business Rules	<p>Allows a user to select one of three codes identifying the status of the overpayment. The three codes are:</p> <ul style="list-style-type: none"> • Overpayment - A school uses this Indicator when first entering an active overpayment into the system. It means that the student owes the overpayment and has not made a satisfactory arrangement to repay. Therefore, the student should be considered ineligible for additional Title IV aid until the overpayment is repaid or otherwise resolved. When OVERPAYMENT is selected and submitted, the “Ind” box on the Overpayment History page will display OVERPAYMENT in red shading. • Satisfactory Arrangement Made - This Indicator means that although the student still owes the overpayment, he or she has made arrangements that are satisfactory to the school to repay the overpayment. A status of ‘S’ reported to other schools on a SAR or ISIR (or in the FAT process of the NSLDS) will provide documentation that the student may continue to receive Title IV aid. In the event that the student fails to meet the commitment made with the

Indicator	
	<p>school for the arrangements to repay, the school should immediately reset the Indicator to OVERPAYMENT. When SATISFACTORY ARRANGEMENT MADE is selected and submitted, the "Ind" box on the Overpayment History page will display SATISFACTORY ARRANGEMENT MADE.</p> <ul style="list-style-type: none"> • Repaid - This Indicator means that a previously reported overpayment in an active OVERPAYMENT or SATISFACTORY ARRANGEMENT MADE status has been fully repaid by the student. Schools should update the NSLDS when the final payment has been made. The date that the final payment of the overpayment was made should be entered at that time. A REPAID status will not produce the overpayment flags and messages on SARs and ISIRs. When REPAID is selected and submitted, the "Ind" box on the Overpayment History page will display REPAID.
Actions to be performed	When the user selects an option, the option is displayed in the dropdown box.
User Group (Element Level)	TBD
Validation	None.

Repayment Date	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the date the overpayment was paid in full.</p> <p>Repayment Date must be entered if Indicator is "Repaid".</p> <p>Repayment Date must be entered with a "MMDDCCYY", "MM/DD/CCYY" or "MM-DD-CCYY" format.</p>
Actions to be performed	As the user enters the Repayment Date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Source	
Element	Dropdown
Definition/Business Rules	<p>Allows a user to select a source. The three types of sources are:</p> <ul style="list-style-type: none"> • SCH – School – The school that currently holds the Overpayment. • TRF – Transfer - When a school has transferred an overpayment to the Department of Education’s Debt Collection Service, the school should update the previously reported overpayment information in the NSLDS by changing the Source field from SCH to TRF. This change will not invalidate the overpayment, but it will inform any user of the system that the debt is in the process of being transferred from the school to the Debt Collection System. • EDR – ED Region - The debt is now held by one of the U.S. Department of Education’s Debt Collection Service regional offices. This code may display based on the type of user. If this option displays, the Region Code will have to be updated. The Region Code is the numerical code of a Department of Education region.
Actions to be performed	As the user enters the Repayment Date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Submit	
Element	Pushbutton
Definition/Business Rules	Allows a user to submit the update for the overpayment.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the Overpayment History List screen with a message that the Update has been performed successfully. If there are errors, the appropriate error message is displayed.

Submit	
User Group (Element Level)	TBD
Validation	TBD

3.12 Overpayment Delete Confirmation

Description	Allows a user to delete an overpayment when the overpayment has been entered in error.
New or Existing	Existing
User Group (Screen Level)	AIDOVR
Requirements Traceability	1.023
Reference(s)	NSLDS User Documentation, WB0M Overpayment Delete Server
Object Name	Student, PLUS Borrower, School, Loan, Grant

3.12.1 Software Unit Logic

ASP File Name:	OverDlet.ASP
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> Overpayment Display (Pushbutton: Delete)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> Loan History (Link: Loan History) Overpayment History List (Link: Organization History) Pell Grant History (Link: Pell Grant) Student Access Interface (Link: Student Access Interface) Borrower Name History (Link: History Icon) Borrower SSN History (Link: History Icon) Overpayment Display (Link: Back Icon) Menu (Link: Menu Tab) Enrollment Summary (Link: Enroll Tab) Organization Contact List (Link: Org Tab) Report (Link: Report Tab) Transfer Monitoring List (Link: Tran Tab) External Contact List (Link: Support Tab) Contact Us (Link: Contact Us Icon) System Log On (Link: System Logoff Icon)

	<ul style="list-style-type: none"> Privacy Act (Link: Privacy Act)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> Back.gif

3.12.2 Design Details

The following screenshot highlights the functionality of Overpayment Delete Confirmation screen.

