

## **IC Meeting Minutes January 7, 2004**

### 1. ASEDs Reorganization Email

We discussed the ASEDs Reorganization email that Kay Jacks sent out last week. Staff had a few questions/comments about the email. Some said "it sounds like Kay is getting us ready for a major reorganization, but then she says that some of these recommendations **may** result in changes to our organizational structure". "Why would she send this out now if the recommendations may not result in any changes to our organizational structure? Is she trying to get our blessing for a major reorganization without giving us the facts and/or prepare us without knowing the outcome?" Other staff stated that perhaps she's just giving us an early "heads-up" because of the previous changes in Direct Loan staff's duties. The IC group decided that we should just wait and see what happens before we rush into making conclusions.

### 2. Redefining of the Internal Communicator's Group

Before the holidays, the IC Group discussed how best to redefine our role and mission in the new organization. We came back to this discussion and Sharyn apologized for not finishing everything that she stated she would do. We have a mission and purpose, which Sharyn will send out to the group for review and comments.

Sharyn also sent a note to all of the IC members asking whether or not they still wanted to act as an IC member. There were a few that decided that they didn't want to be an IC member anymore and some that didn't respond at all. Sharyn has revised that list, removing those people from the group and adding the additional offices of the new ASEDs organization.

Sharyn will talk with Chris Green, FSA Internal Communications about an FSA-Wide IC group and what our role as IC's should be and how it affects FSA as a whole.

Sharyn plans to meet with Micki Roemer, General Manager of the School Delivery Channel to discuss the IC Group. She will also prepare an email to be sent to all ASEDs staff that explains what the IC Group is all about, provide our purpose and mission statement, and solicit volunteers.

Next Meeting: Wednesday, February 4, 2004