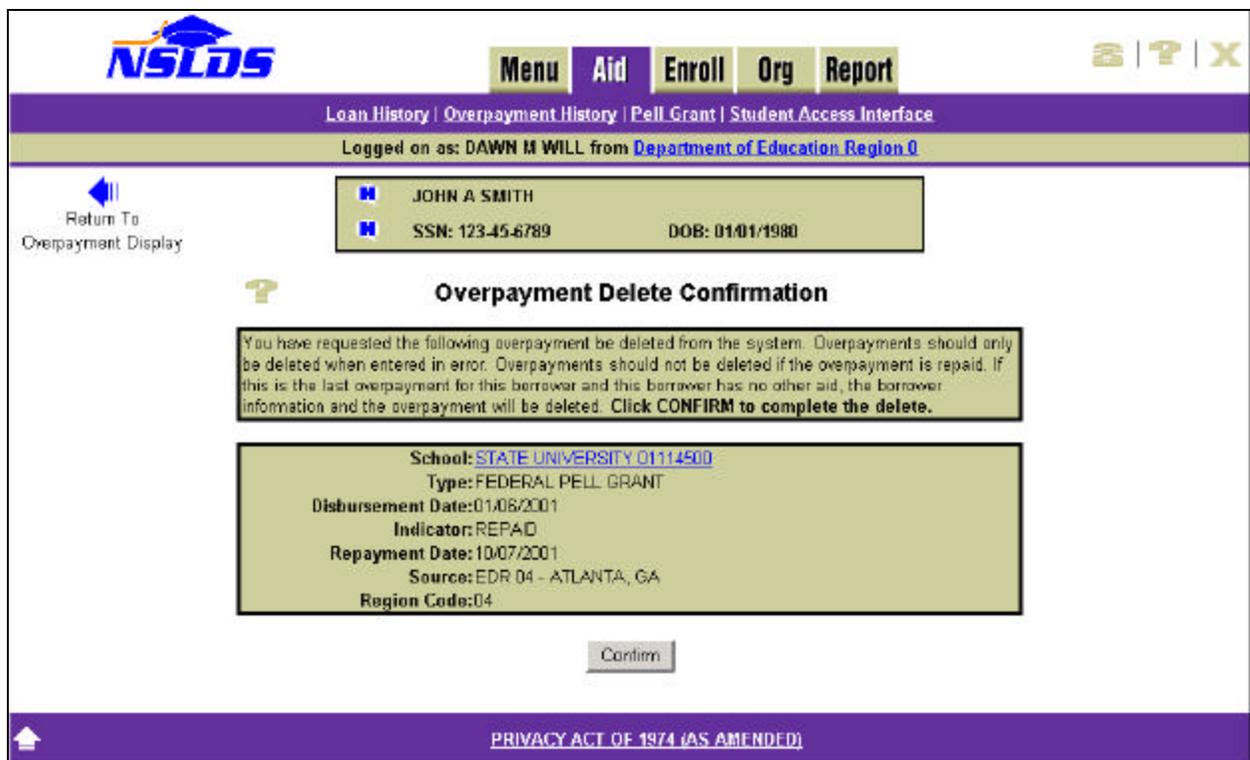


Figure 20, Overpayment Delete Confirmation

3.12.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History

Loan History	
	screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Overpayment History List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History List screen.
Actions to be performed	When clicked, the Overpayment History List screen appears.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Overpayment Delete Confirmation Message	
Element	Label
Definition/Business Rules	You have requested the following overpayment be deleted from the system. Overpayments should only be deleted when entered in error. Overpayments should not be deleted if the overpayment is repaid. If this is the last overpayment for this borrower and this borrower has no other aid, the borrower information and the overpayment will be deleted. Click CONFIRM to complete the delete.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

School	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the Title IV student assistance funds type for which the student has received an amount in excess of what the student is eligible to receive.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disbursement Date	
Element	Label
Definition/Business Rules	Displays the date the student was issued the aid.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Indicator	
Element	Label
Definition/Business Rules	Displays the status of the overpayment.
Actions to be performed	None.
User Group (Element Level)	
Validation	None.

Repayment Date	
Element	Label
Definition/Business Rules	Displays the date the overpayment was paid in full.
Actions to be performed	As the user enters the Repayment Date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Source	
Element	Label
Definition/Business Rules	Displays the source.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Confirm	
Element	Pushbutton
Definition/Business Rules	Allows a user to delete an Overpayment.
Actions to be performed	By clicking on the pushbutton, the Overpayment is deleted from NLSDS II.
User Group (Element Level)	TBD
Validation	None.

3.13 Pell Grant History

Description	Allows a user to view Pell grants that a student has been awarded.
New or Existing	Existing
User Group (Screen Level)	STAGNT, SCHFAT, ED, GADPC, GAINQ, PICLET, PICTEL, SCHDPC
Requirements Traceability	1.025, 1.026
Reference(s)	NSLDS User Documentation, Pell Grant History PELLHIS.ASP
Object Name	Student, School, Grant

3.13.1 Software Unit Logic

ASP File Name:	PELLHIS.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History List (Link: Pell Grant) • Loan Detail (Link: Pell Grant) • Loan Detail Update (Link: Pell Grant) • Student/PLUS Borrower Name Search (Link: Pell Grant) • Borrower Name History (Link: Pell Grant) • Borrower SSN History (Link: Pell Grant)

ASP File Name:	PELLHIS.asp
	<ul style="list-style-type: none"> • Overpayment History List (Link: Pell Grant) • Overpayment Add (Link: Pell Grant) • Overpayment Update (Link: Pell Grant) • Overpayment Add and Student Add (Link: Pell Grant) • Overpayment Display (Link: Pell Grant) • Overpayment Delete Confirm (Link: Pell Grant) • Student Access Interface (Link: Pell Grant)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History List (Link: Overpayment History) • Student Access Interface (Link: Student Access Interface) • Borrower Name History (Link: History Icon) • Borrower SSN History (Link: History Icon) • Student Monitoring Add (Pushbutton: Add Student to Monitoring List) • Student Monitoring Detail (Pushbutton: Student Monitoring Add) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None

3.13.2 Design Details

The following screenshot highlights the functionality of Pell Grant History screen.

NSLDS Menu Aid **Enroll** Org Report

Loan History | Overpayment History | **Pell Grant** | Student Access Interface

SSN: First Name: DOB: (MMDDCCYY) Retrieve Name Search

Logged on as: DAWN M WILL from [Department of Education Region 0](#)

JOHN A SMITH
 SSN: 123-45-6789 DOB: 01/01/1980

Pell Grant History

Award Year	Scheduled Amount	Award Amount	Disbursed Amount	Remaining Amount	% Scheduled Used	As of Date	Tran
2000 - 2001	\$1,350	\$675	\$675	\$675	50.00	07/13/2000	02
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 1985	Ver. Flag: A	
1998 - 1999	\$1,450	N/A	\$725	\$0	100.00	09/17/1998	03
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 1585	Ver. Flag: A	
1997 - 1998	\$2,700	N/A	\$1,350	\$0	100.00	09/27/1997	01
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 0000	Ver. Flag: N	
1996 - 1997	\$1,120	N/A	\$560	\$0	100.00	10/01/1996	01
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 1349	Ver. Flag: N	

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 21, Pell Grant History

NSLDS Menu Aid **Enroll** Org Report

Loan History | Overpayment History | **Pell Grant** | Student Access Interface

SSN: First Name: DOB: (MMDDCCYY) Retrieve Name Search

Logged on as: DAWN M WILL from [Department of Education Region 0](#)

JOHN A SMITH
 SSN: 123-45-6789 DOB: 01/01/1980

i Student is not on your school's Transfer Monitoring List.

Add Student to Monitoring List

Pell Grant History

Award Year	Scheduled Amount	Award Amount	Disbursed Amount	Remaining Amount	% Scheduled Used	As of Date	Tran
2000 - 2001	\$1,350	\$675	\$675	\$675	50.00	07/13/2000	02
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 1985	Ver. Flag: A	
1998 - 1999	\$1,450	N/A	\$725	\$0	100.00	09/17/1998	03
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 1585	Ver. Flag: A	
1997 - 1998	\$2,700	N/A	\$1,350	\$0	100.00	09/27/1997	01
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 0000	Ver. Flag: N	
1996 - 1997	\$1,120	N/A	\$560	\$0	100.00	10/01/1996	01
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 1349	Ver. Flag: N	

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 22, Pell Grant History

NSLDS Menu Aid Enroll Org Report

Loan History | Overpayment History | **Pell Grant** | Student Access Interface

SSN: First Name: DOB: (MMDDCCYY) Retrieve Name Search

Logged on as: DAWN M WILL from Department of Education Region 0

JOHN A SMITH
SSN: 123-45-6789 DOB: 01/01/1980

Student is on your school's Transfer Monitoring List.
Student Monitoring Detail

Pell Grant History

Award Year	Scheduled Amount	Award Amount	Disbursed Amount	Remaining Amount	% Scheduled Used	As of Date	Tran
2000 - 2001	\$1,350	\$675	\$675	\$675	50.00	07/13/2000	02
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 1985	Ver. Flag: A	
1998 - 1999	\$1,450	N/A	\$725	\$0	100.00	09/17/1998	03
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 1585	Ver. Flag: A	
1997 - 1998	\$2,700	N/A	\$1,350	\$0	100.00	09/27/1997	01
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 0000	Ver. Flag: N	
1996 - 1997	\$1,120	N/A	\$560	\$0	100.00	10/01/1996	01
	STATE UNIVERSITY 00209100			Disb. Post Date: N/A	EFC: 1349	Ver. Flag: N	

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 23, Pell Grant History (

3.13.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.

Overpayment History	
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen. This link is deactivated when the user is in the Pell Grant History screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

SSN	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Social Security Number. SSN must be entered in a "123456789" or "123-45-6789" format.
Actions to be performed	As the user enters their SSN, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter a First Name. First Name can be up to 12 characters.
Actions to be performed	As the user enters their Name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

DOB	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Date of Birth. DOB must be entered with a "MMDDCCYY", "MM/DD/CCYY" or "MM-DD-CCYY" format.
Actions to be performed	As the user enters their Date of Birth, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve loan information on a specific student based on the search criteria entered in the SSN, First Name, and DOB fields.
Actions to be performed	Users clicks on the pushbutton after they enter their SSN or SSN, First Name, and DOB. Validation is performed
User Group (Element Level)	
Validation	<ul style="list-style-type: none"> Condition: If the user has entered valid data in the SSN field or in the SSN, First Name, and DOB fields, the data for that particular student will be displayed in the Enrollment Summary screen. Message: None. Location: Server Additional Information: None. Condition: A user has entered a valid SSN but an invalid First Name and DOB. Message: Match on SSN. No match on DOB & First Name. The PLUS SSN was not found. Location: Client Additional Information: None. Condition: A user has entered an invalid SSN. Message: The Student SSN was not found. The PLUS SSN was not found. Location: Server Additional Information: None. Condition: A user has entered a SSN and First Name or DOB.

Retrieve	
	<p><i>Message:</i> Please enter either all 3 identifiers or SSN. <i>Location:</i> Client <i>Additional Information:</i> The label font color for the field whose data was not provided becomes red.</p> <ul style="list-style-type: none"> <p><i>Condition:</i> A user enters a SSN less than 9 characters. <i>Message:</i> Please enter a 9-digit numeric SSN. <i>Location:</i> Client <i>Additional Information:</i> The label font color for the SSN field becomes red.</p> <p><i>Condition:</i> A user has entered a valid SSN and First Name and an invalid DOB. <i>Message:</i> Please enter the Date of Birth in the MMDDCCYY format. <i>Location:</i> Client <i>Additional Information:</i> The label font color for the DOB field becomes red.</p>

Name Search	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the Name Search screen.
Actions to be performed	Users clicks on the pushbutton after they enter their User ID and Password.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label

123-45-6789	
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Student is not on your school's Transfer Monitoring List. (Figure 22)	
Element	Label/Picture
Definition/Business Rules	Displays to a user that the student is not on the school's Transfer Monitoring List. This is displayed if the user is a School and is not currently on their monitoring list.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Student is on your school's Transfer Monitoring List. (Figure 23)	
Element	Label/Picture
Definition/Business Rules	Displays to a user that the student is on the school's Transfer Monitoring List. This is displayed if the user is a School and is currently on their monitoring list.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Add Student to Monitoring List (Figure 22)	
Element	Pushbutton

Add Student to Monitoring List (Figure 22)	
Definition/Business Rules	Allows a user to add a student to the Transfer Monitoring List. This is displayed if the user is a School and is not currently on their monitoring list.
Actions to be performed	By clicking on the pushbutton, the Student Monitoring Add screen is displayed.
User Group (Element Level)	TBD
Validation	None.

Student Monitoring Detail (Figure 23)	
Element	Pushbutton
Definition/Business Rules	Allows a user to view the student's Transfer Monitoring Detail. This is displayed if the user is a School and is currently on their monitoring list.
Actions to be performed	By clicking on the pushbutton, the Student Monitoring Detail screen is displayed.
User Group (Element Level)	TBD
Validation	None.

Award Year	
Element	Label
Definition/Business Rules	Displays the school year in which the student received a Pell Grant, as reported by the awarding campus.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Scheduled Amount	
Element	Label
Definition/Business Rules	Displays the scheduled amount of the Pell Grant award.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Award Amount	
Element	Label
Definition/Business Rules	Displays the amount of the Pell Grant the school has disbursed to the student.
Actions to be performed	None.
User Group (Element Level)	
Validation	None.

Disbursed Amount	
Element	Label
Definition/Business Rules	Displays the amount of the Pell Grant the school has disbursed to the student.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Remaining Amount	
Element	Label
Definition/Business Rules	Displays the amount of the Pell Grant the school still expects to give the student for the remainder of the award year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

% Scheduled Used	
Element	Label
Definition/Business Rules	Displays the percent of eligibility the student has used.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

As of Date	
Element	Label
Definition/Business Rules	Displays the latest date the Federal Pell Grant Program processed the payment record. Beginning with the 1999/2000 school year, this

As of Date	
	field is the date a disbursement is made to the student.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Tran	
Element	Label
Definition/Business Rules	Displays the transaction number on the SAR or ISIR for the payment accepted by the school.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

State University 00123456	
Element	Link
Definition/Business Rules	Allows a user to Displays the School's name and its Department of Education eight-digit identification code. From this field, you can link to the Organization Contact List page.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disb. Post Date	
Element	Label
Definition/Business Rules	Displays the date when the Pell Grant is listed as disbursed on the Recipient Financial Management System (RFMS).
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

EFC (Expected Family Contribution)	
Element	Label
Definition/Business Rules	Displays the index produced by the Congressional Methodology (CM) program that assesses an applicant's financial needs.

EFC (Expected Family Contribution)	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Ver. Flag	
Element	Label
Definition/Business Rules	Displays the result of verification by school. The flag values are defined as follows.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.14 Student Access Interface

Description	Links the Financial Aid Professional website to the SAFAR website. This allows a user to view the borrower's financial aid records as the borrower would view them.
New or Existing	Existing
User Group (Screen Level)	PICLET, PICTEL, SCHFAT, ED
Requirements Traceability	1.027
Reference(s)	NSLDS User Documentation
Object Name	Student, PLUS Borrower

3.14.1 Software Unit Logic

ASP File Name:	sainter.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History List (Link: Student Access Interface) • Loan Detail (Link: Student Access Interface) • Loan Detail Update (Link: Student Access Interface) • Student/PLUS Borrower Name Search (Link: Student Access Interface) • Borrower Name History (Link: Student Access Interface)

ASP File Name:	sainter.asp
	<ul style="list-style-type: none"> • Borrower SSN History (Link: Student Access Interface) • Overpayment History List (Link: Student Access Interface) • Overpayment Add (Link: Student Access Interface) • Overpayment Update (Link: Student Access Interface) • Overpayment Add and Student Add (Link: Student Access Interface) • Overpayment Display (Link: Student Access Interface) • Overpayment Delete Confirm (Link: Student Access Interface) • Pell Grant History (Link: Student Access Interface)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Loan History (Link: Loan History) • Overpayment History (Link: Overpayment History) • Pell Grant History (Link: Pell Grant) • Name Search (Pushbutton: Name Search) • Borrower Name History (Link: History Icon) • Borrower SSN History (Link: History Icon) • Student Access Website (Pushbutton: https://www.nsls.ed.gov/picaccess/picsumm.asp) • Menu (Link: Menu Tab) • Enrollment Summary (Link: Enroll Tab) • Organization Contact List (Link: Org Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon) • Privacy Act (Link: Privacy Act)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None

3.14.2 Design Details

The following screenshot highlights the functionality of Student Access Interface screen.

Figure 24, Student Access Interface

3.14.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Loan History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen.
Actions to be performed	When clicked, the Loan History screen appears.
User Group (Element Level)	TBD
Validation	None.

Overpayment History	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Overpayment History screen.
Actions to be performed	When clicked, the Overpayment History screen appears.
User Group (Element Level)	TBD
Validation	None.

Pell Grant	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Pell Grant History screen.
Actions to be performed	When clicked, the Pell Grant History screen appears.
User Group (Element Level)	TBD
Validation	None.

Student Access Interface	
Element	Link (Disabled)
Definition/Business Rules	Allows a user to navigate to the Student Access Interface screen. This link is deactivated when the user is in the Student Access Interface screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

SSN	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Social Security Number. SSN must be entered in a "123456789" or "123-45-6789" format.
Actions to be performed	As the user enters their SSN, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter a First Name. First Name can be up to 12 characters.
Actions to be performed	As the user enters their Name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

DOB	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Date of Birth.

DOB	
	DOB must be entered with a "MMDDCCYY", "MM/DD/CCYY" or "MM-DD-CCYY" format.
Actions to be performed	As the user enters their Date of Birth, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve loan information on a specific student based on the search criteria entered in the SSN, First Name, and DOB fields.
Actions to be performed	Users clicks on the pushbutton after they enter their SSN or SSN, First Name, and DOB. Validation is performed.
User Group (Element Level)	
Validation	<ul style="list-style-type: none"> Condition: If the user has entered valid data in the SSN field or in the SSN, First Name, and DOB fields, the data for that particular student will be displayed in the Enrollment Summary screen. Message: None. Location: Server Additional Information: None. Condition: A user has entered a valid SSN but an invalid First Name and DOB. Message: Match on SSN. No match on DOB & First Name. The PLUS SSN was not found. Location: Client Additional Information: None. Condition: A user has entered an invalid SSN. Message: The Student SSN was not found. The PLUS SSN was not found. Location: Server Additional Information: None. Condition: A user has entered a SSN and First Name or DOB. Message: Please enter either all 3 identifiers or SSN. Location: Client

Retrieve	
	<p><i>Additional Information:</i> The label font color for the field whose data was not provided becomes red.</p> <ul style="list-style-type: none"> <p><i>Condition:</i> A user enters a SSN less than 9 characters. <i>Message:</i> Please enter a 9-digit numeric SSN. <i>Location:</i> Client <i>Additional Information:</i> The label font color for the SSN field becomes red.</p> <p><i>Condition:</i> A user has entered a valid SSN and First Name and an invalid DOB. <i>Message:</i> Please enter the Date of Birth in the MMDDCCYY format. <i>Location:</i> Client <i>Additional Information:</i> The label font color for the DOB field becomes red.</p>

Name Search	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the Name Search screen.
Actions to be performed	Users clicks on the pushbutton after they enter their User ID and Password.
User Group (Element Level)	TBD
Validation	None.

John A Smith	
Element	Label
Definition/Business Rules	Name of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

123-45-6789	
Element	Label
Definition/Business Rules	Social Security Number of a borrower whose loan detail is displayed.

123-45-6789	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

01/01/1980	
Element	Label
Definition/Business Rules	Date of Birth of a borrower whose loan detail is displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

SSN	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Social Security Number. SSN must be entered in a “123456789” or “123-45-6789” format.
Actions to be performed	As the user enters their SSN, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter a First Name. First Name can be up to 12 characters.
Actions to be performed	As the user enters their Name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

DOB	
Element	Textbox
Definition/Business Rules	Allows a user to enter a Date of Birth. DOB must be entered with a “MMDDCCYY”, “MM/DD/CCYY” or “MM-DD-CCYY” format.
Actions to be performed	As the user enters their Date of Birth, it is

DOB	
	displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Link	
Element	Pushbutton
Definition/Business Rules	Allows a user navigate to the Student Access Interface.
Actions to be performed	When clicked, the Student Access Interface screen appears.
User Group (Element Level)	TBD
Validation	None.

4 Appendix A – Screens Global Attributes

5 Appendix B – User Interface Inventory Matrix